

MINUTES

Board Meeting
July 21, 2026, 6:00pm
Fellowship Hall

Attendance: 3 staff (Ashley Mills Sarah Taylor Peck, Andrew Taylor Peck); 16 board members (Scott Gray, Syd Stansberry, Tammy Gerhart, Robin Perso, Andrea Wiggins, Cheri Ghan, Brent Ghan, Matt Frierdich, Alicia Adams, John Poehlmann, Joy Powell, Don Harter, John Cassels, Bob Whittet, Kristen Crews, Darlene Miles); 3 guests (Joyce Harter, Chris Meade, Bill Ryan).

8 board members were absent.

1. Opening prayer – **Scott Gray**
2. Board member introductions – Please share how long you have been part of the Church, one “get to know you fact”, and one priority or idea about your committee/area/role.
 - a. **Scott Gray**, Board Chair
 - b. **Syd Stansberry**, Board Vice-Chair
 - c. **Tammy Gerhart**, Board Treasurer and Finance Committee
 - d. **Robin Perso**, Board Financial Secretary
 - e. **Andrea Wiggins**, Board Secretary
 - f. **Lynelle Phillips**, Elder Chair
 - g. **Cheri Ghan**, Elder Vice-Chair
 - h. **Brent Ghan**, Deacon Chair
 - i. **Matt Frierdich**, Deacon Vice-Chair
 - j. **Alicia Adams**, Safety and Security Committee
 - k. **John Poehlmann**, Personnel Committee
 - l. **Todd Rauch**, Property Committee
 - m. **Joy Powell**, Adult Discipleship Ministry Committee
 - n. **Patsy Dalton**, CareLink Ministry Committee
 - o. **Sara Adams**, Fellowship Ministry Committee
 - p. **Don Harter**, MOM Committee
 - q. **John Cassels**, Worship Ministry Committee
 - r. **Shawna Schulte**, Children’s Ministry Committee
 - s. **Melissa Webel**, Youth Ministry Committee
 - t. **Linda Poehlmann**, Representative of Worship Service – 8am
 - u. **Bob Whittet**, Representative of Worship Service – 9am
 - v. **Kristen Crews**, Representative of Worship Service – 9am
 - w. **Chuck Watts**, Representative of Worship Service – 11am
 - x. **Darlene Miles**, Representative of Worship Service – 11am
3. Chair’s remarks – **Scott Gray**- Board Chair thanked all members for their willingness to serve, noting that 11 of the 24 Board members are new this year. The Board packet, organizational chart, and committee/area report template were reviewed.
 - a. Review of Code of Conduct for Board (Attachment - **page 3**)
 - i. The Board Chair reviewed the Code of Conduct, which has been in place for approximately ten years. Members were encouraged to familiarize themselves with the sixteen guiding principles and refer to their terms.

Throughout many decades of steadfast support from those who offer their time, talents, and treasures, we have loved and impacted one another, our city, and in areas throughout the world. There is unity and diversity within the body of Christ [1 Corinthians 12:12-27] at Broadway Christian Church. May we hold on to the call towards faith and hope as we continue to meet and work together [Hebrews 10:23-25] in 2026-2027 and beyond.

- b. Review of Organizational Charts (Attachment- page 4 to 5)
- c. Review of Bylaws
 - i. Board Chair reviewed the recently updated bylaws and thanked Ken Askren and Martha Jolly for their work on the revisions. He noted that the bylaws serve as a roadmap for accomplishing the church's mission.
 - ii. Key updates discussed:
 - 1. Clarification of Board positions (Article 7).
 - 2. Requirement that the Board meet six times annually.
 - 3. Vice chairs may represent committee chairs and vote when serving in that capacity.
 - 4. Recognition of committees within the bylaws.
 - 5. Addition of the Safety and Security Committee.
- d. Submitting Board reports (Attachment- page 6 to 20)
 - i. Board members were reminded to submit committee reports before each meeting using the new reporting form. Reports should include recent committee activity, upcoming meetings, and any items requiring Board attention. Members were asked to submit a report even if there is nothing to report.
 - ii. The following reports were submitted for the record in advance of the meeting.
 - 1. Lead Pastor, Broadway Christian Church
 - 2. Associate Pastor, Broadway Christian Church
 - 3. Executive Committee
 - 4. Financial Secretary
 - 5. Deacons
 - 6. Safety and Security Committee.
 - 7. Personnel Committee
 - 8. Property
 - 9. Adult Discipleship
 - 10. Mission and Outreach
 - 11. Worship Ministry
 - 12. Children's Department
 - 13. 9 a.m. Service Representative
- e. Board meeting schedule –
 - i. 6pm on July 21
 - ii. September 22
 - iii. December 1
 - iv. January 26
 - v. March (TBD)
 - vi. May 25
- f. Priorities- Board Chair discussed several priorities for the year.
 - i. Support each committee in accomplishing its goals and the overall ministry and mission of the Church.
 - ii. Review and update all committee policies and procedures, several of which have not been revised in many years.
 - iii. Complete updates to personnel, financial, and safety policies.
 - iv. Centralize board and other records of the church in the office and maintain them within Realm.

4. Congregant comment period – Following the standing rule of the Board, congregants who sign up to comment. Comments shall be no more than three (3) minutes per congregant. The comment period shall not exceed a total of fifteen (15) total minutes.
 - a. No congregants signed up to speak.
5. Minister's remarks
 - a. **Sarah Taylor Peck** thanked Board members for their commitment to serving Broadway Christian Church and offered a prayer for each member.
 - b. **Andrew Taylor Peck** reported that a team of 13 participants would depart for Guatemala on Saturday. He also shared that Vacation Bible School was progressing well, with 24 children attending the previous Sunday.
6. Information items
 - a. **Tammy Gerhart**, Financial report
 - i. Tammy Gerhart presented the financial report, recognizing Debbie Henderson and Nancy Welty for their work preparing the financial information.
 - ii. The church is currently operating at approximately **\$59,910 below budget**, which is better than the projected **\$109,000 deficit**. Increased pledge giving and reduced expenditures, including savings from vacant staff positions, contributed to the improved financial position.
 - iii. Additional financial reporting and internal controls will continue to be implemented.
 - b. Open discussion for Board members to report
 - i. Alicia reported the Safety and Security Committee will be meeting for the first time this week. They will be discussing how to gather feedback from youth, staff, and other groups within the church.
 - c. **Scott Gray**, Church membership report (Attachment- **page 21**)
 - i. Between **May 19 and July 15, 2026**:
 1. 10 new members were received.
 2. 1 membership was removed.
 3. Active membership stands at **489**.
 4. Total active and inactive membership stands at **531**.
7. New business
 - a. Submitted by **John Cassels**, Worship Committee – Vote of the Board to reaffirm an existing policy of the Church named "Narthex Policy" and for it now to be named "Narthex and Sacred Spaces Policy". (Attachment- **page 22**)
 - i. The existing Narthex Policy was located. Based on research, it was identified that it was approved by the Board in October 2011. Rationale for the policy was summarized from review of previous board minutes. (Attachment- **page 23 to 24**)
 - ii. The Board discussed:
 1. Preserving the Narthex as a sacred worship space.
 2. Accessibility and mobility concerns.
 3. Effects on Mission and Outreach activities.
 4. Use of alternative gathering spaces.
 5. The need to balance hospitality, ministry opportunities, and worship preparation

