

2025-2026 Brooklyn Mandarin After School Registration

First Day - December 8th, 2025

Brooklyn Location - Congregation Beth Elohim (CBE)

274 Garfield Pl, Brooklyn, NY, 11215

Manhattan Location (Click [here](#) for a separate registration)

For Office Use Only

Rev 06/2025

Date received:

Staff Initial:

Assessment Result:

Student Name (Please Print): _____ Chinese Name (If Any): _____

Date of Birth: _____ Grade by Sept, 25: _____ Day School: _____

Pre-Kindergarten First Full Day (for pick-up purpose): ____/____/____

Parent/Guardian Information (Please Print)

() Mother () Father () Legal Guardian

First Name: _____ Last Name: _____

Street Address: _____ Apt: _____ City: _____

State: _____ Zip Code: _____ Home Phone: (____) _____

Email: _____ Mobile Phone: (____) _____

Please answer the following questions:

- Is your child currently enrolled in SWAN or another Chinese School/Program? ☐ Yes ☐ No
If "Yes", number of years: _____ Name of School /Program: _____
- How did you hear about us?
 - ☐ Website ☐ Returning Participant ☐ SWAN Parents ☐ Facebook/Social Media
 - ☐ Other (please specify): _____

SWAN PAYMENT AND REFUND POLICY

- Registration Method:** Email form to info@swan-nyc.org. First-come-first-served.
- Payment Method:** Check, Zelle, or Credit Card (3% merchant fee, collected from merchant not SWAN). **Please do not submit payment until an invoice is received.
- Payment Plan Option:** Payment plan is available, please indicate next to "Total" line on page 2 and our team will get back to you.
- Insufficient Payment:** There is a \$35 bank fee for insufficient fund payment or bounced check. Your child could be at risk of losing his/her seat.

- On and Before **11/28/2025**: 100% Refund.
- On and After **12/1/2025** : \$150 administrative fee for withdrawal per student.
- On and After **12/5/2025** : No Refund
- 09/04/25 – 6/26/26: No Make-Up Class for absentees, vacation, or school closure.
- SWAN reserves the right to schedule changes.

By signing this form, I understand and agree with the SWAN payment and refund policy.

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

Today's Date: _____

SWAN Brooklyn Program – Address: Congregation Beth Elohim, 274 Garfield Place, Brooklyn

Grades: Kindergarten to 5th Grade

~~Trimester One Dates: 9/08/25 – 12/05/25~~

Trimester Two Dates: 12/08/2025 – 3/13/2026

Trimester Three Dates: 3/16/2026 – 6/18/2026

Child's Name: _____ (one form per child)

Mandarin Level:

[Click here](#) for the Chinese Level Guideline.

****Select your child's Mandarin level according to the guideline:** _____

If you are unsure of the child's Mandarin level, please [email](#) Dr. Fang, Educational Director

Limited Seats (Minimum 10 students required and Maximum 15 students per class)

	1 and/or 2-Day Program INTRO for Level 1, 2 or 3	1-Day Program BEGINNER for Level 4, 5 or 6	1-Day Program INTERMEDIATE Level for 7, 8 or 9
Closure Dates: 12/24, 12/25, 12/26, 12/29, 12/30, 12/31, 1/1, 1/2, 1/19 2/16, 2/17, 2/18, 2/19, 2/20	Trimester Dates 12/08 - 3/13 3:15 PM – 5:45PM ☐ Wednesday, \$ 605 (11 Sessions) AND/OR ☐ Thursday, \$ 605 (11 Sessions)	Trimester Dates 12/08 - 3/13 3:15 PM – 5:45PM ☐ Monday, \$ 605 (11 Sessions)	Trimester Dates 12/08 - 3/13 3:15 PM – 5:45 PM ☐ Tuesday, \$ 660 (12 Sessions)

Calculation:

Tuition: \$ _____

Sibling Discount Per Family* \$-50, Name of Sibling(s): _____

Donation: ☐ \$15 ☐ \$25 ☐ \$55 ☐ Other: \$ _____

All donations to SWAN are Tax-Deductible to the full extent by law. Every dollar makes a difference in running successful classrooms.

Total: \$ _____

Payment Method (please hold off payment until you have received invoice):

☐ Check ☐ Zelle ☐ Credit Card (3% merchant fee)

CBE SCHEDULE:

3:15 PM – Drop Off & Day School Homework (Please do not drop off before 3:15pm)

3:45 PM – Chinese Conversational Exercise

4:30PM – Chinese Reading and Writing

5:45PM – Dismissal (last pick-up at 6:00 PM sharp)

2:45 PM – Optional Fee Based Pick-Up Service Transitional Care (Service is provided by CBE, not SWAN. Please [click here](#) to inquire pick-up fee) Pick-up location: PS321, PS10, PS107, PS282, PS9, PS133, Berkeley Carroll, Poly Prep Lower School, PS118, and PS39

INTRO LEVEL

Grade	Reading	Writing	Speaking
LEVEL 1 / INTRO LOW	Read 15 Chinese characters	Write 5 Chinese characters	Express in Chinese Words
LEVEL 2 / INTRO MID	Read 30 Chinese characters	Write 10 Chinese characters	Express in Chinese Words
LEVEL 3 / INTRO HIGH	Read 45 Chinese characters	Write 15 Chinese characters	Express in Chinese Phrases

BEGINNER LEVEL

Level 4 / BEGINNER LOW	Read 60 Chinese characters	Write 20 Chinese characters	Express in short Chinese sentences
Level 5 / BEGINNER MID	Read 75 Chinese characters	Write 25 Chinese characters	Express in short Chinese sentences
Level 6 / BEGINNER HIGH	Read 90 Chinese characters	Write 30 Chinese characters	Express in short Chinese sentences

INTERMEDIATE LEVEL

Level 7 / INTERMEDIATE LOW	Read 130 Chinese characters	Write 45 Chinese characters	Express in long Chinese sentences
Level 8 / INTERMEDIATE MID	Read 160 Chinese characters	Write 60 Chinese characters	Express in long Chinese sentences
Level 9 / INTERMEDIATE HIGH	Read 190 Chinese characters	Write 75 Chinese characters	Express in long Chinese sentences

ADVANCED LEVEL

Level 10 / ADVANCED LOW	Read 230 Chinese characters	Write 90 Chinese characters	Express in multiple Chinese sentences
Level 11 / ADVANCED MID	Read 260 Chinese characters	Write 105 Chinese characters	Express in multiple Chinese sentences
Level 12 / ADVANCED HIGH	Read 290 Chinese characters	Write 120 Chinese characters	Express in multiple Chinese sentences

HONOR LEVEL

Level 13 / HONOR LOW	Read 330 Chinese characters	Write 135 Chinese characters	Chinese Conversational
Level 14 / HONOR MID	Read 360 Chinese characters	Write 150 Chinese characters	Chinese Conversational
Level 15 / HONOR HIGH	Read 390 Chinese characters	Write 165 Chinese characters	Chinese Conversational