



## MONTANA STATE FIRE CHIEFS' ASSOCIATION

INTEGRITY COMMITMENT KNOWLEDGE RESPECT



We are recruiting for the **Montana State Director** for the **Western Fire Chiefs Association Board of Directors**.

This is an important position, as the successful Fire Chief will represent Montana on the WFCA Board of Directors. The selected candidate will be expected to attend all WFCA Board Meetings as well as actively engage on various committees. They will be the liaison to the MSFCA Board of Directors and will be expected to attend all MSFCA Board Meetings.

**Following are the duties of the WFCA Board of Directors.**

The WFCA Board of Directors shall be comprised of the President, Vice President, International Director, and the State/territorial Directors. They shall serve until a duly qualified successor has been elected or appointed accordingly and installed into office.

The presiding officer at a Board of Directors meeting shall not vote except in the event of a tie vote of the board.

The duties of the Board of Directors shall be:

1. Hold meetings to conduct routine Association business at such time, place and medium as the President may designate.
2. Hold special meetings called by the President upon request of a majority of the members of the Board of Directors.
3. Act as a liaison between the WFCA and represented States/Territories on issues of mutual interest and/or concern to fire and emergency services.
4. Provide reports and information on behalf of the represented States/Territories pertinent to the WFCA at the annual membership meeting.
5. Direct the publication of notices and reports to the members.
6. Represent the WFCA on committees or special interest activities as assigned.
7. Exercise jurisdiction and authority over all standing and special

committees of the Association.

8. Actively participate in strategic and business plan development and revisions as well as other activities that maintain the solvency and solidarity of the Association.
9. Approve an annual balanced budget.
10. Supervise and control expenditures of the Association.
11. Actively engage in issues of importance to the WFCA and the fire and emergency services.
12. Construe the provisions of these bylaws.

The WFCA generally holds 6 board meetings per year; 4 via teleconference or zoom and 2 in person meetings at FRI and Presidents' Forum. All directors are expected to attend unless they have a conflict.

#### **MSFCA Expectations:**

The MSFCA holds 12 board meetings per year: approximately 10 via teleconference or zoom and 2 in person meetings somewhere in Montana. All directors are expected to attend unless they have a conflict.

Travel expenses are generally covered by your department; there are a few situations when your travel may be reimbursed, however this is not the norm.

You should have the support of your department and/or Board before applying for the position. There is an extensive time commitment involved, however, there are many rewards as well. You will have the opportunity to meet people from all around the country and will be a part of an organization that advocates for the fire service on a national level.

To apply, complete this [application form](#) AND Email your resume or CV to [mikel@montanafirechiefs.com](mailto:mikel@montanafirechiefs.com).

Questions: Contact any of the [MSFCA Board of Directors](#) or Mikel Robinson, MSFCA Administrator, 406-625-7050 or [mikel@montanafirechiefs.com](mailto:mikel@montanafirechiefs.com)