

OFFICE OF THE ADMINISTRATIVE JUDGE
10TH Judicial District - Nassau County



MEMORANDUM

To: Greg Lisi, President, Nassau County Bar Association

From: Hon. Vito DeStefano, Acting Administrative Judge of 10th Judicial District

Date: November 15, 2021

Re: Preliminary Notification of Intent to Request Implementation of mandatory e-filing program in Nassau County Surrogate's Court.

Based on the experience gathered from the successful implementation of e-filing programs within the Tenth Judicial District in Supreme Court, including the successful implementation of mandatory e-filing in Supreme Court in Nassau County, and on the very successful and well received consensual e-filing program in Surrogate's Court in Nassau County, we intend to request implementation of **mandatory e-filing in Nassau County Surrogate's Court for probate and administration proceedings, and miscellaneous proceedings relating thereto, to be effective December 2021.**

Prior to implementation, there is a statutory process that must be followed. I must submit an implementation proposal to the Chief Administrative Judge. The Chief Administrative Judge must then post this proposal on the UCS website inviting comments from attorneys and all affected parties (<http://www.nycourt.gov/rules/efiling>). Thereafter, this proposal, along with any public comment received, will be presented for consultation purposes to an advisory committee. After the committee has reviewed the proposal, it will submit a report to the Chief Administrative Judge who will then consider this request and, if he deems it appropriate, will issue an implementation order thereon.

It is important to note that by legislation and statute all unrepresented parties are exempt from participating in e-filing in any case. However, unrepresented parties may choose to e-file.

The NYSCEF Resource Center Staff plans on providing free virtual training sessions, which will qualify for CLE credit, and virtual training to law office staff and all interested filers. Information on training is available on the NYSCEF website: www.nycourts.gov/efile.

Please distribute this preliminary notice to your members in a manner you deem appropriate. We look forward to your continued cooperation and thank you for your support.

cc: Jeffrey Carucci, Director Division of E-Filing
Paul Lamanna, Esq., District Executive
Michelle Gartner, Esq.