



**TITLE OF JOB: Controller**

**LOCATION: SoCal**

**POSTED: March 2021**

**SUMMARY:**

A dynamic growing multi-brand franchisor requires controller with strong financial and business acumen, coupled with a demonstrated record of accomplishment and leadership development necessary to foster the growth of the organization. This individual must have past successes within the restaurant/hospitality or retail industries with public company exposure. Must be able to execute the tactical components of all areas of the finance function such as accounting, FP&A, budgeting, external financial audit, and financial reporting. She/he must have solid communication, technology, analytical and management skills. Candidates should possess knowledge of all aspects of generally accepted accounting principles (GAAP). Must have experience with and knowledge of U.S. Securities and Exchange Commission (SEC) regulations and provisions of the Sarbanes-Oxley Act.

**RESPONSIBILITIES:**

The controller role will work closely with the CFO and leadership team to act as their tactical and strategic financial business advisor and manage all financial/accounting related aspects of the business. This includes all organizational responsibilities relating to F&A, including cash management, FP&A, forecasting and budgeting, company spending and profitability, overseeing and liaising with external accounting firm that performs most accounting functions on behalf of company, managing external financial audit, and more. Must maintain high standards of ethics, integrity, and honesty.

- Planning, directing and coordinating all accounting operational functions
- Managing the accumulation and consolidation of all financial data necessary for an accurate accounting of consolidated business results
- Ensures required financial reporting, pro-forma reporting and any other required analyses are complete, accurate and timely (including all SEC and other government requirements).
- Guides financial decisions by establishing, monitoring, enforcing and maintaining policies and procedures.
- Ensure accurate maintenance of bank account, balance, bank/Treasury systems and bank cost information.
- Manages the integrity, accuracy and timeliness of the forecasting process.
- Oversight/Management of the daily cash flow forecasting and analysis and execution of daily funding decisions.
- Support the maintenance of cash management policies and procedures to ensure changing business requirements are met as well as adherence to SOX controls and other banking regulations.
- Coordinating and preparing internal and external financial statements
- Coordinating activities of external auditors
- Providing management with information vital to the decision-making process
- Managing the budget process

**REQUIREMENTS:**

7-10 years of experience within the multi-unit restaurant/hospitality or retail industries with 5 in a managerial role. Prior track record of success with building and driving a finance team. Must have leadership providing clear understanding of the business as a whole and systemic approach to problem solving. Excellent working knowledge of GAAP and SEC rules required.

**EDUCATION:** Bachelor's Degree in Accounting or Finance required. CPA preferred

**SALARY & BENEFITS:** A competitive Salary and Bonus will be commensurate with experience, and benefits.

**FOR POSITION REQUIREMENTS AND SPECIFICATIONS PLEASE CONTACT:**

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