- iii. John Cassels made a new motion to table the policy until the next Board meeting to allow for additional input and possible reviews. Cheri Ghan for further clarification. Motion was approved (13 approved; 2 disapproved). Note: 16 Board members were present but only 15 votes are recorded. Per the Bylaws, the Board Chair does not vote unless there is a tie. The Board Chair did not vote in this matter or any others during the meeting.
 - iv. John Cassels requested board members email feedback so it can be submitted from the Worship Committee.
 - v. Sarah Taylor Peck reminded board members until a new policy is approved, the 2011 version is the approved policy.
8. Submitted by **Sarah Taylor Peck** – Vote to affirm her Pastoral Relations Committee slate for 2026-2027.
- i. Proposed slate
 - 1. Donette Alonzo
 - 2. Wayne Holden
 - 3. Gail Johnson
 - 4. Bill Ryan
 - 5. Judy Neuffer
 - 6. Andy Ward
 - ii. Sarah shared it is a denominational expectation to have a pastoral relations committee. More information from the denomination is on the regional website. Sarah confirmed all six are new for this church year.
 - iii. Bob Whittlet made a motion to approve the proposed slate of the Pastoral Relations Committee; Joy Powell second. Motion was approved (15 approved; 0 disapproved).
9. Submitted by **Scott Gray**, Executive Committee – Vote of the Board to approve an amendment to the existing Church Bus Policy. The amendment was approved by the Executive Committee on July 14, 2026. (Attachment- **page 25 to 27**)
- i. Scott shared the strike through removing the responsibility from the Church Finance Manager.
 - ii. Alicia Adams made a motion to approve the Church Bus Policy; Kristen Crews second. Motion was approved (15 approved; 0 disapproved).
10. Submitted by **Scott Gray**, Board Chair – Vote of the Board to approve Toby Mills as a Deacon.
- i. Scott shared there is a Deacon vacancy that was created by the resignation of Paul Hinshaw.
 - ii. Brent Ghan made a motion to approve Toby Mills as Deacon; Alicia Adams second. Motion approved (15 approved; 0 disapproved).
11. Submitted by **Scott Gray**, Board Chair – Vote of the Board to fill any committee vacancies as nominated by the Board Chair.
- i. Scott mentioned that he did not have any nominations to bring to the board at this time.
12. Open discussion
- a. Bob Whittlet requested an update on the gym floor and La Petite.

- i. Gym floor- Scott acknowledged his support of this project and the opportunity to increase church revenue. He also shared the need for coordination among the Property, Finance, Safety and Security, and Executive Committee on this project. It was acknowledged that some members have been asked if this project restricts other current uses of the CLC. There was discussion regarding if there is a capital campaign for this project. One member stated she was specifically asked to pledge for the project. Chair clarified there is no capital campaign and stated to his knowledge no one was asked for money and understood some members just made organic pledges. Scott shared that he, Vice-Chair of the Board, Chair of Property, Mike Lilien, and Chris Peck will be meeting soon to plan for how this project can be completed and be successful. It will involve other committees collaborating with the Executive Committee to lead it. Brent Ghan requested the project proposal come to the Board for approval.
- ii. La Petite- Scott shared La Petite is working with a construction company to develop a proposal regarding use of the property near the garden area. The possibility of a future relocation, potentially in 2028, was also discussed. The Church is considering leasing land to La Petite for their school. Brent Ghan requested the project proposal come to the Board for approval.

13. Closing Prayer – **Syd Stansberry**

The meeting adjourned at 7:53 p.m.

Submitted by Andrea Wiggins, Board Secretary

Approved by Scott Gray, Board Chair



AGENDA

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 - a. **Scott Gray**, Board Chair
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3. Chair's remarks – **Scott Gray**
 - a. Review of Code of Conduct for Board
 - b. Review of Bylaws
 - c. Submitting Board reports
 - d. Board meeting schedule – 6pm on July 21, September 22, December 1, January 26, March (TBD), and May 25.
 - e. Priorities
4. Congregant comment period – Following the standing rule of the Board, congregants who sign up to comment. Comments shall be no more than three (3) minutes per congregant. The comment period shall not exceed a total of fifteen (15) total minutes.

Throughout many decades of steadfast support from those who offer their time, talents, and treasures, we have loved and impacted one another, our city, and in areas throughout the world. There is unity and diversity within the body of Christ [1 Corinthians 12:12-27] at Broadway Christian Church. May we hold on to the call towards faith and hope as we continue to meet and work together [Hebrews 10:23-25] in 2026-2027 and beyond.

