

Our Mission is to enable persons to encounter the living God as disclosed through Jesus Christ, to serve and celebrate God in an ever-changing society.

BROADWAY CHRISTIAN CHURCH  
BOARD MEETING  
May 28, 2024

**PRESENT** - 3 Staff, 19 Members, 2 Guests

**OPENING PRAYER** - Robin Perso

**INFORMATION ITEMS**

**ANNUAL MEETING** - Robin Perso and Darren Day

Set for Sunday, June 9, 2024. On the agenda is the introduction of the new Board, approval of the budget, presentation of revised by-laws, recognition of the Shirey's and a luncheon.

**SETTLED SEARCH COMMITTEE UPDATE** - Darren Day

Sarah and Andrew Taylor Peck are in the process of moving to Columbia. Ingrid tells the Board that \$10,694.34 has been moved to new fund #8803 (Settled Minister Search 2023-2024) to cover moving expenses. Any unused funds will be transferred back into #8998.

**BROADWAY'S WORSHIP UPDATE** - David Shirey, Deb Carr, John Poehlmann, John DeLaporte

Members of the Qualitative Review Team are: Lynelle Phillips, John Poehlmann, Deb Carr, Maggie Mead and Darren Day.

**GUIDING QUESTIONS**

Review and provide an analysis of the narrative responses to four questions posed in April 2024. Word Cafe attendance - 83, email/paper response - 8

1. What elements of the unified service would you like to maintain in a new reimagined service?
2. What elements of worship enable you to encounter, serve, and celebrate the Living God?
3. What elements of worship detract from or hinder you from encountering, service and celebrating the Living God?
4. What preferences are important to you for a Sunday morning schedule?

**PROCESS:**

- Two World Cafe meetings were held from 6:00 - 7:15 pm on April 9 and April 10, 2024.
- Table hosts were Maggie Mead, Rita Allen, Kristi Larsen, Audra Sergel, Deb Carr, Lynelle Phillips, John DeLaporte and Sarah Merz.
- Table notes were submitted and compiled for each night, common topics were placed together in a spreadsheet.
- Email and paper/pencil submissions were sent to Ingrid, forwarded and added to the notes.
- The first meeting of the QRT was held on May 6, 2024.
- Members independently coded narratives and continued to identify and characterize themes and comments.

- The second meeting of the QRT was held on May 14, 2024; we discussed findings and reached consensus on themes, interpretations and exemplar quotes.
- An informal meeting with Sarah and Andrew Taylor Peck was held on May 14, 2024, to provide preliminary findings and discussion regarding worship and scheduling.
- Worship Ministry Team reviewed on May 20, 2024.

#### RESULTS - THEMES FOR WORSHIP AT BCC

- Biblically based - Participants desired Bible-based teachings and sermon topics that were Biblically inspired and engaging. Applying sermons to everyday life was expressed by many.
- Energy - Two prominent sub-themes emerged from the comments: Celebratory and Meditative energy.
- Worship style - Sub-themes related to worship style were evident. These included: Overall feel for worship services - very formal to relaxed. Musical preferences - use of hymnody, use of praise songs. Instrumentation - Organ and orchestral instruments, instrumental ensemble with drums.
- Cohesiveness of worship - Most respondents were clear in their desire to have all components of worship “fit” together. Sub-themes: consistency and training for elders, deacons and ushers; an overall desire for congregational singing; consistency in wording; an emphasis on unified times of prayer, rituals and communion (unified taking of the cup).
- Community and hospitality - There was an emphasis on welcoming all with intentionality: members, visitors and guests. A strong desire for participation in worship for our youth and children. The openness of the communion table. Intentional awareness of those with special needs combined with intentional means of accommodation. Time for fellowship, time for Sunday School.
- Time and scheduling - Daybreak preferred 8 am. Traditional preferred mid-morning; Contemporary was flexible but desired to be done around noon.
- Separate Sunday School time for all ages.
- Periodic fellowship, but not necessarily a “Holy 30” block as now.
- Periodic “unified” services.
- A strong desire to schedule with an eye toward families.

#### CONCLUSION

- Most respondents were in agreement that worship needs to be biblically based, have an “energy” that moves the heart, soul and mind, and that worship, regardless of style, should be cohesive throughout.
- Community and hospitality were vitally important as was a schedule that offered options for all members, all families, to the greatest extent possible.
- Worship style, in terms of celebratory and meditative preferences, formality, and informality in worship and distinct preferences on music and instrumentation were clear in the longings of our membership.

