

ST. JAMES' EPISCOPAL CHURCH
MILL CREEK HUNDRED
ANNUAL MEETING OF THE PARISH
APRIL 26, 2020

2019 Parochial Information

Burials pending...

Baptisms pending...

Weddings pending...

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St. James' Church – Mill Creek Hundred
Annual Meeting – April 26, 2020

Interim Rector	The Rev. Kim F. Capwell
Director of Music	Keith St. John
Nursery Care	
Office Manager	Liz Lichtenstein
Sexton and Groundskeeper	Borden Adams/Blue Sky Maintenance
Vestry	
Carolyn Joynt, Sr. Warden	Ed Clark, Jr. Warden
Jim Craig	Valerie Brunson
Bruce Vrana	Nancy Patterson
David Perry	Ian Prescott
Margaret Russ	Eileen Marvel
Susan Winward	
Officers	
Clerk of the Vestry	Nancy Patterson
Treasurer	Steve Prescott
Receiving Treasurer	Susan Winward
Disbursing Treasurer	Allyson Heinold
Committee Chairs	
Altar Guild	Deb Nuss
Bazaar Group	Shirley Alexander, Nancy Patterson
Bazaar Friday Lunch	George Shogan
Education	Susan St. John, Carolyn Joynt
Financial Advisory Committee	Steve Prescott
Funeral Luncheon	Nancy Patterson
Parish Life	Nancy Prettyman
Mission	<i>Currently vacant</i>
Property Committee	John Handlin
Stewardship	David Niehaus, Carolyn Joynt
St. James' Flower Committee	Pat Minor
Worship Committee	
Youth Group	Lisa August, Carolyn Joynt

Senior Warden's Report

Pending...

Financial Report 2019

Saint James Episcopal		
Operating Budget - January-December 2019		
Headings and Account	YTD Actual	Approved Budget (2019)
Revenues		
4000 - Open Offering	\$7,742	\$3,600
4001 - Initial Offering	\$22	\$100
4003 - Easter Offering	\$3,625	\$3,000
4004 - Christmas Offering	\$3,899	\$4,000
4005 - Pledges and Contributions	\$128,369	\$135,000
4010 - Parish House Use	\$3,390	\$3,500
4015 - Investment Income	\$21,838	\$21,417
4020 - Bazaar Income	\$11,132	\$11,000
4025 - Turkey Dinner Income	\$5,238	\$5,600
4027 - Flea Market Income	\$0	\$0
4030 - Miscellaneous Income	\$902	\$0
40305- Subsequent Year Pledges	\$83	\$1,000
4040 - Rectory Contributionnt Income	\$17,850	\$17,880
4046 - Preschool Contribution	\$12,610	\$11,125
4062 - Parking Lot Rent	\$4,800	\$4,800
Total Revenues	\$221,500	\$222,022

Saint James Episcopal		
Operating Budget - January-December 2019		
Expenses		
Personnel		
5000 - Rector - Salary	\$46,114	\$81,367
5000 - Rector - Life Insurance	\$200	\$200
5020 - Rector - Auto/Travel/Phone Allowance	\$253	\$0
5030 - Rector - Pension Premium	\$7,343	\$14,646
5041 - Rector - Professional Development	\$42	\$500
5050 - Music - Salary	\$17,949	\$17,949
5060 - Office - Salary	\$19,534	\$18,972
5075 - Janitorial Services	\$17,160	\$16,268
5090 - Payroll Taxes	\$1,874	\$3,000
5102 - Insurance - Health	\$4,900	\$7,800
Total Personnel	\$115,369	\$160,702
Insurance		
5101 - Insurance - Property	\$6,075	\$7,500
5103 - Insurance - Liability/Umbrella/D&O	\$0	\$0
5111 - Insurance - Other	\$0	\$0
Total Insurance	\$6,075	\$7,500
Administration		
5115 - Telephone Expense	\$480	\$800
5130 - Office Expense	\$16,222	\$14,000
5610 - Bank Fees	\$1,176	\$600
Total Administration	\$17,878	\$15,400
Property		
5105 - Parish House - Electricity	\$6,112	\$6,500
5106 - Parish House - Gas	\$3,702	\$4,000
5107 - Parish House - Water	\$908	\$900
5108 - Parish House - Sprinkler	\$2,612	\$3,000
5109 - Parish House/Rectory - Trash	\$2,387	\$2,500
5110 - Church - Water and Sewer	\$417	\$500
5113 - Church - Electricity	\$783	\$500
5114 - Church - Gas	\$1,785	\$2,500
5119 - Parking Lot Lighting	\$1,119	\$1,100
5120 - Parish House/Rectory - Sewer	\$1,337	\$1,000
5125 - Rectory - Maintenance	\$0	\$0
5210 - Property - Building Maintenance	\$5,460	\$3,000
5215 - Property - Services - Contracted	\$12,782	\$6,500
5220 - Property - Kitchen	\$559	\$0
5230 - Property - Supplies	\$157	\$600
5240 - Property - Services	\$292	\$3,500
5250 - Property - Grounds Maintenance	\$3,262	\$2,900
5250 - Property - Parish House Improvements	\$680	\$0
Total Property	\$43,674	\$39,000

