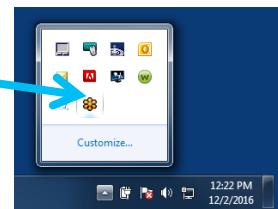
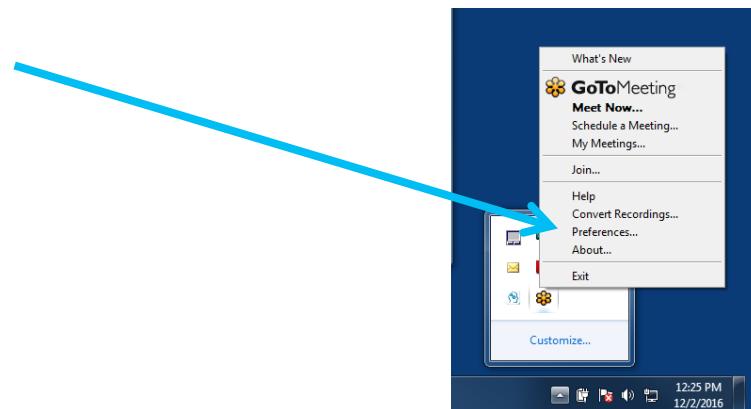


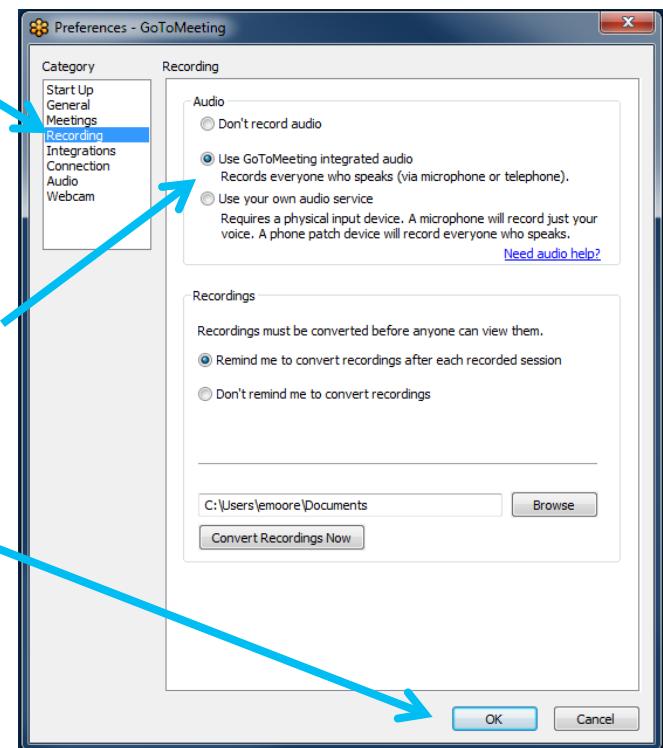
1. Right Click on the GoToMeeting on your Taskbar.



2. Click on Preferences



3. Click on Recording in the Category box



4. Click the Use GoToMeeting integrated audio choice in the Audio box

5. Press OK at the bottom when done.

This will ensure you capture all the conversations in the GoToMeeting Webinar.