

**ST. JAMES' CHURCH MILL CREEK
VESTRY MEETING MINUTES
August 12, 2019**

PRESENT: Carolyn Joynt, Edward Clark, Valerie Brunson, Jim Craig, Eileen Marvel, David Perry, Ian Prescott, Margaret Russ, Bruce Vrana, Susan Winward, Nancy Patterson

TREASURER: Steve Prescott

The regularly scheduled meeting of the Vestry of St. James' Church Mill Creek was called to order at 7:00 PM. Edward Clark led the Vestry in an opening prayer.

CELEBRATIONS

- Eileen Marvel's mother does not have cancer.
- St. James' finished its last week hosting Family Promise for 2019.
- David Perry had a Happy Birthday
- Bruce and Jenny Vrana have a new granddaughter.

MINUTES OF PREVIOUS MEETING

- The July 8, 2019, Vestry Meeting Minutes were approved as presented.

VESTRY GREETER REPORTS

- There were complaints that it was too cold in the church.

DISBURSING TREASURER and PROPERTY COMMITTEE CHAIRPERSON

- After many years of service, Sam White is stepping down as Disbursing Treasurer.
- Allyson Heinold will be taking over the responsibilities of Disbursing Treasurer.
- John Handlin is stepping down as Property Committee Chairperson.
- Bob August is the new Chairperson of the Property Committee.
- The Vestry will prepare some type of recognition for all that Sam and John have done for St. James'.

FINANCIAL – Steve Prescott

Treasurer's Report

- There was nothing out of the ordinary in July.
- July Revenue \$ 9,985
- July Expenses -12,303
- July Deficit **-2,318**
- The 2019 deficit is now projected to be around \$10,000. It was originally projected to be \$31,000.

Stewardship

- Steve Prescott is willing to prepare the annual stewardship letter.
- He will have it ready to be reviewed at the September Vestry Meeting.

Tax Credits

- Once the bill for the new church roof has been paid, the Tax Credit process will begin.

Planned Giving

- There might be something about Planned Giving coming from the diocese.

Capital Campaign

- Nothing new to report.

PROPERTY – Edward Clark

Downstairs Back Door

- There is a problem with the lock on the back door downstairs.
- It can be unlocked but it can't be locked.
- Borden Adams will be notified about the problem.

MEMORIAL PLAQUES and CEMETERY – David Perry

Memorial Plaques

David Perry has been working on getting the memorial plaques current. He asked if the funds come from the Cemetery Fund or do the families pay for them? The families pay for the plaques.

Memorial Plaque in Parish House

- Five plaques have been added to the wooden memorial plaque.

Columbarium

- David Perry has been in touch with Cecil Vault about ordering two plaques and having them installed for the columbarium memorial.

Copper Cross

- There is a copper cross that Larry Heinold suggested attaching to a suitable base and placing the cross in the center of the circle in front of the church.
 - The Vestry discussed the suggestion. As the cross is copper, there is the risk that it could be stolen.
 - It was decided it would be best not to put the cross in the circle.

Cemetery Wall

- Some stones are falling out of the wall in the cemetery.
- David Niehaus had mentioned he could repair the wall.
 - David Perry will ask David N. if he would be willing to do the repairs.

MINISTRY REPORTS

Parish Life – Margaret Russ

- The picnic celebrating the Feast of St. James' went well.
- There will be a breakfast on Welcome Back Sunday.
 - The Education Group and members of the Vestry will provide the food.

History – David Perry

- Sr. B.J. has been scanning old records.
- David Perry was told that Fr. Jim has the record books. The books need to be updated.

Communication – Jim Craig

- The Pastoral Care Team has been retrieving messages from the office phone on the weekends.
- Members have been assigned weekends through the end of August.
- The Communications Committee continues to work on updating the St. James' Website.
- Name badges were handed out during the brunch held on July 28, 2019.

Mission/Outreach – Eileen Marvel

- Family Promise week went well.
- St. James' will be serving lunch at Emmanuel Dining Room on Saturday, August 31st.

Christian Education – Susan Winward

- Will Welcome Back Sunday be September 8th or 15th?
 - It was decided to have Welcome Back Sunday on September 15th.
- Carolyn Joynt and Lisa August have been looking into a new curriculum for the Youth Group.
 - They will ask Lola Michael Russell, Office Manager, if there are any catalogs available.
 - Sr. B.J. would also be a good source for resources.
 - They might have the Youth Group only meet twice a month.
- Do we want to do something to attract new people on Welcome Back Sunday?

Worship Life – Ian Prescott

- The Worship Committee will meet on August 27th.
- It was recommended that the Vestry continue to give weekly updates.

UNFINISHED BUSINESS

Cemetery Manager

- George Shogan is resigning as Cemetery Manager.
- Carolyn Mack will be the new Manager.
- George will turn in all files.
- George and Carolyn need to meet to discuss procedures.
- David Perry will call George to schedule the meeting.

NEW BUSINESS

Turkey Dinner – Susan Winward

- This will be the last year that the current Turkey Dinner Committee will be doing the Turkey Dinner.
- Current committee members, Susan Winward, Allison Jessup, Jennifer Idell and Sam White, will talk to people about taking over the Turkey Dinner.
- There was a question about what to do with the leftover food.
 - It was suggested that the leftovers be sold.
 - The Bazaar is a fundraiser and selling the leftovers would increase the amount of money raised.
 - In the past the leftovers have been taken to Emmanuel Dining Room.
 - Susan Winward will talk to the committee about what to do with leftovers.

Bazaar Luncheon – Nancy Patterson

- George Shogan will again do the Friday Luncheon.
 - The menu will include Chicken Salad, Macaroni Salad, and Vegetable Soup.
 - George will need an advance to purchase food for the luncheon.
 - He will also need help preparing the food.

TRANSITION – Carolyn Joynt

Interviewing Candidate for Interim

- Carolyn Joynt, Edward Clark, and Bruce Vrana will interview a candidate for interim on Wednesday, August 14, 2019.
- After the interview, an email will be sent to the Vestry to let them know how it went.
- There will be a short meeting after the service on Sunday, August 18th, to discuss the interview.
- If it is decided to offer the position to the candidate, Canon Martha Kirkpatrick will be notified of our decision. Steve Prescott will prepare the financial package.

Going Back to Two Services

- Which Sunday do we want to go back to two services?

A motion was made to go back to two services on Sunday, September 15, 2019. The motion was approved.

Office Manager's Vacation

- The Office Manager, Lola Michael Russell, will start her vacation Thursday, September 5th, and return on Tuesday, September 17th.
- If there is an interim at that time, Lola is concerned that the new interim will be alone in the building during Lola's absence.
 - Supply clergy will be scheduled for September 1st and 8th.
 - At this time it is uncertain when we will have an interim.

SENIOR WARDEN'S REPORT

- Nothing to add.

NEXT MEETING

- The next Vestry Meeting will be Monday, September 9, 2019, at 7:00 PM.

There being no further business, the Vestry meeting concluded at 9:05 PM with the Lord's Prayer.

Respectfully Submitted,

Nancy Patterson

Clerk of the Vestry