

NEW BRUNSWICK CERVICAL CANCER PREVENTION & SCREENING PROGRAM ADVISORY COMMITTEE

TERMS OF REFERENCE

The New Brunswick Cervical Cancer Prevention & Screening Program (CCPSP) was established in 2011 as an organized screening program for eligible women 21-69 years old. Since then, the strong association between human papillomavirus (HPV) infection and cervical cancer has given rise to HPV genetic testing as the preferred primary screening tool.

The New Brunswick Cancer Network (NBCN) is planning for the phased-in transition to HPV primary screening with an option for self-sampling in New Brunswick.

Mandate:

An advisory committee to the NBCN for the NB CCPSP:

- To advise on the transition from primary Pap testing to primary HPV testing; &
- To advise on the HPV clinical pathway, to include an option for HPV self sampling.

Responsibilities:

- Advise on the development of an implementation plan for a coordinated provincial approach to the phased-in transition from cytology based testing (Pap test) to HPV primary screening, with an option for self-sampling.
- Ensure appropriate consultation, effective communications and information sharing amongst all stakeholders.
- Establish sub-working groups, or workshops as required to meet the project objectives in areas such as:
 - ✚ Clinical practice guidelines
 - ✚ Laboratory testing
 - Liquid based Cytology
 - HPV Primary testing
 - HPV Self testing
 - Histology/ Pathology

Membership:

- **Department of Health:**
 - ✚ Medical Officer of NBCN (Committee Chair)
 - ✚ Director of Operations, NBCN
 - ✚ Provincial Coordinator of Cancer Screening, NBCN
 - ✚ Coordinator for Cancer IT Applications, NBCN
 - ✚ 1 representative from Laboratory Services, Acute Care and NBCN
 - ✚ 1 representative from Innovation and E-Health

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- **Regional Health Authorities, Vitalité Health Network (VHN) & Horizon Health Network (HHN)**
Laboratory Services
 - ✚ Administrative Director representative (1VHN & 1HHN)
- **New Brunswick Medical Society**
 - ✚ 1 physician representative from the section of General Obstetrics & Gynaecology
 - ✚ 1 physician representative from the section of Gynaecology Oncology
 - ✚ 1 physician representative from the section of Family Medicine
 - ✚ 1 physician representative from the section of Pathology
- **Nurse's Association of New Brunswick**
 - ✚ 1 nurse practitioner

Duration of term:

The term is two (2) years beginning Fall 2023. Members are expected to attend all meetings or will be asked to provide a designate.

Frequency of meetings:

The committee will meet at least 4 times a year. Additional meetings may be booked, as required to meet the implementation plan objectives. Meetings will be in person or virtual. Ad hoc stakeholders may be invited to enhance expertise and support the work.

Reporting relationship:

The committee is advisory to NBCN.

Secretariat:

The committee will be supported by NBCN secretarial staff.

Expenses:

As per the Department of Health policy for committee meetings.

Quorum:

The quorum shall be 50% of the membership. Decisions will be made ideally through consensus or based on majority rule (greater than 51%).