Saint James Episcopal		
Operating Budget - January-December 2019		
Diocesan Acceptance		
5140 - Diocesan Acceptance	\$18,000	\$18,000
Total Diocesan Acceptance	\$18,000	\$18,000
Worship		
5300 - Worship - Miscellaneous	\$446	\$350
5301 - Worship - Altar Guild	\$51	\$500
5302 - Worship - Acolytes	\$0	\$0
5303 - Worship - Organ/Piano Maint.	\$0	\$0
5304 - Worship - Prayer Books & Bibles	\$0	\$0
5305 - Worship - Sunday School Service	\$0	\$0
5306 - Worship - Supply Clergy	\$5,054	\$1,600
5309 - Worship - Music	\$151	\$0
Total Worship	\$5,702	\$2,450
Education		
5401 - Education - Church School	\$90	\$800
5402 - Education - Summer Church School	\$0	\$400
5403 - Education - Adult	\$120	\$200
5406 - Education - Special Events	\$0	\$0
5408 - Education - Books & Bibles	\$225	\$0
5500 - EYC Youth Group	\$42	\$500
Total Education	\$477	\$1,900
Fundraising		
5700 - Bazaar Expense	\$1,724	\$1,000
5701 - Turkey Dinner Expenses	\$427	\$600
5702 - Flea Market Expenses	\$0	\$0
Total Fundraising	\$2,151	\$1,600
Other Operating Expenses		
5160 - Stewardship	\$0	\$100
5504 - Parish Life	\$1,003	\$1,000
5800 - Mission/Outreach	\$0	\$0
5031 - Search Expenses	\$1,667	\$0
5032 - Consultant Fees/Misc. Exp.	\$167	\$0
7900 - Vestry/Conventions	\$853	\$500
Total Other Operating Expenses	\$3,690	\$1,600
Total Expenses	\$213,016	\$248,152
Net Total	8484	-26130

St. James' Episcopal Church, Mill Creek Hundred
Minutes of the 2019 Annual Meeting
April 28, 2019

After a service at 9:30 AM, the congregation moved to the Parish House for a brunch, provided by the Vestry, and the Annual Meeting.

As members entered the Parish Hall they signed ***Thank You*** cards for members who are serving in the military: Jim Burns, Maddy Burns, Jake Hudson, Austin Laird, Moriah Niehaus, Ken Phillips, Shawn Sukeena, and Caela Tindilia.

The Annual Meeting was called to order at 11:10 AM. Fr. Jim opened the meeting with a spiritual sing along. There were 54 Church members in attendance. David Niehaus led the meeting.

Secretary of the Meeting

A motion was made and approved to appoint Nancy Patterson as Secretary of the Annual Meeting.

Introduction of New Members

There were no new members at the 2019 Annual Meeting.

Correction to 2018 Annual Meeting Minutes

There was one correction to the 2018 Annual Meeting Minutes. In the Qualified Charitable Contributions section the correct age to start participating should be 70 1/2 years not 71 1/2.

Approval of 2018 Annual Meeting Minutes

A motion was made and approved to dispense of the reading of the 2018 minutes. The minutes from the April 29, 2018 Annual Meeting were approved as corrected.

Election of Vestry Members

David Niehaus, Sr. Warden of the Vestry, introduced the nominees for election to the Vestry.

Running for 1st Term: Edward Clark, Eileen Marvel, Ian Prescott, Bruce Vrana, and Susan Winward.

There were no nominations from the floor.

A motion was made and approved to accept the slate of candidates. The nominees were elected unanimously.

David Niehaus thanked the Vestry members going off the Vestry for their service. The members going off the Vestry are: Lisa August, Kelsey Hall, David Niehaus, Steven Prescott, and Jenny Vrana. The congregation thanked David Niehaus for his service on the Vestry and his time as Sr. Warden.

There will be a short meeting of the new Vestry in the Lounge following the Annual Meeting.

