Bank On Inland SoCal Fellow

Job Description

Bank On Background

As a part of the national Bank On movement, more than 100 local coalitions are working to expand banking access efforts; more than fourteen million accounts certified as meeting the Bank On National Account Standards have been opened to date. The Cities for Financial Empowerment Fund (CFE Fund) leads the national Bank On initiative and the Fellowship Program. The Bank On Fellowship is a national initiative focused on building a multi-city cohort of successful Bank On program coordinators, equipping them with the training, tools, and resources to make significant advancements in local banking access efforts and at the same time generating best practices for other coalitions around the country. Please visit http://www.joinbankon.org for more information about the national Bank On movement.

Inland SoCal Housing Collective Background

The Inland SoCal Housing Collective (ISCHC) is a collaborative of regional leaders, who develop strategies and solutions for the creation of safe, decent, and affordable housing for renters, homebuyers, homeowners, and those experiencing homelessness through education, advocacy and access to resources in the Inland SoCal region. The Inland SoCal Housing Collective develops strategizes across San Bernardino and Riverside Counties through their four pillars, which is comprised of individuals from various sectors such as financial institutions, policy makers, service providers, regulators, developers and community leaders. The foundation of the collective's work is derived from four pillars 1.) Educate and Advocate for Public Policy, 2.) Bank On Coalition & Wealth Building Strategies, 3.) Expansion of Housing Solutions, 4.) Increasing Regional Involvement.

The Bank On Inland SoCal Coalition is one of the four pillars of the ISCHC. The coalition's work is aligned and leveraged as part of the housing collective work.

Fellow Position

The Bank On Fellow will be a member of the Bank On Fellowship cohort, and will work collaboratively to provide leadership to Bank On Inland SoCal initiative to make significant advancements in local banking access efforts. The Fellow will be responsible for directing and realizing the vision of Bank On

Inland SoCal overseeing day-to-day operations and coordinating with the CFE Fund. This fellowship is a *minimum two-year commitment,* with the expectation to continue to lead the Bank On coalition beyond the Fellowship.

Key job responsibilities include:

- COALITION MANAGEMENT: Cultivate new and existing relationships with local, regional, and national partners including city, county and state officials; banks and credit unions; community organizations; researchers and advocates; and banking regulators including the Federal Deposit Insurance Corporation, Federal Reserve Bank, Office of the Comptroller of the Currency, Department of the Treasury, and National Credit Union Administration. Develop and support a multi-sector Bank On Advisory Committee (if applicable).
- BANK ON NATIONAL ACCOUNT STANDARDS: Work with financial institutions who do not yet offer nationally certified products that meet the Bank On National Account Standards to achieve certification.
- PARTNERSHIP INTEGRATION: Identify and cultivate opportunities to incorporate banking access into existing program infrastructure. Work with program partners to implement successful integrations. Lead meetings with senior staff within municipal agencies, financial institutions, and community-based organizations to develop and advance local coalition initiatives.
- PROGRAM ADMINISTRATION: Design Bank On Coalition strategy, manage Bank On program budget, oversee Bank On team (as applicable).
- DATA: Track, analyze and report data about Bank On activities.
- CONTENT EXPERTISE: Serve as a resource to the community around banking and financial empowerment issues.
- SUSTAINABILITY AND FUNDRAISING: Identify and cultivate relationships with local funders and public funding source entities to seek ongoing public and private support to ensure program remains financially sustainable. Identify and leverage opportunities for in-kind and pro bono support for the program.
- MARKETING/MEDIA: Create an appropriate marketing and outreach strategy to reach unbanked local residents. Incorporate public service messages to encourage opening of safe and affordable accounts.
- TRAINING: Work with relevant partners to ensure awareness about and accessibility to certified banking products. Lead forums and manage external relationships to communicate the value and mission of the Bank On program.
- LEARNING COMMUNITY: Work with the CFE Fund to inform the local Bank On program model and coordinate the Fellowship cohort initiative. Actively participate in Bank On Fellows learning community opportunities. Assist in reporting to the CFE Fund on Fellowship activities and program progress.

- COMPLEMENT BANKING ACCESS GOALS: Train program partners who will engage clients around financial education and banking access issues.
- TRAVEL AND VIRTUAL CONVENING: As applicable, some national and local travel, as well as at least one mandatory in-person training in September 2023.

Minimum Qualifications

Education

- Bachelors degree or at least six years of relevant experience in lieu of a degree
- Masters degree in Business, Social Science, Public Administration or a field directly related to the type of work performed is a bonus

Experience

- Minimum of four years of relevant professional experience working with a range of stakeholders, including senior-level government partners, financial institutions, and/or community-based organizations
- Minimum of two years' experience independently running a program or project required
- Deep relationships/network with community, including financial institutions, community-based organizations and local government strongly preferred.
- Familiarity with financial empowerment issues including banking, mainstream financial products, and Community Reinvestment Act preferred
- Knowledge of challenges facing unbanked/underbanked individuals preferred
- Familiarity of community organizing, coalition management, or multi-sector collaboration required
- Experience with public speaking and communications experience required
- Experience in grant writing/budget management preferred

Skills

- Advanced interpersonal and communication skills with the ability to work closely with a wide range of constituents, including comfort leading meetings with senior-level staff within municipal agencies, financial institutions, government partners, funders, and community-based organizations required
- Excellent written and presentation skills required
- Compassion and understanding of the social issues/structures surrounding the complexities of being unbanked.

Working Conditions

Physical Requirements

1. Requires a high level of mental concentration, despite frequent interruptions.

2. Utilizes computer workstation for extended periods throughout the day.
3. Utilizes the telephone and email for a significant amount of communication.
4. Must be able and willing to travel throughout the designated geographic area of responsibility and attend evening and weekend meetings as requested.
5. Must be able to work some evenings and weekends.

Work Environment

1. Must have access to and be able to drive a car.
2. Must have a valid Driver's license and proof of automobile insurance.

Compensation

Salary Range: $50,000 - $60,000 and will be commensurate with experience and qualifications. This position has been designed as a full-time position with a complete benefits package. NPHS'/ISCHC benefits package includes health, dental, and life insurance, 403B, vacation/sick, paid holidays, and training opportunities. This position is primarily remote.

Disclaimer: The Inland SoCal Housing Collective is incubated by NPHS, Inc. Employee benefits will reflect their current organization until ISCHC nonprofit is fully incorporated. A comparable benefits package will be offered at that point in the year.

Please send resume and cover letter to info@ischcollective.org with a subject Bank On Fellow Position. Questions? Email melanie@ischcollective.org
DEADLINE: OCTOBER 13th, 2023