

Dec 3, 2024, CoSE Chairs Meeting Minutes

1. CPI funds - Rene
 - a. Please get in touch with Rene if you are over or under spent on your CPI budget
2. BYU-I visit- recap and what's next? Rene
 - a. Chairs from each CoSE department should follow up with their BYU-I contacts.
 - b. Chairs should get in touch with Rene or Lyle if they need help coming up with a signed agreement or help moving things forward.
 - c. Bruce mentioned an MOU between the three Idaho universities signed by the current Interim Provost. He'll forward it to Lyle and Rene.
3. www2.coseisu.edu websites: Accessibility issues, Google sites - Mikel
 - a. <https://docs.google.com/spreadsheets/d/1lSejP20bkRalln1AC8jlsXNVGY7hDwKbdgvpMGxlgml/edit?usp=sharing>
 - b. Mikel will send out an email regarding the transition to Google Sites.
 - i. Google Sites is free to faculty and staff, works well with screen readers, and is ADA-compliant.
 - ii. You can upload PDFs and embedded images and add links to other websites or Google Docs.
4. Workload policy next steps
 - a. Nothing can be done until AA responds to the draft submitted by the CoSE workload task force.
 - b. Cindy and Laura will be working with CoSE moving forward
 - i. Recently- Cindy and Laura scheduled separate meetings with CoSE Chairs
 - c. The College of Health Workload Policy was approved, and in their policy, the department chairs were given some control.
5. Sabbatical requests
 - a. Janet asked about the status of the approvals from AA.
 - b. April followed up (Dec 3) with AA and was told they are in the approval stages with the Deans Council.
6. CoSE faculty must engage in the Provost search process and give their opinions.
7. "Vision" from each department is due in May 2025.