

SWAN 2023 Registration Form
Start Date: January 7th, 2023
IN-PERSON WEEKEND PROGRAM
AGE 3 (Born 2019) – AGE 8 (Born 2014) ONLY

For Office Use Only

Rev 08312022

Date received: _____

Staff Initial: _____

Assessment Result: _____

First-Come-First-Served

Student Name (Please Print): _____ Chinese Name (If Any): _____

Date of Birth: _____ Entering Grade: _____ School: _____

For DOB 2019: My Child is Potty Trained (Check) Yes ___ No ___ If No, please do not continue with the application. (All Children Must be Potty Trained to Enroll in the Program)

Parent/Guardian Information (Please Print)

() Mother () Father () Legal Guardian

First Name: _____ Last Name: _____

Street Address: _____ Apt: _____ City: _____

State: _____ Zip Code: _____ Home Phone: (_____) _____

Email: _____ Mobile Phone: (_____) _____

Please answer the following questions:

- 1) Is your child currently enrolled in SWAN or another Chinese School/Program? ☐ Yes ☐ No
If "Yes", number of years: _____ Name of School /Program: _____
- 2) How did you hear about us?
- ☐ Website ☐ Returning Participant ☐ SWAN Parents ☐ Facebook/Social Media
- ☐ Other (please specify): _____

REGISTRATION

One Application Per Child. Email Application: info@swan-nyc.org

SWAN PAYMENT AND REFUND POLICY

- **Registration Method:** Email registration form to Info@swan-nyc.org. Form and fee must be received at time of registration to guarantee seat(s). Registration is first-come-first-served.
- **Payment Option:** Check, E-Check or ACH. Credit Card will incur 3% fee. Email Info@swan-nyc.org
- **Donation:** Every dollar makes a difference in running successful classrooms. All donations to SWAN are Tax-Deductible to the full extent by law.
- **Insufficient Fund Payment:** There is \$35 fee for insufficient fund payment. Your child could be at risk of losing his/her seat.

- **On and After 1/4/2023:** \$150 administrative penalty fee for all withdrawals.
- **No Refund or Make-Up Class** for absentees, vacation, or school closure.
- **SWAN reserves the right to schedule changes.**

By signing this form I confirm that all information entered on this form and any other required documentation submitted by me is authentic. I understand and agree to the refund policy above, and I understand that submitting false or falsified documentation is punishable by law.

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

Today's Date: _____

SWAN 2023 Registration Form
Start Date: January 7th, 2023
IN-PERSON WEEKEND PROGRAM
AGE 3 (Born 2019) – AGE 8 (Born 2014) ONLY
Three-Year-Olds MUST be Potty Trained

	2022 – 2023 Saturday Only In-Person Classes 9:30AM - 12:00PM
Semester 2 1/7 – 3/18	<input type="checkbox"/> \$600 (1/7, 1/21, 1/28, 2/4, 2/11, 3/4, 3/11, 3/18)
Semester 3 4/01 – 6/10	<input type="checkbox"/> \$600 (4/1, 4/22, 4/29, 5/06, 5/13, 5/20, 6/03, 6/10)

Step 4 –

- ☐ **Donation:** \$15 \$25 \$. SWAN is a registered 501c3 non-profit organization. Every dollar counts to sustain SWAN's mission and our passion in teaching. All donations to SWAN are Tax-Deductible to the full extent by law.

TOTAL: \$

Program Policy -

- **Class Transfer** – Sorry, no transfer of classes to other families.
- **Google Classroom** – Please download google classroom to access your child's class work.
- **Registration/Questions** – Submit to info@swan-nyc.org. Email will be replied within 1 – 2 business day, thank you for your patience. Call 646-998-5786.
- **No Refund or Make-Up Class** for absentees, vacation, or school closure.
- **SWAN reserves the right to schedule changes.**

Thank You for Choosing SWAN
Scroll to Page 3 for Photo Consent
Scroll to Page 4 for Program Schedule

Shuang Wen Academy Network

Photo and Video Consent and Release Form

- ☐ I agree to the Photo and Video Consent and Release Form (please check off).

Each consent form can contain three children's name. Please use a new consent and release form for additional children.

I understand that I am providing certain rights to Shuang Wen Academy Network (SWAN) including, but not limited to

- Posting or linking to the photo or video on SWAN's google classroom, websites and social media pages (eg, Facebook) and making it available to the general public from its website and social media pages and to the community and any other organizations interested in showing it for educational purposes, including, but not limited to internet sites, conferences, and events, on television, and other media outlets; and*
- The right and permission to record, copy, reproduce, edit, publish, exhibit, and distribute for all uses of media*

I release, discharge, and hold SWAN harmless from and against any and all claims that I (and the minor) may have arising from or in connection with my participation in the video submission and its related events. I further agree to indemnify, defend, and hold SWAN harmless against any and all losses, claims, and expenses (including reasonable attorneys' fees) arising from or relating to being included in the video submission.

Child's Name (1)

Child's Name (2)

Child's Name (3)

- ☐ I do not agree to the Photo and Video Consent and Release Form. Please note, your child will not participate in any photo on google classroom and video recording of school performances. We apologize for not taking separate video request (please check off).








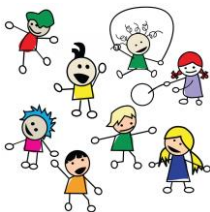
Parent or Legal Guardian's Printed Name

Today's Date:

2023 SWAN Saturday In-Person Class Schedule 9:30am – 12:00pm

90 Bowery, Floor 2, Manhattan, NY 10013

Semester Two Class Dates: 1/7, 1/21, 1/28, 2/4, 2/11, 3/4, 3/11, 3/18
Semester Three Class Dates: 4/1, 4/22, 4/29, 5/06, 5/13, 5/20, 6/03, 6/10

Ages 3, 4 - 5 Beginner Class Schedule	Ages 6 - 8 Intermediate / Advanced Class Schedule
9:30am Chinese Conversational Practices  Bathroom Break	9:30am Chinese Conversational Practices  Bathroom Break
10:00am Arts Activities 	10:00am Arts Activities 
Hands washing 10:30am Play Time Bathroom Break 	10:30am Dancing / Singing & Reading / Writing 
11:00am Dancing / Singing 11:30am Snacks from Home Bathroom Break 	11:00am Play Time 11:30am Snacks from Home Bathroom Break 
12:00pm Dismissal	12:00pm Dismissal

****REMINDERS****

Doors Open at **9:20am**.

Only one adult/caregiver to enter classroom on the first day of class

Optional Face Covering for children, staff and parents

Bring Snacks and Water, **Label** Your Child's Belonging (***if you do not plan to eat snacks inside the classroom, pick-up your child on-time at 11:30am**).

Bring **Your Own** Supplies; Pencil, Eraser, Crayons / Color Pencils / Glue Stick / Scissors.

Telephone: 646-998-5786

Email: Info@swan-nyc.org

Website: www.swan-nyc.org