

PGKids Check-In/Check-Out Procedures For Sunday, September 12, 2021

We're BAAAAAACCCCK! This Sunday, September 12, we'll be back in person for Sunday School at 9:30 am and Kids Worship at 11:00 am. There's a class for every age, 0 through 6th grade. Make sure to reference the info below regarding drop off and pick up for your child(ren).

CHECK-IN THIS SUNDAY

- We will have check in for Nursery, Preschool, AND Grade School children.
- A volunteer will be available to assist you.
- Please make sure your information is keyed into the iPad at the check-in station and that your information is current. This helps us tremendously!
- If you haven't already, please download the Church Center App. You will be able to check your child in with your phone, making it easier and convenient for you. Instructions on how to do this are listed below.
- Your child will receive a printed name tag and you will receive a label that you will need to produce to pick-up your child. This will ensure the safety of all the children.

NURSERY & PRESCHOOL

- Check in will be just outside the Preschool Department beginning at 9:15am or 10:40am.
- Once checked in for Sunday School at 9:30 am, your child will remain checked in until AFTER the 11:00 am service unless you come to check your child out before the end of the 11 am service.
- A snack will be offered at the 9:30 am hour. Due to the increasing dietary needs among children, the snack for the following Sunday will be listed in this weekly newsletter so you can decide what is best for your child's needs. If the snack does not meet your child's dietary needs, please plan to bring a snack substitute. The snack for that given Sunday will also be posted on the front of the preschool door. Please ensure the preschool directors and/or teachers know about any food allergies your child has so proper precautions can be taken. The snacks for September are as follows:

September 12	Apples, pretzels
September 19	Oranges, Cheerios
September 26	Bananas, animal crackers

GRADE SCHOOL

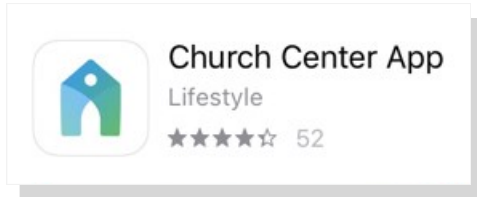
- Children grades 1-6 will be checked in upstairs in the children's Sunday school department beginning at 9:15am and will be checked out in the fellowship hall AFTER the 11:00 am service. Once checked in at 9:30am Sunday School, your child will remain checked in until AFTER the 11am hour unless you come to check your child out before the end of the 11:00 am service.
- At 10:30 when Sunday School class is over, the teachers will walk their classes down to the fellowship hall for kids worship. *If you don't plan to stay for the 11am hour,*

then you will still need to check your child out at the outside doors of the fellowship hall.

- If your child is only attending Kids Worship, then check in will open at 10:40 am at the fellowship hall doors. All children must be checked out from the fellowship hall for safety reasons.

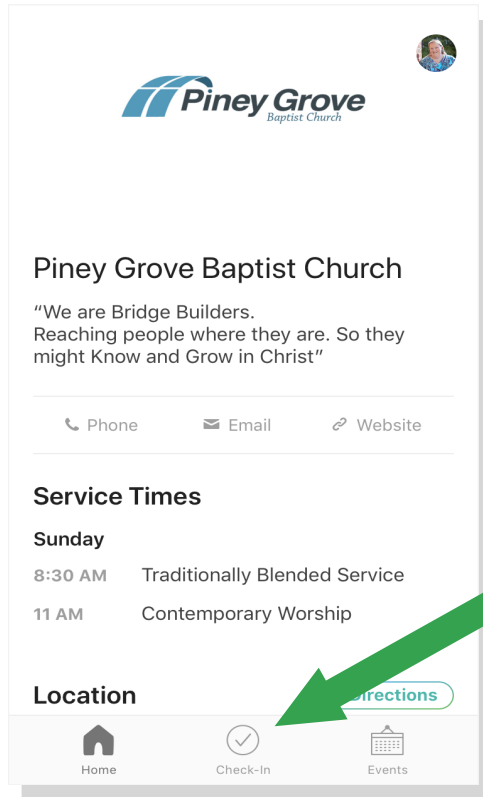
Please help us keep the children safe by adhering to the check in and out process. This is all new, so it will take some getting used to, and we will need to work out the kinks!

Check-In Using Church Center App



STEP 1: GET THE APP

Begin by downloading the Church Center app on your mobile device. Once it is downloaded, follow the on-screen instructions to set-up the app.



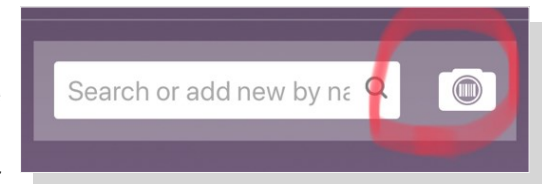
STEP 2: USE THE APP TO CHECK-IN

Next Sunday on your way to church, open the Church Center app on your mobile device and click "**CHECK-IN**" at the bottom of the screen.

Select the names of the children you want to 'check-in' and then it will give you a QR code on your screen.

STEP 3: SCAN THE QR CODE & GET NAMETAG

When you arrive at church, go to the check-in kiosk. **INSTEAD** of typing a name, **SELECT THE CAMERA** on the right side of the screen. Use the camera to scan your QR Code on your mobile device.



Your child's name tag should begin printing immediately.