Annual Treasurer's Report – Steven Prescott, Treasurer

- Steve thanked Sam White, Disbursing Treasurer, for preparing the Reports; Susan Winward, Receiving Treasurer, and the Counters, for all their work; and Allyson Heinold for overseeing the Capital Campaign.
- The Budget Reports were available to members as they the meeting.
- The 2018 Revenues were reviewed.
 - Revenues were less than the budgeted amount in 2018.
 - Pledges were down \$9,000.
 - Rent revenues were up in 2018.
 - Preschool Rent
 - Family Promise Rent
 - Renting parking spaces to the apartment complex.
 - A construction company paid \$1,000 per month for use of a section of the parking lot for their staging area.
- Expenses exceeded the budgeted amount for 2018.
 - There was an insurance over payment. St. James' will recoup amount paid in 2018 that was for 2019.
 - There were many property issues in 2018 that caused Property to exceed the amount budgeted.
- The overall financial situation is negative.
 - The 2018 deficit was a little over \$19,000.
 - A CD was cashed to meet the cash flow.
 - There were only 57 pledges in 2018. In 2017 there were 72 pledges.
 - St. James' needs 72 pledge units to break even.
 - The Vestry passed the 2019 Budget with a \$25,000 deficit.
 - This situation has forced St. James' to look at a lot of things about St. James'.
- There were no questions from the congregation.

Committee Reports

Committee chairpersons submitted reports which may be found in the Annual Meeting booklet.

Family Promise – Valerie Brunson

- Valerie extended a thank you to all who have supported Family Promise.
- St. James' just finished a week of hosting Family Promise families.
- There were four families staying at St. James'. All of the families would have been separated if they had gone to traditional programs.
 - There was a family of a mother and her 13 year old daughter
 - Another consisted of a mother and her children who left a dangerous situation. With the help of Family Promise she will be moving from Family Promise this week with her children.
 - All of the children played well together.
 - St. James' creates an environment that makes the families feel safe.
- Overnight Volunteer Elinor Knodel shared her experience.
 - This was her first time to stay overnight.
 - Two overnight volunteers are needed each night. Elinor's partner was Gail Zimmerman.
 - At first Elinor wondered, 'What am I doing here? I'm staying with strangers. This is out of my comfort zone.'
 - Then she listened to the family members.
 - She met brave people with problems.
 - They were all thankful for Family Promise and the volunteers.
 - Staying over was a positive experience. Even sleeping on the inflatable mattresses was more comfortable than she thought it would be.
 - Staying overnight was a matter of getting out and expanding her comfort zone.
 - She recommends other volunteers try staying overnight. It really helps the Family Promise leaders. Maybe find a sleep over buddy.
- The Family Promise Leaders were thanked for all they do.
 - Valerie Brunson – Volunteer Coordinator
 - Eileen Marvel – Laundry Coordinator
 - Nancy Prettyman – Supply Coordinator
 - David Perry – Meal Coordinator

History Committee – Sr. BJ Brown

- Sr. BJ is a committee of one.
- The History Committee is the committee of looking backwards.
- Sr. BJ is obsessed with genealogy and history. She enjoys learning about our history.
- She has been looking through 300 years of St. James' records.

- Working on the unorganized items is keeping her busy.
 - She has been scanning Annual Meeting records from 1976 – 1995. It is a tedious and boring task.
 - She has enjoyed reading through the EYC meetings.
 - During 1986 there were more than 165 active families.
 - There were as many as 85 youth in the Church School.
 - There are hand written Altar Guild minutes from the 1940s.
 - It has been very eye opening.
- It is very important to preserve all of the records. If there was a fire or flood all documented history information could be destroyed.
- Sr. BJ encourages and welcomes anyone who would like to help. They could take some of the documents home and scan them.

Cemetery Committee – Kathy Jackson

- Kathy Jackson and her mom, Marlene, have been doing quite a bit of weeding and gardening in the cemetery.
- It is important to keep the cemetery clean and respectful.
- At this time she is working on cleaning out the compost area.
 - This past week she cleaned out quite a bit.
 - She needs help getting it cleaned up and the debris taken to the compost area on Polly Drummond Hill Road.
 - Kathy and her mom have been doing it but it is getting to be too big of a job for the two of them.

Property Committee – Carolyn Mack

- Quite a bit of the work that needed to be done is being done by members of the Property Committee.
- This has saved St. James a lot of money.
- Members of the committee have installed the LED lights in the Parish House, made various repairs, and worked in the cemetery.
- Members are welcome to give of their time and talents.

Unfinished Business

Tercentennial Capital Campaign – Val Brunson and Jenny Vrana

- The Capital Campaign's five year journey has seen an amazing amount of generosity.
- The total amount raised is \$422,502. Over \$118,000 was from diocesan matching funds and grants.
- The Capital Campaign Committee is very grateful for what everyone did to make the campaign a success.

- Donations were received from former members who have fond memories of their time at St. James'. There are still people who remember us and care/love us.
- Many projects have been completed:
 - The Parish House has a new roof, new windows and front doors.
 - The church has new windows and we are currently focusing on a new roof for the church.
 - Originally the cost of the roof was thought to be around \$100,000. Now that the necessary repairs have been made to the truss the cost is at \$140,000.
- The new roof on the Parish House has allowed Clean Energy USA to install solar panels.
 - Clean Energy supports nonprofit organizations.
 - There is no charge. The company installs and maintains the panels.
 - The solar panels should save St. James' about \$3,500 in electric charges annually.
 - The flat portion of the Parish House roof will be used for the panels.
 - The project should be done in late May or early June.