5. Minister's remarks
 - a. **Sarah Taylor Peck**
 - b. **Andrew Taylor Peck**
6. Information items
 - a. **Tammy Gerhart**, Financial report
 - b. Open discussion for Board members to report
 - c. **Scott Gray**, Church membership report
7. New business
 - a. Submitted by **John Cassels**, Worship Committee – Vote of the Board to reaffirm an existing policy of the Church named "Narthex Policy" and for it now to be named "Narthex and Sacred Spaces Policy". (see attachment A)
 - b. Submitted by **Sarah Taylor Peck** – Vote to affirm her Pastoral Relations Committee slate for 2026-2027. (see attachment A)
 - c. Submitted by **Scott Gray**, Executive Committee – Vote of the Board to approve an amendment to the existing Church Bus Policy. The amendment was approved by the Executive Committee on July 14, 2026. (see attachment B)
 - d. Submitted by **Scott Gray**, Board Chair – Vote of the Board to approve Toby Mills as a Deacon.
 - e. Submitted by **Scott Gray**, Board Chair – Vote of the Board to fill any committee vacancies as nominated by the Board Chair.
8. Closing Prayer – **Syd Stansberry**

Throughout many decades of steadfast support from those who offer their time, talents, and treasures, we have loved and impacted one another, our city, and in areas throughout the world. There is unity and diversity within the body of Christ [1 Corinthians 12:12-27] at Broadway Christian Church. May we hold on to the call towards faith and hope as we continue to meet and work together [Hebrews 10:23-25] in 2026-2027 and beyond.

Code of Ethics for Board

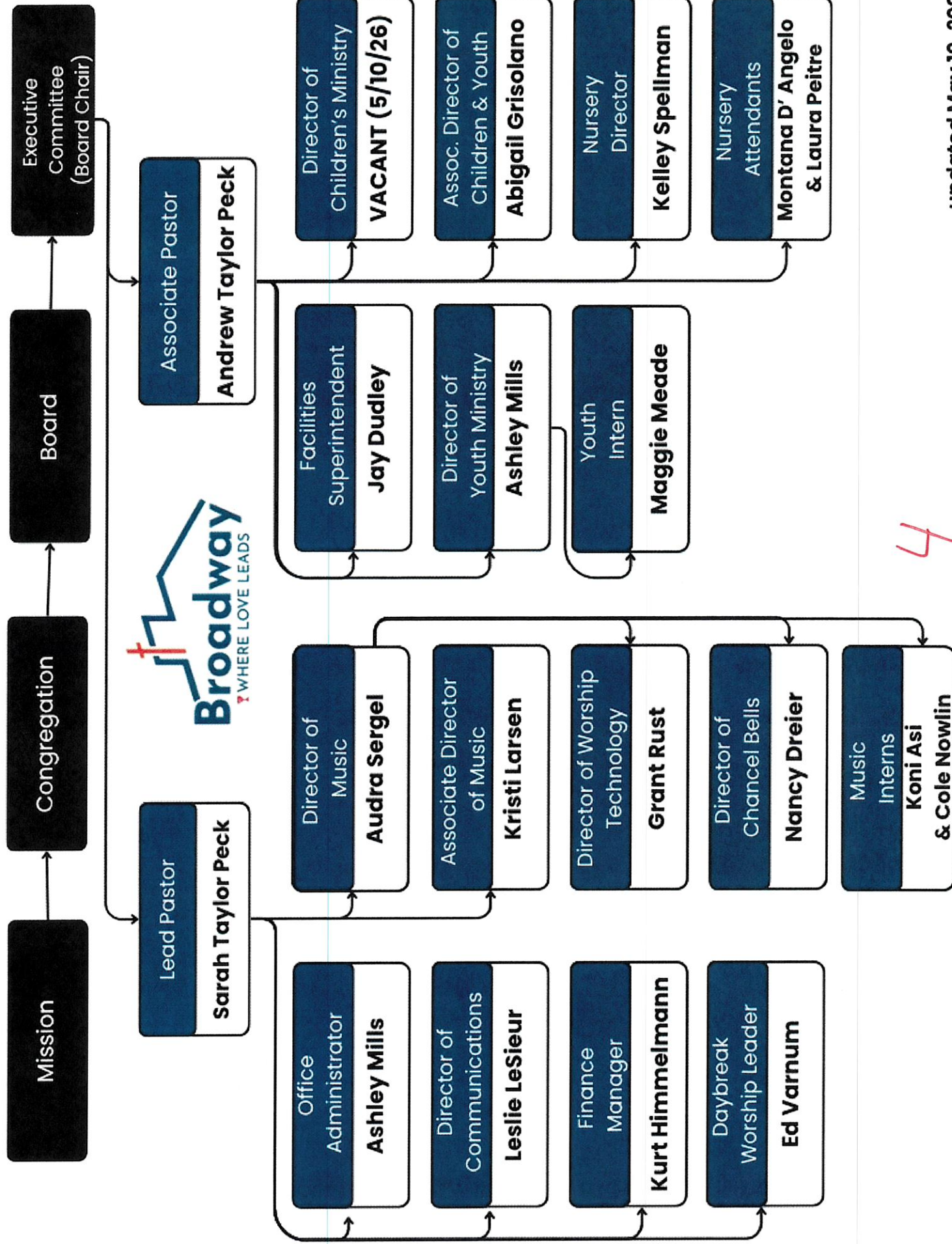
As a member of the Broadway Christian Church (Broadway) board, I will:

1. Recognize our job is to ensure Broadway establishes policy and that the staff administers it.
2. Represent Broadway in a positive and supportive manner at all times.
3. Do my best to ensure The Church is well maintained, financially secure, growing, and acting out its mission.
4. Display courtesy in all board, committee and task force meetings.
5. Work to learn more about my job and how to do it better.
6. Keep informed of issues to come before the board.
7. Declare any conflicts of interest between my personal and professional life and my position on the board.
8. Recuse myself from any discussion or voting on any issue that may confer financial benefit on me or my relatives in our personal or professional lives.
9. Listen to other board members, staff and church members with respect.
10. Respect and support the majority decisions of the board.
11. Refer suggestions and concerns to the proper person or committee.
12. Represent the entire church and not a particular special interest group.