#### **PROPERTY COMMITTEE UPDATE - Ken Welty**

Ken presented to the Board costs for the HVAC unit in the CLC and north parking lot improvements. Estimates show that the cost of these two items will total about \$264,348. Of this amount, \$100,990 (40%) is already in different accounts (Perm fund, building fund,

contingency, etc.), leaving a shortfall of \$163,357.55 to be raised through donations. A team will be formed to inform the congregation of the need and ways they can contribute.

## **MINISTRY AREA REPORTS**

### **A. CHILDREN AND YOUTH - Barb Stephenson**

#### **RECENT DEVELOPMENTS**

- We have averaged about 20 kids a week between pathways and Worship and Wonder. Our Sunday morning programming continues to thrive. Many of our families are enjoying participating in Children's Choir which has drawn them to Sunday School as well.
- We have hired two new nursery attendants: Brett Bell and Ebun Oduba. Both attendants have previous experience with childcare. We are excited to have them join us.
- The nursery wing painting project has been completed! We are in the process of making sure we meet all the requirements from the state to re-open a pre-school/daycare. There is a large need in the community for both pre-schools and daycares.
- Broadway experienced a beautiful Sunday celebrating the baptism of our six newest members. We rejoice at children who have now graduated to youth programming at Broadway.

#### **FUTURE PLANS**

- VBS is July 8-12. We will embark on a journey of learning to trust God at Camp Firelight. As always, more volunteers are needed. We are currently advertising VBS to the community and have continued to see enrollment increases.

### **B. CHILDREN AND YOUTH - Mike Crews**

#### **RECENT DEVELOPMENTS**

- Hosted Youth Sunday and Senior Recognition - May 5.
- Hosted our End-of-year Bash - May 19.
- Delivered end-of-year gift bags to all our middle-high schoolers.
- Mason Mitchell, our summer youth intern, is back full-time.

## FUTURE PLANS

- Summer calendar is live. June includes several outings and activities for the summer.
- Summer Sunday School series will focus on Disciples history and identity
- Preparations continue for our summer mission trip to KC.

### **C. DEACONS** - Ellie Stansberry/Melissa Kern

## RECENT DEVELOPMENTS

- Deacon training for incoming Deacons scheduled for Saturday, June 8 from 9 am until 12 noon in the sanctuary.

### **D. DISCIPLESHIP - ADULT ED/SMALL GROUPS** - Martha Jolly

## RECENT DEVELOPMENTS

- Offered input on the forthcoming Sunday morning schedule as it pertains to adult Sunday School.

## FUTURE PLANS

- Planning a summer small group and Sunday School series..
- Anticipating fall offerings for new groups and classes.
- Developing some renewed “core courses” as well as “electives” to fill out areas where more spiritual formation is needed.

### **DISCIPLESHIP - CARELINK** - Patsy Dalton

## RECENT DEVELOPMENTS

- For a couple of weeks this past couple of months, CareLink was scrambling to care for so many people in our church who were having health issues or who had lost a loved one. In the last couple of weeks things have slowed quite a bit.

- We depend on hearing from all of you about people at Broadway who might need some assistance or at least a call of concern or cards or prayers, etc. As we always say, information moves upward to the church office and downward to all of the CareLink ministries who are ready to respond.

## FUTURE PLANS

- We have a new head of the Card Ministry. Judy Neufer has agreed to head that ministry, and she has a few new volunteers. There is a lot to the Card Ministry that requires lots of communication, and Judy is doing a fine job of making sure her crew is informed and ready.
- We all know that Carole Braun served as chair of that ministry for 20 years - THAT'S 20 YEARS - and we thank her for all that she has done to keep this ministry moving right along. If you see Carole, please let her know how much she is appreciated. And just for fun, why don't you write her a card. She would get a kick out of being on the receiving end for a change.
- The Card Ministry will lead a section of Bible School and teach them how to write cards, ideas on what to say and especially how to make cards. Last year we even taught the children how to address envelopes. That was quite a learning experience for all of us.

## **E. ELDERS** - Ellen Flottman/Logan Howard

## RECENT DEVELOPMENTS

- Elders met before the Board meeting to discuss the recent meeting with our new pastors and the progress toward the new services. We are also talking about covering pastoral care visits while we are in transition between pastor teams.