New Business

Celebrating Fr. Jim and Cynde – Carolyn Joynt

- The congregation thanked Fr. Jim and Cynde for all the good things they have done for St. James'.
- Fr. Jim's final service will be Sunday, June 30th at 9:30 AM.
- Following the service there will be a covered dish luncheon at the Parish House.
 - St. James' will provide the meat and dessert.
 - Members of the congregation will be asked to bring a salad or a vegetable.

Transition – David Niehaus

The Vestry had a brief meeting with Bishop Brown on Sunday, April 7, 2019. The meeting started the Transition process.

- The Bishop highlighted that transition is a natural part of the life of the church.
- Now is the time to celebrate Fr. Jim and Cynde's time with us. We should get into a celebrating time.
 - Share memories with them, happy and sad times.

What happens next? There are several phases of the Transition.

- Closure Phase and Interim Period
 - What do we want to do, interim or substitute?
- Self-Study Phase
 - Meet with the Bishop and Canon to the Ordinary.
 - What do we want for St. James', what kind of rector?
- Candidate Selection Process
 - Interviewing, matching, have a contract prepared, extend a welcome.
- Welcoming
 - We are St. James', everyone is part of the process.
 - The Bishop emphasized that the Diocese is very involved.
 - The diocese does all of the vetting of candidates.
 - The Bishop feels St. James' is in a good place and we are strong enough to handle the Transition.

Retirement Party – Carolyn Joynt

There will be Retirement Party for Fr. Jim and Cynde

- Saturday, July 13, 2019
White Clay Creek Country Club
777 Delaware Park Blvd.
- Dinner and Dancing
- Invitations will be sent out by May 18th.
- Save the date.

Senior Warden's Report – David Niehaus

Serving on the Vestry and being Sr. Warden have been great opportunities. St. James' is at a challenging time.

- We have to find a new rector.
- Money continues to be a challenge.
 - Pledges are down.
 - We are spending more day to day.
 - Additional income from renting parking lot spaces has helped.
 - Electrical costs will decrease with the installation of the solar panels.
- How can we attract new people?
 - Invite + Welcome + Connect offers suggestions.
 - Invite a friend or neighbor to attend St. James'.
- The congregation was encouraged to get involved with the committees/ministries of St. James'.
 - There are many opportunities to help as we go forward.

- When we volunteer there is no room for failure. Even if we make a mistake it can be fixed.

David thanked Fr. Jim for his guidance and willingness to go over and above his responsibilities to help. He thanked his fellow Vestry members for their support and help, the volunteers for all they've done and the Property Committee for fixing many things and helping in many ways.

Rector's Report – Fr. Jim

Fr. Jim thanked everyone for their help. This will be his 17th and final report. It feels like the years flew by. He spent a lot of time in 2018 discerning when it would be the right time for him to retire. He announced in November that he was retiring effective June 30, 2019.

The time has gone by quickly. His last Sunday will be very emotional. The people of St. James' are like family. Cynde and I thank you for all the blessings you have bestowed on us. May you have all the gifts of spirit needed to continue.

The Necrology

The Necrology was read by Fr. Jim.

The Annual Meeting adjourned at 12:20 PM with the saying of the Lord's Prayer.

Respectfully Submitted,
Nancy Patterson
Clerk of the Vestry

COMMITTEE REPORTS



ST. JAMES ALTAR GUILD

*Almighty God, grant we beseech Thee,
That we may handle Holy things with reverence,
And perform our work with such faithfulness and devotion
That it may rise with acceptance before Thee and obtain Thy blessing;
Through Jesus Christ our Lord. Amen*

The St. James Altar Guild continues to be supported by 13 dedicated women who embrace their responsibilities with great devotion and enthusiasm. The duties of the Altar Guild are to care for the altar and its furnishings and linens, and to prepare for each service. Sunday morning services, the regular mid-week Wednesday services, funerals, weddings, Christmas Eve and Christmas Day services, Holy Week services and Easter Sunday are all included. The mission of this quiet, behind the scenes ministry is to assist the rector with carrying out the celebration of worship. All men and women who have been confirmed are eligible to be a part of the Altar Guild.

If you would like more information about the Altar Guild or are interested in becoming a member, please see Father Kim, Deb Nuss or any Altar Guild member.

Respectfully submitted by *Deb Nuss*



2019 BAZAAR

The St. James' Bazaar and Turkey Dinner is our annual fund raiser. It is a 2 day event that has been held for over 60 years.

A luncheon is served on Friday and the Turkey Dinner is held on Saturday. Tickets for the Turkey Dinner are sold in advance.

