

January 6, 2026

2:30-4 pm

<https://isu.zoom.us/j/89884125854?pwd=LW0rQ3pGsDbKKoyBdZbCkLlxFtvFWk.1>

(Reminder - **only** print first page)

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1. Bengal Giving Day Information- Levi Gribas *The opportunities that this day can give are special and make an impact on students.*
 - a. *Changes - New software (GiveCampus);*
 - b. *only colleges will have direct landing pages, not individual departments;*
 - c. *a direct link can be generated for departments;*
 - d. *The Dean's Excellence Fund will be the only priority listed under each college tab. You should be able to pick other priorities too with a dropbox option or type in box;*
 - e. *Challenge/Match gifts are displayed on specific college landing pages - There will be training on how to do social media posts, etc. on the following days/times: Feb. 12, 2 pm; Feb. 18, 1 pm; and Feb. 23, 3:30 pm. They will be in the SUB North Salmon River Room. Email giving@isu.edu if you want student clubs or others to have a presence on the Bengal Giving software landing pages.*
 - f.  BGD Presentation.pptx
 - g.  BGD Quick Guide
 - h. <https://giving.isu.edu/isu-bengal-athletics>
2. Experience with Watermark - *All Student Evaluations will be required using Watermark in the future. A formal policy is being worked on with the academic senate this semester.*
Feedback: The way it is designed now is going to deter students from filling out the evals because if it's a small class such as under 5 students or a different campus location, it will show the students who filled out the evaluation, for example. It won't be anonymous, so you may not get honest or any feedback at all. Students have also reported being annoyed that there are so many pop up reminders.
Ideas for improving response rates -
 - a) *Set aside class time at the beginning of the class;*
 - b) *Incentivize response rates with extra credit; It was mentioned that there is a feature already in Watermark that can do that, but ITRC has not figured out how to implement it yet. They are working on that.*
3. Distinguished Faculty Awards - *Due on the 16th. Consider nominating. Link for nominating and more information can be found on the Academic Affairs webpage.*

4. Review of Hiring Process and Draft CoSE supplement - Jim
 - a. *Chairs need to work with the Dean to get OAR approval prior to uploading any documents.*
 - b. *At least one member of the search committee must be from outside of the department.*
 - c. *Faculty that are retiring should not be on a committee.*
 - d. *Dean needs to approve a draft job description, advertisements and committee prior to inputting in the TMS.*
 - e. *During On-campus Interviews the Dean's Office will meet with finalists for 30 minutes. The Office of Research will also meet with candidates for 30 minutes.*
 - f. *You will work with the Dean's office to draft an offer letter (there are no supplements anymore). HR has a template.*
 - g. *It was suggested there probably should be included a little extra information on the process for hiring full-time Lecturers in the hiring document.*
5. GTA Allocations from the Graduate School *There were 67 allocations from the Grad School that were approved and divided out to the departments for this year. The college will be working on any supplemental GTA positions in the coming weeks.*
6. CoSE three year plans *Tentative timeline of events: February-College discussions; March 15-three year plans are due to Academic Affairs; Also on March 31-Dean's Council discussion and short presentations; April 14-Dean's Council to review and approve; Also in April-finalize plan for board submission, and the Provost shares plan with Faculty Senate.*
7. Dean's Council updates - *budget conversations are going forward and most of the ideas shared by people are in the President's hands. Expect to hear more in early February.*
 - a. *Discretionary spending guidelines-just be cognizant of slowing this spending. Does it have to happen now or can it be deferred?*
 - b. *BYU-I - In the process of updating the 2016 MOU with 3+2s and 4+1s - Jeremy Green has been working with them and working on things like financial aid. If you have anything concerning this or questions, you can contact Jeremy Green.*
 - c. *INL Education Contract is in the process of being rewritten.*
 - d. *Program Prioritization - The State Board expects ISU to use this to address programs that are not performing.*
8. CoSE Assignment Matrix-Fred and Evan:  [CoSE Assignment Matrix](#)
9. Discussion of last minute class changes - *Students are expecting more modularity with schedules so try to think of them and their scheduling and avoid*

last minute changes if at all possible. It was mentioned the timing of when schedules are due from ISU in the semesters is so early that it creates a situation where changes must occur. The sooner that some departments can finalize schedules for core or general classes the better and easier it will be to make less schedule changes at the last minute.