CITY OF ALBUQUERQUE – LEGAL DEPARTMENT

Assistant City Attorney and Paralegal Position

Hybrid Work Schedule Available

Attorney and Paralegal Needed for Misdemeanor Prosecution and Resolution

The City of Albuquerque is seeking an attorney to assist with prosecution and resolution of misdemeanor cases in Metro Court. This attorney will be responsible for representing the City in arraignments, establishing a training program for police officers who handle misdemeanor prosecutions, advising officers on a day-to-day basis, conducting selected prosecutions, negotiating plea deals with the Law Offices of the Public Defender, collaborating with the Public Defender to identify diversion opportunities, ensuring that the City takes advantage of diversion opportunities when available, and working with APD to provide discovery for misdemeanor cases. A minimum of two years of criminal law experience preferred. The City is also seeking a paralegal to help implement this program and support the handling of misdemeanor cases. To be eligible, candidates will need to pass a background check in order to ensure that they can be CJIS certified. For more information or to apply please send a resume and writing sample to Angela Aragon at amaragon@cabq.gov.