The 2019 Bazaar was another successful event. The gross receipts for the *Bazaar Shops* and *Raffles* were approximately **\$8,800**. Sales after the Bazaar added an additional **\$131** to the total receipts.

A very special **Thank You** is extended to everyone who donated supplies, handmade items, Raffle Table items, volunteered to help set up the rooms, brought items up from the Bazaar Room, helped during the Bazaar, donated food, in any way helped with Friday's Luncheon and Turkey Dinner on Saturday, and those who helped take everything downstairs, especially the Youth Group, when the Bazaar was over. Your continued support is greatly appreciated. We couldn't get everything done without your help. Everyone working together makes this a fun and successful event.

Crossroad's Restaurant donated the cole slaw mix so Carol Harrold and Carolyn Mansk could make the cole slaw, **Zingo's** donated the stuffing mix used to make the stuffing, and **Headquarters II Hair Salon** donated a gift card. St. James' is very fortunate to have the support of these businesses.

The “**Bazaar Ladies**” meet on Tuesday mornings throughout the year to make the many items sold in the shops. They look forward each week to spending time together. The fellowship they share throughout the year is a very important part of the success of our Bazaar.

Members of the St. James Bazaar Group are:

Shirley Alexander	Esther Insinga	Nancy Patterson
Janice Baldwin *	Kathy Jackson	Pat Poniecki
Annie Bobon *	Marlene Jackson	Connie Lee Prettyman
Jerry Clark	Pam Jalbert *	Paula Swiatek *
Betsy Coyne *	Peg Lange	Joan Swider
Carolyn Eldridge	Carole Leach	Mary Tate *
Cindy Fauerbach	Carolyn Mack	Linda Tilley *
Jane Fisher *	Fran Mayhew	Evelyn White
Judy Frank *	Peggy Mazzone *	
Laura Gracie *	Geri Newsome *	

* These ladies are not members of St. James’ but they are dedicated members of the Bazaar Ladies. Not only do they support their own churches but they share their many talents with St. James’. Their creations add to the success of our Bazaar.

The Bazaar Ladies are a very busy group. They organize the Lenten Soup and Bread Luncheon, work with Meals on Wheels, manage the Funeral Luncheon Program, and serve on several Ministries. They can always be found helping with many of St. James’ activities.

CONGRATULATIONS TO THIS YEAR’S WINNERS:

Raffle Table Items

Red Work Quilt & Pillow	Kathy Kwiatkowski
Embroidered Tablecloth & Napkins	Karen Alexander
Firebirds Gift Card	Joyce Taylor
Framed Cross Stitch Picture	Chris Piwinski
Headquarters II Hair Salon Gift Card	Polly Brown
Over the Door Santa & Eight Reindeer	Debbie Hale
Taste of Italy Gift Basket	Nancy Patterson
Money Tree	Victoria Mynuk
J B Dawson’s Restaurant Gift Card	Shirley Alexander
Fleece Blanket	Val Brunson
Framed Jewelry Christmas Tree	Chris Piwinski
Philadelphia Eagles Dog	Yvonne Woodside
Philadelphia Eagles Cat	Elizabeth Stirk

Philadelphia Phillies Dog
Picture with Gaelic Blessing
YoYo Dogs
Zippered Cooler
Crocheted Santa Tissue Holder

Phyllis Alexander
Nancy Patterson
Fran Mayhew
Margaret Madden
Max Wilson

Door Prizes:

2 WAWA Gift Cards

Carol Caldwell & Charlotte Ewold

2020 Bazaar

The **2020 Bazaar** will be **Friday and Saturday, November 6 & 7**. The Bazaar Ladies are very busy working on many new ideas for the 2020 Bazaar.

Submitted by *Shirley Alexander & Nancy Patterson*



FAMILY PROMISE 2019

As you may know, **Family Promise of Northern New Castle County** prevents and ends homelessness for families by engaging faith-based congregations, volunteers and donors. Family Promise keeps families together, serving moms, dads, and children of all ages, and families of all sizes. Its mission is that in which every family has a home, a livelihood, and the resources for lasting independence. This is St. James' **eleventh** year as a host congregation.

1 out of every 5 in Delaware experiencing homelessness is a child.

One night of homelessness is enough to set a child back academically, socially and emotionally.

- The average 2 bedroom apartment in New Castle County is over \$1,000/month.
- Working full-time at minimum wage yields a monthly gross income of \$1,320.
- There are over 2,600 homeless children in Delaware; 45% of our state's homeless population.
- Families with children make up 40% of people experiencing homelessness.
- 12% of Delawarean families live in poverty; 25% of families in Wilmington live in poverty.

- In the Christina School District alone, over 800 children experience homelessness every school year.

Family Promise Can Help

Family Promise has multiple programs through which it is able to help families in need.

