

SWAN 2022 – 2023 Registration Form
Start Date: October 1st, 2022
IN-PERSON WEEKEND PROGRAM
AGE 4 (Born 2018) – AGE 8 (Born 2014) ONLY

For Office Use Only

Rev 08312022

Date received: _____

Staff Initial: _____

Assessment Result: _____

First-Come-First-Served

Student Name (Please Print): _____ Chinese Name (If Any): _____

Date of Birth: _____ Entering Grade: _____ School: _____

Parent/Guardian Information (Please Print)

() Mother () Father () Legal Guardian

First Name: _____ Last Name: _____

Street Address: _____ Apt: _____ City: _____

State: _____ Zip Code: _____ Home Phone: (____) _____

Email: _____ Mobile Phone: (____) _____

Please answer the following questions:

1) Is your child currently enrolled in SWAN or another Chinese School/Program? ☐ Yes ☐ No

If "Yes", number of years: _____ Name of School /Program: _____

2) How did you hear about us?

☐ Website ☐ Returning Participant ☐ SWAN Parents ☐ Facebook/Social Media

☐ Other (please specify): _____

REGISTRATION

One Application Per Child. Email Application: info@swan-nyc.org

SWAN PAYMENT AND REFUND POLICY

- **Registration Method:** Email registration form to Info@swan-nyc.org. Form and fee must be received at time of registration to guarantee seat(s). Registration is first-come-first-served.
- **Payment Option:** Check, E-Check or ACH. Credit Card will incur 3% fee. Email Info@swan-nyc.org
- **Payment Plan:** Payment plan is available, please email info@swan-nyc.org for terms and conditions.
- **Donation:** Every dollar makes a difference in running successful classrooms. All donations to SWAN are Tax-Deductible to the full extent by law.
- **Insufficient Fund Payment:** There is \$35 fee for insufficient fund payment. Your child could be at risk of losing his/her seat.

- **On and After 9/15/2022:** \$150 administrative penalty fee for all withdrawals.
- **No Refund or Make-Up Class** for absentees, vacation, or school closure.
- **SWAN reserves the right to schedule changes.**

By signing this form I confirm that all information entered on this form and any other required documentation submitted by me is authentic. I understand and agree to the refund policy above, and I understand that submitting false or falsified documentation is punishable by law.

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

Today's Date: _____

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IN-PERSON WEEKEND PROGRAM
AGE 4 (Born 2018) – AGE 8 (Born 2014) ONLY

| | 2022 – 2023 Saturday Only In-Person Classes 9:30AM - 12:00PM |
|-----------------------------------|---|
| Semester 1 10/1 - 12/10 | <input type="checkbox"/> \$600 (10/1, 10/15, 10/22, 10/29, 11/05, 11/19, 12/3, 12/10) |
| Semester 2 1/7 – 3/18 | <input type="checkbox"/> \$600 (1/7, 1/21, 1/28, 2/4, 2/11, 3/4, 3/11, 3/18) |
| Semester 3 4/01 – 6/10 | <input type="checkbox"/> \$600 (4/1, 4/22, 4/29, 5/06, 5/13, 5/20, 6/03, 6/10) |

Step 4 –

- ☐ **Donation:** \$15 \$25 \$. SWAN is a registered 501c3 non-profit organization. Every dollar counts to sustain SWAN's mission and our passion in teaching. All donations to SWAN are Tax-Deductible to the full extent by law.

TOTAL: \$

Program Policy -

- **Class Transfer** – Sorry, no transfer of classes to other families.
- **Google Classroom** – Please download google classroom to access your child's class work.
- **Registration/Questions** – Submit to info@swan-nyc.org. Email will be replied within 1 – 2 business day, thank you for your patience. Call 646-998-5786.
- **No Refund or Make-Up Class** for absentees, vacation, or school closure.
- **SWAN reserves the right to schedule changes.**

Thank You for Choosing SWAN
 Scroll to Page 3 for Program Schedule








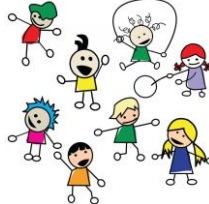
2022 - 2023 SWAN Saturday In-Person Class Schedule 9:30am – 12:00pm

90 Bowery, Floor 2, Manhattan, NY 10013

Semester One Class Dates: 10/1, 10/15, 10/22, 10/29, 11/05, 11/19, 12/3, 12/10

Semester Two Class Dates: 1/7, 1/21, 1/28, 2/4, 2/11, 3/4, 3/11, 3/18

Semester Three Class Dates: 4/1, 4/22, 4/29, 5/06, 5/13, 5/20, 6/03, 6/10

| Ages 4 - 5 Class Schedule | Ages 6 - 8 Class Schedule |
|--|--|
| 9:30am Chinese Conversational Practices  Bathroom Break | 9:30am Chinese Conversational Practices  Bathroom Break |
| 10:00am Arts Activities  | 10:00am Arts Activities  |
| Hands washing 10:30am Play Time Bathroom Break  | 10:30am Dancing / Singing & Reading / Writing  |
| 11:00am Dancing / Singing 11:30am Snacks from Home Bathroom Break  | 11:00am Play Time 11:30am Snacks from Home Bathroom Break  |
| 12:00pm Dismissal | 12:00pm Dismissal |

****REMINDERS****

Doors Open at **9:20am**.

Only one adult/caregiver to enter classroom on the first day of class

Optional Face Covering for children, staff and parents

Bring Snacks and Water, **Label** Your Child's Belonging (***if you do not plan to eat snacks inside the classroom, please pick-up your child on-time at 11:30am**).

Bring **Your Own** Arts Supplies; Crayons / Color Pencils / Glue Sticks / Scissors.