## **F. FELLOWSHIP** - Steve Westgate - Nothing to report

## **G. MOM** - Jim Granneman/John Poehlmann

## RECENT DEVELOPMENTS

- New signs have been installed outside.
- The Mobile food pantry served 148 in April and 116 in May.
- The women's Habitat build is in June.

### **H. RESOURCES - PERMANENT FUNDS - Ken Askren**

## RECENT DEVELOPMENTS

- The PFC formally recommends the distribution of \$28,306.71 to the Property Committee for use in funding the replacement of the HVAC system in the CLC. It was further moved by Ken Askren and seconded by John Poehlmann that this transfer be made after July 1. The motion passed.

### **I. RESOURCES - PROPERTY - Ken Welty**

## RECENT DEVELOPMENTS

- Korte Tree Service cleared out brush and cut down trees on the west parking lot.
- All windows have been washed inside and out.
- Property Committee approved bid for electrical work on power strip on west wall of kitchen.
- Four rear tires on the bus have been replaced.
- Property Committee has approved funding sources for CLC unit/north parking lot improvements.
- Presented funding sources proposal to executive committee (as stated in Information Items above)
- The CLC unit will be shipping soon.

### **J. WORSHIP - Deb Carr/Lynelle Phillips**

## RECENT DEVELOPMENTS

- Rita Allen, incoming Worship Ministry Team chair was present and introduced. Thank you, Rita!
- We are still seeking a person or persons to coordinate the Sacred Spaces team. Vickie Keeling-Wallace is putting together a notebook with pictures to assist. It was recommended that those serving on the worship ministry team might rotate seasons to assist. Many thanks to Vickie for her years of service.
- The final Worship Budget FY25 was presented. The actual budget allocation will be less, based on the Finance Committee's recommendations. Nancy Welty presented and explained the overall process to the committee.
- A draft overview of the prominent themes from the two World Cafes was presented and discussed.
- A proposal to secure additional sanctuary chairs with arms was brought forward and approved unanimously by the team.

## FUTURE PLANS

- The next committee meeting will be in July 2024. Times to be determined by incoming chair Rita Allen. Agenda items may include:
  1. Updates on Sacred Spaces
  2. Welcoming Sarah and Andrew Taylor Peck
  3. Update on securing sanctuary chairs with arms, as recommended
  4. Continued discussion and support of transition to two reimagined worship services

## **J. PERSONNEL** - Mary Cunningham

## RECENT DEVELOPMENTS

- Personnel policies revision in progress.
- Conducted exit interview with Terry Overfelt
- Personnel file audit in progress. Plan for annual audit by Personnel Committee member.
- Revised Personnel Committee job description.
- Completed revision of organizational chart.

## FUTURE PLANS

- Staff Safety in-service in June
- Staff CPR/AED training combined online and in person training Q 2 yrs

- Revise annual evaluation template. (Tentative plan - Staff goal setting with immediate supervisor 2024- September. Revisit progress - 2024 December. 2025 February staff evaluation month)
- Explore computer program for recording of hours worked, use of sick time, vacation time.
- Exit interview with David Shirey
- Personnel Committee membership 2024-2025: Chair - Adrienne Black, Members - Mary Cunningham, Robin Perso, Tim Espy, Luci Fichter, Jason Elbert, Charlotte George

#### **MEMBERSHIP REPORT - Ingrid Luckenbill**

In May there were 4 transfers of membership and 6 baptisms. Total membership (active/inactive) 582. Active membership May 31, 2024 is 498.

#### **FINANCIAL REPORT - Debbie Henderson/Ingrid Luckenbill**

It was reported that as of May 24, 2024, 195 pledges have been received totaling \$815,518.48. Of these 67 pledges showed an increase, 18 showed a decrease, 81 stayed the same, and 20 were new pledges. Using the total represented by the 195 pledges (and realizing that more pledges may be coming in) and taking into consideration unpledged offering, loose offering and a 3% shrinkage, we are looking at a \$126,308.19 shortfall for the coming year.

**ACTION ITEMS** - It was moved to approve the 2024-2025 budget by Mike Crews and seconded by Patsy Dalton. The motion passed. It was moved by Ken Askren and seconded by Carol Sultrop to approve the Property Department's HVAC/Parking Lot proposal. The motion passed.

#### **CLOSING PRAYER - Darren Day**

Submitted by Carla Espy, Secretary

First Board meeting of new church year - August 28, 2024 @ 7:00 pm