As a member of the Broadway board, I will not:

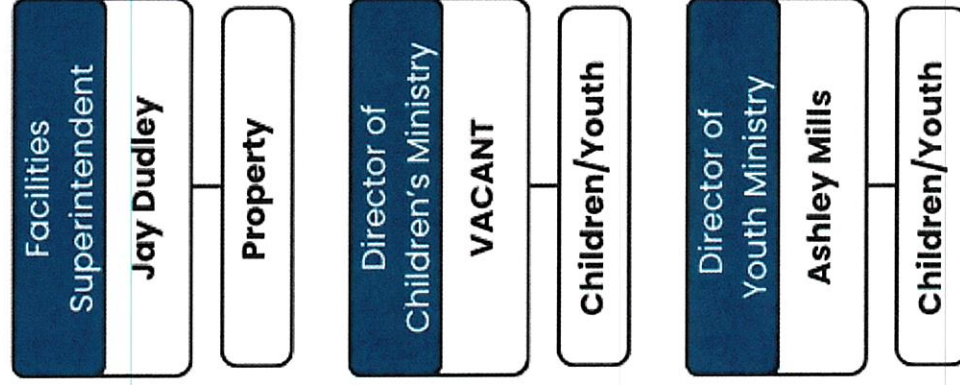
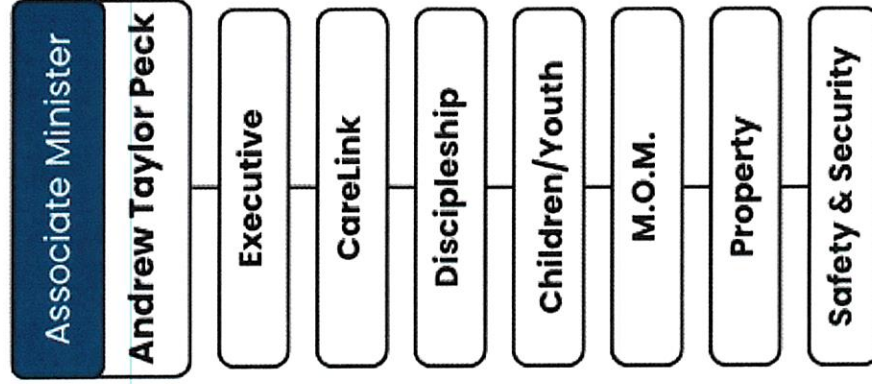
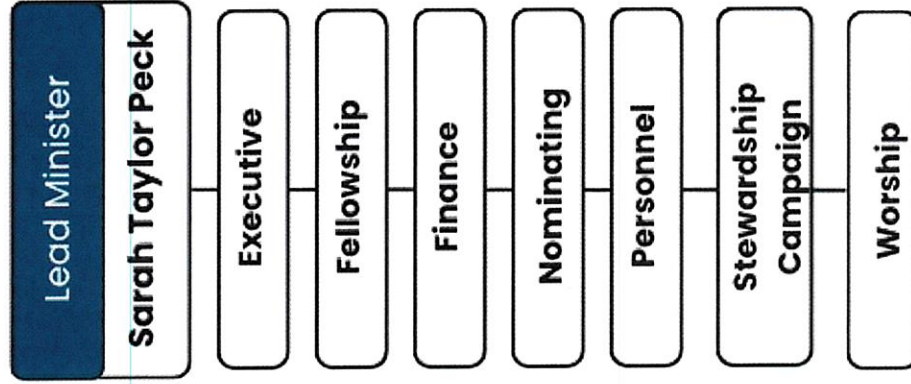
1. Use Broadway for personal or professional financial advantage for me or my relatives.
2. Discuss any confidential proceedings of the board outside the board meeting.
3. Promise before a meeting on how I will vote on any issue in the meeting.
4. Interfere with the duties of the staff or undermine their authority.

Originally approved by the Church Board October 25, 2016.



4

Committee Liaison Assignments





Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented:
- Submitted by:
- Date(s) of committee or area meeting(s) since previous Board meeting:
- Date of next scheduled committee or area meeting:
- Provide information about the top idea or priority/project:
 - What is it?
 - What is optimistic about it?
 - What challenges or obstacles (if any) exist?
 - What are the upcoming actions?
 - What support (if any) is needed from outside other committees or areas?
 - How does this glorify God and what benefit does it bring to the Church?
- Provide other information about recent developments and/or future plans:

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."



Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented:
Lead Pastor, Broadway Christian Church
- Submitted by:
Rev. Dr. Sarah Taylor Peck
- Date(s) of committee or area meeting(s) since previous Board meeting:

Since my last board report:

- 34 pastoral visits
- 2 Pastoral Relations Committee meetings (5/18, 6/22)
- Hosted 3 youth group events at my home: Graduation Party (5/3) Game Night (6/7) Lake Night (7/12)
- 3 Elder meetings (6/21, 7/19) and 1 Elder Retreat (7/18)
- 2 Women's Theology Book Club gatherings (5/26, 6/23)
- 6 Worship & Music Planning meetings (6/1, 6/8, 6/15, 6/22, 7/13, 7/20)
- 8 Finance & Administration meetings (5/19, 5/26, 6/2, 6/9, 6/16, 6/23, 7/14, 7/21)
- 7 Ministry & Administration meetings (5/20, 5/27, 6/3, 6/10, 6/17, 6/24, 7/15)
- 5 All Staff meetings (6/8, 6/15, 6/22, 7/13, 7/20)
- 1 Staff Retreat (6/1)
- 2 Cornerstones Small Group meetings (5/21, 6/11)
- 2 Personnel Committee meetings (6/9, 7/14)
- 2 Executive Committee meetings (6/16, 7/14)
- 1 Worship Team meeting (6/15)
- 1 New Member Class (5/31)
- 1 Women's Retreat Planning meeting (5/27)
- 3 supervised intern ministry days (6/17, 6/24, 7/15)
- 1 Deacon Training (6/20)

- Provide information about the top idea or priority/project:

- What is it?
This season is about strengthening the leadership foundation of Broadway Christian Church by onboarding new Elders and Deacons, launching Shepherd Teams, and preparing my newly formed Pastoral Relations Committee. Alongside this work, I have continued investing in pastoral care, leadership development, worship planning, and opportunities for discipleship and community building.

- What is optimistic about it?

Broadway has welcomed an expanded group of lay leaders who are eager to serve and care for our congregation. I am encouraged by the enthusiasm of our new Elders and Deacons, the thoughtful engagement at our Elder Retreat, and the growing participation in ministries like the Women's Theology Book Club, youth gatherings, and small groups. We are building a culture where leadership is shared by a large group who invest deeply at BCC.

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."

- What challenges or obstacles (if any) exist?

As with any season of transition, building new teams takes intentionality, communication, and time. Establishing healthy rhythms, clarifying expectations, and supporting new leaders as they grow into their roles requires attention. I also continue to balance the day-to-day pastoral needs of the congregation while investing in long-term leadership development.

- What are the upcoming actions?