The Rotational Hospitality Network Program –

This program contains 40+ congregations to provide lodging, meals and hospitality. St. James continues to be an active supporter of this program through hosting families as well as continuing to make the Rectory available to Family Promise to use as their Day Center. The day center serves to provide a viable mailing address for the families as well as a school bus pick up point for the children. Families also use the extensive resources available to them such as computers, laundry facilities, showers, and most importantly counseling from the Family Promise staff.

Pathway to Housing –

Family Promise helps families move to housing quickly by providing funds toward a security deposit, first month's rent or other related housing costs where appropriate and possible. Families may be in our hospitality network or in another shelter program.

Pathway to a Career –

FP offsets housing costs while a parent is in an educational program. It also covers career-related expenses such as uniforms and background checks. Mentors and tutors help parents prepare for licensure and certificate exams.

Pathway to Independence –

Graduate families may continue to receive case management once in housing. Support may include furniture donations, bus passes or other transportation assistance, access to workshops and activities, etc.

Pathway to Diversion –

FP assists families who are experiencing homelessness avoid entering the shelter system altogether. These specific resources are similar to FP Pathway to Housing, but does include the Hospitality Network or any other shelter stay. This is the only Diversion program in Delaware. This is the most effective way of ending homelessness and the most affordable housing solution.

Family Promise is Successful!

80% of our families move to stable housing; well over the state average (48%).

- Average length of stay: 33 days
- 85% of adults leave with employment (<25% come to FP with employment)
- 92% remain housed a year post-graduation from Family Promise

A Successful 2019 for St. James

We have had a successful year hosting at St. James. The fellowship and new friendships continue to form and grow as new volunteers help and our youth continue to get involved.

St James has been fortunate to have consistent leadership with Valerie Brunson as volunteer coordinator, David Perry as meal coordinator, Nancy Prettyman as supply coordinator and Eileen Marvel as laundry coordinator.

The true gift is YOU our volunteers, without whom we could not fulfill the mission to provide homeless families living in our community the gift of hospitality.

Volunteers are the foundation of Family Promise. Please consider volunteering during our next host week. What can you do to help? You can help setup the sleeping areas, cook and provide the evening meal or on the weekend cook and provide breakfast, donate items for breakfast and lunch, wash the bedding at the end of our host week, spend the night, spend an evening playing with the children, and most of all you can pray for our families and our volunteers.

We thank all of our volunteers! You give hope and promise to families with children experiencing homelessness.

“Thanks a million times for everything. God is awesome. You are awesome. Family Promise is awesome. Apartment is awesome. We are maybe in shock but very grateful.”

~Graduate, now in her own home

Respectfully submitted, *Susan Winward, Val Brunson, Dave Perry, Nancy Prettyman and Gail Zimmerman*

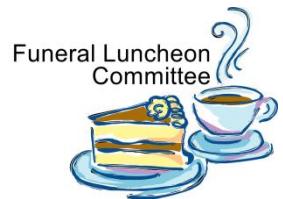
FLOWER GUILD



The members of **St James's Flower Guild** offer a wide range of talents and abilities, but all share a love of flowers and a love of the church. The primary purpose is to make sure the church has beautiful flowers displayed each week, with special emphasis placed on Christmas and Easter. We are welcoming new members to join! No arranging experience is required. Thank you to the following dedicated members: Pat Minor, Fran Mayhew, Kathy Kwiatkowski, Susan Winward, Kathy Jackson, Marlene Jackson, Lynn Morgan, and Elaine Negley.

Respectfully submitted, *Pat Minor*

2019 FUNERAL LUNCHEON MINISTRY



There were two funeral luncheons held in 2019. This service is offered to the families of St. James. Arrangements are made with the rector. The chairperson is then notified and will contact the family. There is a \$100 fee for the use of the Parish House; and a \$60 fee for the use of the kitchen to cover the cost of paper products, coffee and tea.

A buffet with dessert and beverages is served. The food is ordered and paid for by the family. The Luncheon Committee donates the desserts. The committee sets up and serves the food. They also clean up after the luncheon. Due to the amount of time required for the set up of the luncheon the food needs to be delivered one hour prior to the funeral. The committee asks that the guests do not stay any longer than two hours after the luncheon. This gives the ladies ample time to clean up.

Submitted by *Nancy Patterson*

MISSION/OUTREACH MINISTRIES

2019 Back-to-School program - Donation was \$355

2019 Christmas Adopt-A-Family - Donation was \$1,835

Respectfully submitted
Lynne Baker

Emmanuel Dining Room Ministry

Mission and Outreach Ministries....

For each month that has a 31st day (seven months a year), St. James' is responsible for the lunch at Emmanuel Dining Room on Walnut Street. The Emmanuel Dining Room is part of the Ministry of Caring. In the fall of 2019, the Emmanuel Dining Room on Walnut Street celebrated its 40th year serving those in need in Wilmington.

