

SWAN Preschool Registration
Tuition Deposit is Required to Secure a Seat

Child's Name: _____ Chinese Name: _____

Date of Birth: ____/____/____

Are you a current SWAN parent? ☐ Yes ____ ☐ No. Current Child's School: _____

Your Primary Spoken Language(s) at Home: _____

Wait listed Parent Preferred Start Date: _____ Month _____ Year _____

Parent/Guardian Information (Please Print)

() Mother () Father () Legal Guardian

First Name: _____ Last Name: _____

Street Address: _____ Apt.: _____ City: _____

State: _____ Zip Code: _____ Home Phone: (____) _____

Email: _____ Mobile Phone: (____) _____

How did you hear about SWAN? ☐ Referral, Name: _____

☐ Website ☐ Flyer ☐ Social Media

Payment Information

- **Registration Fee:** A non-refundable one-time \$100 registration fee for new preschool student only.
- **Tuition Deposit:** A non-refundable last month tuition is required at time of registration.
- **Payment Option:** - Check: Payable to **SWAN** (Include **student's name** on check). Online Payment: Contact info@swan-nyc.org or 646.998.5786.
- **Tuition Payment Policy:** Tuition is due on the 15th of every month before the next month. A \$30 late fee is applied after the due date with an additional \$5 penalty fee per day. Upon acceptance, a non-refundable tuition deposit and registration fee are required to guarantee your child's seat.
- **Bounced Check Fee:** A \$35 bank fee for each bounced check.
- **Refund Policy (Absenteeism):** There is no refund/proration on absenteeism, sickness, vacation, and/or weather or COVID-19 related school closure.
- **Withdrawal Policy:** Seven-week written notice to info@swan-nyc.org is required to use the last month tuition deposit for tuition. Withdrawal notice submitted less than seven-week will forfeit the last month tuition deposit. Child's last month of tuition is "not" prorated.

By signing this form, I confirm that all information entered on this form submitted by me is authentic. I agree to the payment, refund, and withdrawal policy stated above. And I understand default on payment will cause suspension of service immediately.

Signature: _____ (Parent/Guardian) Date: _____

2024 – 2025 SWAN Preschool Tuition
First Day of School September 3rd, 2024
School Day Schedule
8:30am – 5:30pm (last pick-up at 6:00pm)

TUITION SCHEDULE

Two Year Old Tuition Born 2022	Three Year Old Tuition Born 2021	Accelerated Program Pre-Kindergarten Born 2020	Accelerated Program Kindergarten Program Born 2019
<input type="checkbox"/> \$2,350 Monthly	<input type="checkbox"/> \$2,150 Monthly	<input type="checkbox"/> \$1,430 Monthly new parent; assessment required, please email info@swan-nyc.org	<input type="checkbox"/> \$1,430 Monthly new parent; assessment required, please email info@swan-nyc.org

DEPOSIT

- ☐ **Non-Refundable \$100 Registration Fee, Submission Date:** ____/____/____
- ☐ **Last Month Tuition Deposit Due “After” School Acceptance.**

DUE AT REGISTRATION: \$ _____

Payment Information

- **Registration Fee:** A non-refundable one-time \$100 registration fee.
- **Tuition Deposit:** A non-refundable last month tuition to secure your child’s seat, due upon request from school.
- **Payment Option:** - Check: Payable to **SWAN** (Include **student’s name** on check). Online Payment: Contact info@swan-nyc.org or 646.998.5786.
- **Tuition Payment Policy:** Tuition is due on the 15th of every month before the next month. A \$35 late fee is applied after the due date with an additional \$5 penalty fee per day. Upon acceptance, a non-refundable tuition deposit and registration fee are required to guarantee your child’s seat.
- **Bounced Check Fee:** A \$35 bank fee for each bounced check.
- **Refund Policy (Absenteeism):** There is no refund/proration on absenteeism, sickness, vacation, and/or weather or COVID-19 related school closure.
- **Withdrawal Policy:** Seven-week written notice to info@swan-nyc.org is required to apply tuition deposit for the last month’s tuition. Withdrawal notice submitted less than seven-week will forfeit the last month tuition deposit. Child’s last month tuition will “not” be prorated.

By signing this form, I agree to the payment, refund, and withdrawal policy stated above. And I understand default on tuition payment can lead to service suspension immediately.

Parent’s Printed Name: _____

Signature: _____ **Date:** _____

Child’s Name: _____