- ☐ Begin the work of the new Pastoral Relations Committee.
- ☐ Launch Shepherd Teams as Elders begin regular congregational care.
- ☐ Continue leadership development for Elders, Deacons, and ministry leaders.
- ☐ Welcome new participants into congregational life through worship, small groups, and fellowship opportunities.
- ☐ Continue preparing for the fall ministry season, including Christian education, youth programming, women's retreat planning, and stewardship initiatives.

- What support (if any) is needed from outside other committees or areas?

The continued support of our Board, ministry leaders, and congregation is essential as new leadership teams begin serving. I ask for your prayers for our Elders, Deacons, staff, and volunteers as they establish healthy patterns of ministry together. Encouraging participation, welcoming new members into ministry, and communicating opportunities for involvement will help strengthen our shared mission.

- How does this glorify God and what benefit does it bring to the Church?

Equipping leaders and strengthening systems allows our congregation to more faithfully embody the ministry of Christ. As members are known, supported, and invited into meaningful service, we become a healthier and more connected church. Investing in leadership creates a stronger foundation for future ministry, enabling Broadway to continue proclaiming the Gospel, serving our neighbors, and nurturing disciples of Jesus Christ.

➤ Provide other information about recent developments and/or future plans:

In addition to regular pastoral responsibilities, I have continued developing new opportunities for spiritual formation and community life. The Women's Theology Book Club has established a strong foundation and continues to welcome new participants. Youth gatherings throughout the summer have strengthened relationships with our young people outside of Sunday mornings, and our interns continue to receive mentoring and practical ministry experience.

Looking ahead to the fall, I am excited to welcome new members into the life of the congregation, continue developing our Shepherd Team model, launch additional discipleship opportunities, and deepen collaboration among our ministry teams as we continue discerning where God is leading Broadway Christian Church.

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Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented: **Associate Pastor**
- Submitted by: **Rev. Andrew Taylor Peck**
- Provide information about the top idea or priority/project:
 - What is it?
Guatemala Mission trip July 25-Aug. 2 2026
 - What is optimistic about it?
Getting the chance to love our neighbors in Central America by providing substantial housing for two families in need.
 - What challenges or obstacles (if any) exist?
Travelling to a foreign country with church members will present health and safety concerns, and may be a challenge for some members of the mission team.
 - What are the upcoming actions?
Taking the trip, July 25-Aug 2, reporting on the trip on Aug. 2nd
 - What support (if any) is needed from outside other committees or areas?
The church has provided a large amount of financial support, for which the team is grateful. We are looking for prayers from the whole church body.
 - How does this glorify God and what benefit does it bring to the Church?
This mission trip glorified God by following the commandments of Jesus, putting those commandments into action and by offering a chance to change the hearts of the mission trip participants through this type of service opportunity.
- Provide other information about recent developments and/or future plans:
Future plans include a focus on Eco-Theology and Sustainability in 2027 including a January Sermon series, a yearlong Eco-Preaching cohort that I will join in September, re-starting the Green Chalice committee and becoming better stewards of creation at Broadway.

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- Committee or area represented: Executive Committee
- Submitted by: Scott Gray
- Date(s) of committee or area meeting(s) since previous Board meeting: 7/14/26
- Date of next scheduled committee or area meeting: 8/11/26
- Provide information about the top idea or priority/project:
 - What is it? **Approving updates to any committee policies and supporting documents and recommending them to the Board for vote. Church policies and other official documents of the Church will be kept, accounted for, and made readily available to Church members.**
 - What is optimistic about it? **Having updated policies (some have currently not been updated in over 20 years)**
 - What challenges or obstacles (if any) exist? **Working with multiple people, and knowing that some existing documents might need to be completely re-written.**
 - What are the upcoming actions? **Collect existing policies and other documents from committees and areas after they make updates.**
 - What support (if any) is needed from outside other committees or areas? **Committees and areas to review and make updates.**
 - How does this glorify God and what benefit does it bring to the Church? **Building a stronger foundation for the Church's administrative and ministry operations while making information easily accessible to the Congregation.**
- Provide other information about recent developments and/or future plans: **In accordance with the Bylaws, the Executive Committee will discuss and nominate members for vacant positions on other committees. These nominations will be submitted to the Board for approval.**

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➤ Committee or area represented: Financial Secretary

➤ Submitted by: Robin Perso

➤ Date(s) of committee or area meeting(s) since previous Board meeting:

The Finance Committee hasn't met since the previous Board meeting on 6/23.

➤ Date of next scheduled committee or area meeting:

Not currently scheduled to the best of my knowledge.

➤ Provide information about the top idea or priority/project:

- What is it? For the Financial Secretary, the highest priority is the Annual Giving Statement.
- What is optimistic about it? There are some good records of the contents of the Annual Giving Statement in previous fiscal years.
- What challenges or obstacles (if any) exist? There is very little documentation of the particulars of how this process works. This makes it difficult for someone new to the position to learn the process.
- What are the upcoming actions? Documentation and review of the steps in the process, including the financial information and sources needed to complete the Annual Giving Statement, will help ensure the ongoing quality and value of this report.
- What support (if any) is needed from outside other committees or areas?
- How does this glorify God and what benefit does it bring to the Church?

➤ Provide other information about recent developments and/or future plans:

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- Committee or area represented: Deacons
- Submitted by: Brent Ghan
- Date(s) of committee or area meeting(s) since previous Board meeting: Held Deacon Training on June 20.
- Date of next scheduled committee or area meeting: Deacon meeting scheduled for July 26
- Provide information about the top idea or priority/project:
 - What is it? The major change this year has been including Ushers under the umbrella of the Deacons. Ushers will now be referred to as Deacons and will be part of the weekly Deacon teams, but will continue with Usher responsibilities.
 - What is optimistic about it? Since the some of the responsibilities of serving Deacons and Ushers overlap, this new structure will give the Deacon teams greater flexibility in serving the congregation.
 - What challenges or obstacles (if any) exist? There has been some confusion among the Deacons and Ushers about this change, but the roles and structure are becoming clearer as we implement this plan.
 - What are the upcoming actions?
 - What support (if any) is needed from outside other committees or areas?
 - How does this glorify God and what benefit does it bring to the Church? The new structure will enable the Deacons to serve the congregation even more effectively during the weekly services.