While St. James' has been a part of the Emmanuel Dining Room for most of those 40 years, our role has been varied. For some years we donated and delivered baked beans, hotdogs, and canned fruit and other years we made sandwiches, turkey soup, and homemade confections (along with the hotdogs and baked beans) as part of our contribution. Bread, water, and milk were available at each meal and donated by others.

In January 2014, this ministry was revitalized and after discussions with the staff at the Emmanuel Dining Room, we continue to make, deliver, and serve full lunches on the 31st day of the month.

Each year we serve a delicious and nutritious meal to about 1400 adults and children. (About 200 per lunch.)

We have settled on three menus* that are enjoyed by our guests:

- Lasagna, green beans, bananas, and homemade cookies.
- Meatball subs, banana, bag of chips, and homemade cookies
- Tuna Salad subs, banana, bag of chips, and homemade cookies

*With each of these meals we also provide a glass (or two) of cold milk and a homemade peanut butter and jelly sandwich to augment the meal or for our guests to take with them to enjoy later.

The benefits are many--fun and fellowship in the making and serving of the lunches and the love and joy baked into our meals is realized by those who enjoy them. We thank all who support this ministry through donations of their time, talents, energy, and resources to provide these lunches.

Respectfully submitted by *Cindy Fauerbach, Pat Minor and Ginny Dennis*

Meals on Wheels

Meals on Wheels Delaware offer nutritious meals, to homebound seniors. Several churches near St James' participate one week out of each month in the delivery of the meals to our neighbors in Murray Manor.

More than 1,000 volunteers thought-out the state provided close to 700,000 meals that were delivered statewide to over 4,600 seniors.

St. James has been involved in this program for the past 14 years and we plan to continue in this ministry for many more to come

Respectfully submitted by *Ed Clark* coordinator for St. James

MUSIC MINISTRY

We continue our weekly contributions of music to the 10:15 AM worship service every Sunday.

In addition to serving as the organist for the mid-week Mill Creek Ministerium Lenten Service hosted by St. Philip's Lutheran Church, with Fr. Jim Bimbi as the Homilist, we provided special music for our Palm Sunday and Maundy Thursday services. I continue to coordinate the music for the Good Friday Ministerium Ecumenical Service on the Seven Last Words of Christ. We incorporated some of the pieces sung at The Lenten Sketches Concert into the worship service. It is a combination of lessons, homilies, and anthems/hymns. Dr. Michael Larkin directed the combined choirs with me serving as organist. Resurrection Sunday had music at both services, with a choral Eucharist at the 10:15 AM service.

On December 24th, two services were held and had music provided. The youth of the parish led the early service, while at the late service, the Choir of St. James provided the singing of carols before the service and sang anthems – All Bells in Paradise by John Rutter, and during communion Breath of Heaven (Mary's Song) by Michael Barrett. Sister BJ Brown continued as our cantor for the choral introit, Vigil of the Nativity, sung

in Latin. We have added Psalm chanting by various members of the choir at special times of the liturgical year.

The music for Fr. Jim Bimbi's last service with us as Rector of St. James Mill Creek was selected by him personally. The choir anthem was the Old Hundredth Psalm Tune by Ralph Vaughan Williams, which was sung at his ordination service. He also requested a special recording of Andrea Bocelli singing Panis Angelicus by Cesar Franck during communion.

We transitioned to one combined service in the summer months and offered one Sunday per month that was minimal from a music perspective in respect of the 8 AM service worshippers.

In summary, 2019 has been a year of ongoing challenges once again. Dwindling choir members combined with budget cuts have been challenging to navigate at times, but the parish's enthusiasm for the support of our music ministry continues. We were sadden with the departure of Meg and Tobi Hass for job relocation reasons. As your Director of Music, I continue to support this parish with providing music at weddings and funeral/resurrection services, as called to do so by our Rector and the families concerned.

Respectfully submitted,

Keith H. St. John
Director of Music Ministries
April 12, 2020

History Committee - 2019 Report

This past year has not been as productive as I had hoped, however there has been some amount of digital curation that been accomplished.

I have begun to use an external hard drive to transfer the digitized documents to, as well as copying the many files of past Annual Reports from the office computer to. I have not erased those files, but simply copied them, so that they are still available to anyone who uses the office computer.

I am also putting loose copies of documents into 3 ring binders, to keep them in some semblance of order with like subjects, such as Vestry Minutes.

This is a slow and tedious process, and I can not imagine finishing the task. At some point in 2020 I hope to learn how to transfer all the documents captured on the external hard drive to The Cloud, so that if any physical retrieval system that could become lost or damaged would not mean that we would lose all our amazing historical data.

Respectfully Submitted, *Sister BJ Brown*

Parish Life Committee



PARISH LIFE COMMITTEE

The Parish Life Committee's purpose is to connect with each other through the breaking of bread, as in our liturgy, in a variety of social events throughout the church year.

