

2025-2026 Brooklyn Mandarin After School Registration

First Day - September 8th, 2025

Brooklyn Location - Congregation Beth Elohim (CBE)

274 Garfield Pl, Brooklyn, NY, 11215

Manhattan Location (Click [here](#) for a separate registration)

For Office Use Only

Rev 06/2025

Date received: _____

Staff Initial: _____

Assessment Result: _____

Student Name (Please Print): _____ Chinese Name (If Any): _____

Date of Birth: _____ Grade by Sept, 25: _____ Day School: _____

Pre-Kindergarten First Full Day (for pick-up purpose): ____ / ____ / ____

Parent/Guardian Information (Please Print)

() Mother () Father () Legal Guardian

First Name: _____ Last Name: _____

Street Address: _____ Apt: _____ City: _____

State: _____ Zip Code: _____ Home Phone: (____) _____

Email: _____ Mobile Phone: (____) _____

Please answer the following questions:

1) Is your child currently enrolled in SWAN or another Chinese School/Program? ☐ Yes ☐ No

If "Yes", number of years: _____ Name of School /Program: _____

2) How did you hear about us?

☐ Website ☐ Returning Participant ☐ SWAN Parents ☐ Facebook/Social Media

☐ Other (please specify): _____

SWAN PAYMENT AND REFUND POLICY

- **Registration Method:** Email form to info@swan-nyc.org. First-come-first-served.
- **Payment Method:** Check, Zelle, or Credit Card (3% merchant fee, collected from merchant not SWAN). **Please do not submit payment until an invoice is received.
- **Payment Plan Option:** Payment plan is available, please indicate next to "Total" line on page 2 and our team will get back to you.
- **Insufficient Payment:** There is \$35 bank fee for insufficient fund payment or bounced check. Your child could be at risk of losing his/her seat.

- **On and Before 08/01/25:** 100% Refund.
- **On and After 8/02/25:** \$150 administrative fee for withdrawal per student.
- **On and After 8/16/25: No Refund**
- **09/04/25 – 6/26/26: No Make-Up Class** for absentees, vacation, or school closure.
- **SWAN reserves the right to schedule changes.**

By signing this form, I understand and agree with the SWAN payment and refund policy.

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

Today's Date: _____

SWAN Brooklyn Program – Address: Congregation Beth Elohim, 274 Garfield Place, Brooklyn

Grades: Kindergarten to 5th Grade

Trimester One Dates: 9/08/25 – 12/05/25

Trimester Two Dates: 12/08/2025 – 3/13/2026

Trimester Three Dates: 3/16/2026 – 6/18/2026

Child's Name: _____ (one form per child)

Mandarin Level:

[Click here](#) for the Chinese Level Guideline.

****Select your child's Mandarin level according to the guideline:** _____

If you are unsure of the child's Mandarin level, please [email](#) Dr. Fang, Educational Director

Limited Seats (Minimum 10 students required and Maximum 15 students per class)

	1 and/or 2-Day Program INTRO for Level 1, 2 or 3	1-Day Program BEGINNER for Level 4, 5 or 6	1-Day Program INTERMEDIATE Level for 7, 8 or 9
Closure Dates: 9/22, 9/23, 9/24, 10/1, 10/2, 10/7, 10/13, 10/14, 10/20, 11/4, 11/11, 11/26, 11/27	Trimester Dates 9/08 - 12/05 3:15 PM – 5:45PM <input type="checkbox"/> Wednesday, \$550 (10 Sessions) AND/OR <input type="checkbox"/> Thursday, \$605 (11 Sessions)	Trimester Dates 9/08 - 12/05 3:15 PM – 5:45PM <input type="checkbox"/> Monday, \$550 (10 Sessions)	Trimester Dates 9/08 - 12/05 3:15 PM – 5:45 PM <input type="checkbox"/> Tuesday, \$440 (8 Sessions)

Calculation:

Tuition: \$ _____

Sibling Discount Per Family* \$-50, Name of Sibling(s): _____

Donation: ☐ \$15 ☐ \$25 ☐ \$55 ☐ Other: \$ _____

All donations to SWAN are Tax-Deductible to the full extent by law. Every dollar makes a difference in running successful classrooms.

Total: \$ _____

Payment Method (please hold off payment until you have received invoice):

- ☐ Check ☐ Zelle
☐ Credit Card (3% merchant fee)

CBE SCHEDULE:

3:15 PM – Drop Off & Day School Homework (Please do not drop off before 3:15pm)

3:45 PM – Chinese Conversational Exercise

4:30PM – Chinese Reading and Writing

5:45PM – Dismissal (last pick-up at 6:00 PM sharp)

2:45 PM – Optional Fee Based Pick-Up Service Transitional Care (Service is provided by CBE, not SWAN. Please [click here](#) to inquire pick-up fee) Pick-up location: PS321, PS10, PS107, PS282, PS9, PS133, Berkeley Carroll, Poly Prep Lower School, PS118, and PS39

New SWAN Chinese Proficiency Guidelines

INTRO LEVEL

Grade	Reading	Writing	Speaking
LEVEL 1 / INTRO LOW	Read 15 Chinese characters	Write 5 Chinese characters	Express in Chinese Words
LEVEL 2 / INTRO MID	Read 30 Chinese characters	Write 10 Chinese characters	Express in Chinese Words
LEVEL 3 / INTRO HIGH	Read 45 Chinese characters	Write 15 Chinese characters	Express in Chinese Phrases

BEGINNER LEVEL

Level 4 / BEGINNER LOW	Read 60 Chinese characters	Write 20 Chinese characters	Express in short Chinese sentences
Level 5 / BEGINNER MID	Read 75 Chinese characters	Write 25 Chinese characters	Express in short Chinese sentences
Level 6 / BEGINNER HIGH	Read 90 Chinese characters	Write 30 Chinese characters	Express in short Chinese sentences

INTERMEDIATE LEVEL

Level 7 / INTERMEDIATE LOW	Read 130 Chinese characters	Write 45 Chinese characters	Express in long Chinese sentences
Level 8 / INTERMEDIATE MID	Read 160 Chinese characters	Write 60 Chinese characters	Express in long Chinese sentences
Level 9 / INTERMEDIATE HIGH	Read 190 Chinese characters	Write 75 Chinese characters	Express in long Chinese sentences

ADVANCED LEVEL

Level 10 / ADVANCED LOW	Read 230 Chinese characters	Write 90 Chinese characters	Express in multiple Chinese sentences
Level 11 / ADVANCED MID	Read 260 Chinese characters	Write 105 Chinese characters	Express in multiple Chinese sentences
Level 12 / ADVANCED HIGH	Read 290 Chinese characters	Write 120 Chinese characters	Express in multiple Chinese sentences

HONOR LEVEL

Level 13 / HONOR LOW	Read 330 Chinese characters	Write 135 Chinese characters	Chinese Conversational
Level 14 / HONOR MID	Read 360 Chinese characters	Write 150 Chinese characters	Chinese Conversational
Level 15 / HONOR HIGH	Read 390 Chinese characters	Write 165 Chinese characters	Chinese Conversational