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- Committee or area represented: Safety and Security Committee
- Submitted by: Alicia Adams
- Date(s) of committee or area meeting(s) since previous Board meeting: Chris Meade and I are meeting with Scott Gray on July 12, 2026.
- Date of next scheduled committee or area meeting: We have not set one yet. We are gathering information on the vision and direction for this committee. We will be setting a meeting up by the end of July.
- Provide information about the top idea or priority/project:
 - What is it?
 - What is optimistic about it?
 - What challenges or obstacles (if any) exist?
 - What are the upcoming actions?
 - What support (if any) is needed from outside other committees or areas?
 - How does this glorify God and what benefit does it bring to the Church?
- Provide other information about recent developments and/or future plans:

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."



Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Personnel Committee
- Submitted by: John Poehlmann
- Date of next scheduled committee or area meeting: July 14, 2026
- Provide information about the top idea or priority/project:
With the passage of the budget by the congregation, health care was offered to Ashley Mills. Adrienne Black aided in her enrollment with coverage parallel to our pastors. Jay Dudley was also provided a raise that reflects his responsibilities and years of work at Broadway.

Agenda items for the July 14 meeting:

Address responsibilities of staff and supervisors regarding submission of labor hours for compensation

Develop a plan to review and update the Personnel Policy Manual

Work on updating Job Descriptions

Strengthen language in the youth protection policy to cover charges for abuse beyond Missouri

Accrual of Paid Time Off has changed to reflect hours worked versus basing PTO on appointment

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."

Property

Roof should be completed in 2 weeks of today

The leak on the roof in the sanctuary has been resolved. We think.

New ice machine is installed and ready to go. Thank you Don Harter

Property Comittee has approved the gym floor project. We will have a gym floor renovation meeting within the next two weeks.



Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented: Adult Discipleship
- Submitted by: Joy Powell
- Date(s) of committee or area meeting(s) since previous Board meeting:
- Date of next scheduled committee or area meeting:
- Provide information about the top idea or priority/project:
 - What is it?
 - What is optimistic about it?
 - What challenges or obstacles (if any) exist?
 - What are the upcoming actions?
 - What support (if any) is needed from outside other committees or areas?
 - How does this glorify God and what benefit does it bring to the Church?
- Provide other information about recent developments and/or future plans:

Nothing to report at this time

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."

MISSION AND OUTREACH/Don Harter

RECENT DEVELOPMENTS:

- May 31 Noisy Offering raised \$422.56 supporting the Guatemala Mission Trip.
- We supplied 22 'Meal in a Bag' to our Partners in Education, Center for Early Learning North. Birthday cake bags are a new addition being added.
- With the Mobil Pantry at BCC ended, we are shifting to the Pantry Market on July 22 from 1:45-4:15pm and Food Bank packing room August 26 from 3-5pm.
- Guatemala Mission Trip July 25-31. Total of 12 participants.
- Fiscal year 26/27 MOM allocations to be decided at the 7/20 committee meeting.

FUTURE PLANS:

- Provide Parkinson's Support Group Dinner Aug 6.
- Columbia CROP Hunger Walk Sept 20 1pm at Gordon Shelter. Opening program will include youth musical and dance team performances.
- Cross Missouri CROP Hunger Walk Sept 27-Oct 11, Americas longest CROP Hunger Walk at 310 miles. SignUp Genius is open.
- Habitat for Humanity Garage Sale is April 10, 2027
- Extend invitation to younger Broadway members to bring Outreach ministry ideas to the MOM Committee and participate.

Questions for attention by the Board:

Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented: **Worship Ministry**
- Submitted by: **John Cassels, Chair**
- Date(s) of committee or area meeting(s) since previous Board meeting: **15 June 2026**
- Date of next scheduled committee or area meeting: **17 August 2026**
- Provide information about the top idea or priority/project:
 - What is it? **Reaffirm Board established policy for Narthex and Sacred Spaces**
****Nomination to Board for Vice-Chair, candidate David Holmes**
 - What is optimistic about it? **Reestablish sacred spaces for approach to worship**

****Fully constitute our Ministry Area Team for ongoing work—David brings both professional/vocational experience and a commitment to BCC's ongoing development of broad, welcoming worship services**
 - What challenges or obstacles (if any) exist? **Review of approved 2026-27 Budget and address possible adjustment of distribution (Requested \$21,700—Approved \$17,000)**
 - What are the upcoming actions? **Request to Board to REAFFIRM the Narthex/ Sacred Spaces Policy approved in October 2011 –Once approved publicize the history, rationale, and guidelines for practice (Request for addition to July Board Meeting agenda)**
****Name of David Holmes submitted to Board Chair with request that it be brought to the Board at the July 21, 2026 meeting for approval**
 - What support (if any) is needed from outside other committees or areas? **None at this time**
 - How does this glorify God and what benefit does it bring to the Church? **Carries on the work of our Ministry Team to serve the diverse needs in serving the worship needs of our congregation**
- Provide other information about recent developments and/or future plans:

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2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."



Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented: **Children's Department**
- Submitted by: **Shawna Schulte**
- Date(s) of committee or area meeting(s) since previous Board meeting: **June 9, 2026**
- Date of next scheduled committee or area meeting: **August 5, 2026**
- Provide information about the top idea or priority/project:

We have currently moved VBS from the one week model to the Sunday morning model. It will run July 12th-August 30th (except August 2nd's All Means All service.) The children will come forward at the 9:00 service Children's moment and have an opening skit/introduction to the day. They will then head to the CLC and instead of Children's Church and Sunday school, they will partake of the VBS activities. We will cover 4 'days' of VBS with skits by the Youth Drama Team, and 4 days worth of games, crafts and science experiments that all go with the day's themes.

- What support (if any) is needed from outside other committees or areas?

There is a sign up genius that Ashley has sent out that could still use some church support! Please share with your committees.

- How does this glorify God and what benefit does it bring to the Church?

The children are our future. By investing in them, we invest in both THE Church's future as well as Broadway's future.

- Provide other information about recent developments and/or future plans:

Hopefully we will begin the search for a Children's Ministry Lead.

Until that person is hired, we will continue to use our committee and volunteers to support the upcoming rites of passages and support Abigail as she fills the gaps.

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

2 Timothy 1:7, "For God gave us a spirit not of fear but of power, love, and self-control."



Board Report

Board Meeting on July 21, 2026, 6:00 p.m.