Parish Life members organize the weekly fellowship of Coffee Hour September through May, and Lemonade in the Circle during the summer months. During 2019 we had 2 receptions for the newly baptized during our regular coffee hour fellowship time.

The Soup and Bread luncheon on January 26th was well attended and enjoyed by all. Bishop Brown visited St. James' on April 7th, for one service at 9:30, which was followed by a wonderful reception.

On June 30th, our committee organized a lovely farewell Luncheon for Fr. Jim and Cynde Bimbi which was attended by over 120 people!

The Parish Picnic to celebrate the feast of St. James, the Apostle was a covered dish brunch held on July 28th. Then on November 10th, our committee organized a reception to welcome Fr. Kim and Sherry Capwell to St. James'!

If you are interested in joining the Parish Life committee or helping with a particular event, please speak to one of our coordinators:

Gail Zimmerman – Coffee Hour

Eileen Marvel – Lemonade in the Circle

Pat Minor – Soup and Bread Luncheon

Nancy Prettyman – Bishop's Reception

Submitted by *Nancy Prettyman*, Chairperson



PROPERTY COMMITTEE

Pending...



THE RECEIVING TREASURER

The receiving treasurer is responsible for recording all funds received by the church in a way that reflects the nature of the funds, the name of the donor/payer, and the amount donated or paid. Tally forms are used to manually record the data, followed by entering data into the computerized accounting software system.

Each week a team of at least two counters, immediately following both services, count and record the offering and any other funds received by the church office during the week. The funds are deposited into the bank each week.

The receiving treasurer is also responsible for preparing and mailing the mid-year and end-of-year statements, and recording the pledge data each year during the stewardship campaign. The receiving treasurer works closely with the office manager, disbursing treasurer, and the FAC treasurer. We encourage parishioners to consider managing their giving by utilizing our electronic giving system, Vanco.

I would like to thank Jim Craig, Lisa McGee, David Perry, Dick Prettyman, and Gail Zimmerman for their dedicated commitment to our treasurer duties.

Respectfully submitted,
Susan Winward
Receiving Treasurer

Youth Group Report

We have 11 youths in grades 6-12 who make up the St. James Youth Group. They are a caring, mature, and very thoughtful group of young people. This year has been a busy year for the youth group. While we can't list everything the youth has accomplished this year, a few of our favorite activities are below!

The youth served at the Turkey Dinner in November. They worked tirelessly from 3-8pm waiting tables and helping out in the kitchen. The youth also put together Blessing Bags for members of the congregation to hand out to those they see in need while driving. Blessing bags contain items such as tooth brushes/toothpaste, tissues, hand sanitizer, snacks, a bottle of water, and socks.

We had a wonderful Christmas Eve Service at 8:00pm led by the youth. Leah Burns, a high school senior, gave a beautiful sermon. Everyone was impressed by the level of maturity and reverence shown during the service by the youth.

The youth group hopes to continue worshipping together and spending time serving the community and St. James.

Co- Leaders: *Lisa August and Carolyn Joynt*

WORSHIP MINISTRY

Worship Life Ministry Team

A dedicated corps of volunteers includes those who serve as members of the Altar Guild and Flower Committee, lay readers, acolytes, ushers, prayer and pastoral care teams, and the choir. The Worship Life Ministry Team, which includes representatives of these ministries, supports the parish and rector to plan out seasonal worship and to discuss any upcoming changes.

St. James' Prayer Team Ministry

Members of the prayer team gather in the church following the second service on the first Sunday of each month to lift in prayer the requests placed in the basket in the entryway by members of the congregation and additional needs of the church, community, and world. And, then each remaining week a designated member of the team gathers the

requests left in the basket and distributes them (via email or postal service) to team members for prayers throughout the week.

The requests and needs of our parish family continue to grow and the prayer team continues to be blessed in serving.

All are welcome to join us for prayer and/or to become part of the distribution list. All are invited to place their prayer requests in the basket provided each week.

Pastoral care team

St. James' Pastoral Care Team is here and wants to help. This team was formed in early July 2019 to support of parish family and the visiting priests during our transition time. We continue this ministry with the support and also to support our part-time Interim Rector in his service to our parish family.

If you or someone you know is in need, we send cards, make phone calls, will pray with you and/or for you, make home and hospital visits, and make Eucharistic visits.

Please call the office (302-994-1584) and leave a message. Someone will get back to you. Messages are retrieved daily, seven days a week. Or, on Sundays there are forms and envelopes labeled "Pastoral Care" next to the prayer requests in the church entrance. Please place your request in the offering plate or the prayer basket.

Please let us know if you need us or someone you know needs us. We won't know if you don't tell us.

In case of emergency, please contact Fr. Kim at 973.945.4293.