



## THE EPISCOPAL DIOCESE OF FLORIDA

### **Transition Committee Description**

This committee will conduct a majority of the planning before the candidate slate is announced. Once the slate is announced, this committee takes over from the Search Committee.

The task will be to work together to welcome and host the candidates in the diocese, provide opportunities for shared common discernment and learning, celebrate the work of the Standing Committee from November 2023 – Present. The committee will also be vital in the assisting with electing convention as well as the ordination of the new Bishop Diocesan.

Particular gifts and skills most helpful for members of this committee include:

- Deeply grounded and active Christian faith
- Gracious spirit of service and hospitality
- Prayerful and discerning of God's will seeking wisdom and guidance, through prayer and bible study, both personal and corporate
- High capacity for mutual listening with others
- Collaborative thinker who will work for the good of the Diocese
- Experience with event planning and management
- Good communication and social media skills
- Foster connections with clergy and laity across the Diocese
- Good working relationship with the diocesan staff
- Liturgy planning
- Good technical and organizational skills: email, zoom, sharing docs, etc.
- Pastoral and collegial
- Tactful and diplomatic
- Enthusiastic and creative

### **Guidelines and tasks**

Each committee member must:

- Have an individual email address that only that committee member can access (not a shared email address between a couple, for example).



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- Attend and be fully engaged in the Leadership Retreat on [dates], the electing convention on [date], the consecration of the new bishop on [date], and the thank you to the Standing Committee and Assisting Bishops.
- Have documented completion of diocesan requirements for anti-racism training or of attending options made available.
- Treat with respect and care all applicants/candidates throughout the process.
- You may hear confidential information, please keep all that is discussed to yourself.

The Transition Committee will:

- Introduce candidates to the diocese
  - Plan, host, and conduct the Meet & Greets
  - Shepherd the candidates during the Meet & Greets
- Support the Electing Convention
- Offer attentive pastoral care and thanks to all of the candidates
- Oversee events of the ordination weekend
  - Interface with the diocesan liturgy committee or liturgist
  - Interface with the Presiding Bishop's staff for ordination weekend planning
  - Oversee gifts for the bishop-elect
- Plan some way to say thank you to the Standing Committee as well as the Assisting Bishops
- Arrange for the bishop-elect's transition into the diocese, if applicable

The Search Consultant will provide resources on all of the above so that you are not reinventing the wheel. You will be supported and guided throughout the process.

The diocese will cover the expenses for lodging and meal expenses for the leadership retreat.