Please complete and email to Ashley Mills no later than July 12th.

- Committee or area represented: 9am Service Representative
- Submitted by: Kristen Crews
- Date(s) of committee or area meeting(s) since previous Board meeting: N/A
- Date of next scheduled committee or area meeting: N/A
- Provide information about the top idea or priority/project: Nothing to report
 - What is it?
 - What is optimistic about it?
 - What challenges or obstacles (if any) exist?
 - What are the upcoming actions?
 - What support (if any) is needed from outside other committees or areas?
 - How does this glorify God and what benefit does it bring to the Church?
- Provide other information about recent developments and/or future plans:

Matthew 5:16, "In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is Heaven."

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Broadway Christian Church Membership Report

5/19/26-7/15/26

From: Ashley Mills

New Members: 10

Membership Losses: 1 (deceased)

Total Active Members: 489

Total Active and Inactive Members: 531



ATTACHMENT A

- **Narthex Policy (Approved by the Board October 2011)**

POLICY: The purpose of this policy is to maintain the Narthex as a space relatively free from clutter and conducive to a variety of uses and activities compatible with the element of sacredness. Postcards highlighting church events are allowed at Welcome Center. Displays, tables, stands, posters, and other fixtures which promote organizations, activities, products, events, or which collect funds for such events shall not be located in the Narthex surrounding times of Worship.

- **Proposed slate to serve on the Pastoral Relations Committee (PRC) for 2026-2027:**

- o Donette Alonzo
- o Wayne Holden
- o Gail Johnson
- o Bill Ryan
- o Judy Neuffer
- o Andy Ward

According to denominational structure, the pastor selects their own PRC members, and the Church Board approves the PRC.

BROADWAY CHRISTIAN CHURCH

NARTHEX USE POLICY

Rationale for Policy:

- 1) Unique Space: The Narthex is a very spacious and functional space. Keeping the space visually appealing and fresh is highly desired. It is liturgically adorned throughout the seasons of the church year. The walls, in particular, the east wall, acts as a blank canvas for seasonal art. It is used for a wide variety of specific church and non-church events throughout the year. These events are reserved through the church office. These events include and are not limited to: Ministry Team meetings, Holy Week services, Lenten season services, Vacation Bible School, Carousel Back-to-School Night, and weddings and funerals. Adding more elements that would have to be moved to and from Fellowship Hall during these activities would be a hassle. And many of the current furnishings are not easily moveable, for example, the Welcome Centers, heavy oak furnishings and planters. Planned changes to the entrance of the Narthex include a bulletin board next to the directional signs. Current (weekly) events only will be posted on this board, in lieu of taping these to the door glass. Other changes will include moving the weaving art from the entrance to the east wall in the Narthex for improved viewing, replaced by a "Welcome to Broadway" visual.
- 2) Defined: Herein, Narthex refers to, the area outside the interior Sanctuary doors, including the ramped hallway and tiled area in front of the doors. Historically, the purpose of a Narthex was to allow penitent individuals to hear and partake in the worship service. Today, it typically marks the point of entry into the sacredness of the church. (Note: A church hall is a room associated with a church, generally for church and local community life and charitable use.)
- 3) Visitors: Welcoming visitors in this space is paramount. Their first impression should be welcoming, friendly and positive; not cluttered or overworked. The Welcome Centers should be easily recognized as that and talking with visitors (answering questions, filling out info cards, etc.) should be done with reasonably quiet surroundings.
- 4) Noise level: It's already loud enough on Sunday mornings with members visiting and greeting each other. Why cause more activity and conversation in this space with potential worship going on yards away?
- 5) Glass windows: Why block the view of the terra cotta courtyard with too much furniture, hanging signs, etc. This view, in the future will be enhanced with planned architectural elements and seating, is a peaceful setting meant to encourage reverence and reflection. Overwhelming visual clutter can overpower the senses, causing negative first impressions.
- 6) Visiting: We would like to encourage socializing in Fellowship Hall. "Training" our congregation to visit the Fellowship Hall is needed, since the change of worship schedule. Historically, that has been the place for all sign-ups, meet, greet, refreshments, drop-offs, bulletin boards, purchasing of whatever is on sale, etc. or in the church office.
- 7) Promotionals: Many ministry areas clamor for the Narthex space to promote their latest event, etc. If we allow one group in the Narthex, how do you justify denying any other group? The Information Center across from the Library is available for an alternative after-hours selling site. No promotions, ministry or otherwise, will be permitted in the Narthex surrounding worship services. The Narthex can be used for promotional displays or sales only when surrounding special events.

POLICY: The purpose of this policy is to maintain the Narthex as a space relatively free from clutter and conducive to a variety of uses and activities compatible with the element of sacredness. Postcards highlighting church events are allowed at Welcome Center. Displays, tables, stands, posters, and other fixtures which promote organizations, activities, products, events, or which collect funds for such events shall not be located in the Narthex surrounding times of worship.

BROADWAY CHRISTIAN CHURCH POLICIES FOR CHURCH BUSES

The following policies shall apply to the use and operation of all Broadway Christian Church (BCC) owned buses. The purpose of these policies is to promote the safety of persons traveling in connection with church programs as well as establishing basic requirements for the operation of the Church bus.

A. **POLICY ADMINISTRATION AND REVIEW.** The Bus Co-managers, appointed and approved by the Property Committee, are responsible for the scheduling and approval of bus use, the maintenance of the bus, and the approval of potential drivers, using the policy as a guide. The Church Finance Manager is responsible for the disbursement of budgeted funds for operation, maintenance and repair expenses. The Bus Subcommittee is to meet at least annually before a regularly scheduled Property Committee meeting, to review policy and make recommendations to the Property Committee.

B. **FINANCING.** The Church bus primary funding, operation, maintenance, insurance and depreciation is covered in the church budget. All BCC ministry use is free. Use by formally approved BCC-sponsored groups will be charged \$1.00/mile. When needed, the driver will be provided a Church fuel credit card. All fuel purchase receipts are to be turned in with the fuel credit card to the Church Finance Manager. When bus is not in use, church fuel card and credit card are kept in the church office with the Church Finance Manager.

C. **USE OF CHURCH BUSES.** Buses are to be used only for programs under the auspices of Broadway Christian Church. Requests for use of church buses should be made at least two (2) days in advance. BCC groups / functions shall take precedence over all other requests when the bus is scheduled. Use of the bus is subject to the approval, and scheduling by the Bus Co-managers. The bus is only to be used for ministry purposes with the following priority:

- * BCC programs and ministries
- * BCC fellowship/social (such as a small group outing)
- * BCC sponsored groups; formally approved by the BCC Executive Committee

1. **Vehicle check-out:** The bus must be checked out by the driver. The vehicle log is maintained by the driver. The driver will complete a pre-trip safety walk-around and note any deficiencies and may be issued the spare set of keys and fuel credit card for longer trips.

2. **Check-in:** Complete the bus log and note any mechanical problems and bus damage found. The interior of the bus must be clear of litter and swept out. Key and logbooks must be returned when the vehicle is returned. All information entries in the logbook must be fully completed by the vehicle operator at the time the logbook is returned. Required information includes date(s) of trip; purpose of the trip; group using the vehicle; beginning (check out) and ending (check in) mileage; name(s) of the vehicle operator(s), name(s) of chaperone personnel (if any), explanation of any vehicle mechanical problems experienced or vehicle damage incurred while driving the vehicle and the operator's signature.

D. **OPERATION.** The Property Committee in conjunction with the Bus Co-managers shall be responsible for maintaining the Church buses so that all standards, rules and laws are properly met.

1. ~~The Church Finance Manager~~ **Bus Co-managers** shall maintain a list of qualified bus drivers in the Church Office who may drive the bus.

2. The Church bus shall meet all applicable operating and safety requirements of the State of Missouri and other governmental entities and shall be operated in accordance with all applicable traffic laws and regulations. When the bus's biennial re-licensing comes due, a full professional mechanical inspection should be included with the state required safety inspection. If equipped with an accessibility lift, this should have a professional inspection at this time also.
3. The Church bus shall be operated with the required number of drivers and chaperone personnel. The Church bus shall be operated by an adult driver. In addition, there shall be at least one adult chaperone as a passenger when the bus is being used to transport persons most of whom are 18 years of age or younger.
4. In all instances in which youth are included in groups using the church buses, the BCC Safe Conduct Policy with regards to supervision, etc. shall be followed. Copies of the BCC Safe Conduct Policy are available in the Church Office.
5. All passengers, chaperones and drivers shall wear seatbelts at all times while the bus is being operated.
6. No Church bus shall be operated with more than the number of passengers (including the driver and any chaperone personnel) or with more than the allowable weight restrictions for which the vehicle is rated.
7. No Church bus shall be used for any trip outside of the State of Missouri unless a formal written request has been approved at least a week in advance by the Bus Co-managers and there are at least two (2) persons on the trip who are on the list of qualified bus drivers in the Church Office.
8. The Church shall maintain adequate insurance on the bus. Certification of insurance coverage shall be kept in the glove compartment of the bus at all times.
9. The Church bus shall be equipped with adequate First Aid Kits, Safety Reflectors or Flares, approved Fire Extinguishers, a Spare Tire, and Information for breakdowns.
10. The church bus shall have backup cameras to assist the driver in backing the vehicle up safely.

E. DRIVER APPROVAL.

All potential drivers, church members or not, must ~~submit supporting documentation to the Bus Co-managers and be approved by the Bus Co-managers Subcommittee and supporting documentation submitted to and verified by the Church Finance Manager.~~ Final approval will be made by the Executive Committee. Drivers must meet the following requirements to be approved:

1. Meet minimum age requirement of 25 to maximum of 75 and hold a valid Missouri driver's license.
2. Fill out a BCC Authorized Driver application.
3. Pass a Driver Records Search to include a criminal record check. ~~Disqualifying events (occurring during the past 10 years) include convictions for driving while intoxicated, driving with excessive blood alcohol content, leaving the scene of an accident, or vehicular manslaughter. Drivers may also be denied approval by the Bus Subcommittee based on the content of driving or criminal records or based on other safety concerns.~~
4. Complete the bus training course, led by an official BCC bus trainer.
5. Complete BCC youth protection training and be given a copy of the Safe Conduct Policy.
6. Maintain a valid driver's license. Any points levied against the license after approval must be reported to the ~~Church Finance Manager~~ **Bus Co-managers**. Driver authorization may be revoked based on the infraction.
7. **Driving records of all approved BCC Bus Drivers will be checked annually by the Bus Co-managers.**

Other requirements:

1. Driver shall not use or be under the influence of intoxicants or drugs (prescription or illicit) while operating the bus.
2. Driver shall be experienced in handling a large vehicle and be able to back the vehicle using the rear-view mirrors. (Driver must familiarize him/herself with the vehicle and adjust the right and left mirrors before moving the bus).
3. No driver shall drive more than ten (10) hours without a break of at least eight (8) consecutive hours.
4. Drivers are prohibited from all hand-held cell phone use while operating the bus, including manual dialing, texting, typing, searching, scrolling, photo-taking or video-watching.

F. CHURCH BUS MINISTRY. The Broadway Christian Church Bus Ministry is a program established for the purpose of transporting church members from their places of residence to the church in a safe, timely and courteous manner by a staff of drivers who are volunteers. BCC bus drivers and assistants are not professionally or medically trained with regard to physical or mental disabilities. Therefore, BCC bus drivers and assistants are not authorized by the church to provide medical or psychiatric oversight for persons with medical, physical or mental disability or impairment. The driver's responsibility is to assist the passenger safely on and off the bus using the steps or deploying the lift for those needing this aid.

Originally approved by the Church Board October 25, 2016. Revised by Property Committee May 20, 2019, and approved by Church Board on May 28, 2019. Further, the Bus Policy was revised by Property Sub Committee May, 2022 and Property Committee on June 20, 2022, and approved by the Executive Committee on July 12, 2022. Amended and approved by Board on August 23, 2022. Additional revisions by Property Sub Committee October 17, 2022, approved by Property Committee November 21, 2022 and by Executive Committee December 13, 2022. Amended and approved by Board on December 13, 2022. Approved by Property Committee on March 17, 2025 and approved by Board on May 27, 2025. Latest revisions by Bus Subcommittee on January 27, 2026; approved by the Property Committee on _____, 2026; and approved by Executive Committee on _____, 2026.