

EPIC

Internal BJC/WU EPIC USERS:

Referral to **MINIMALLY INVASIVE GYNECOLOGIC SURGERY (aka MIGS)**

Please advise your patients that if they have not heard from us within a week, to call our office at 314-747-5470.

→Place Ambulatory Referral Order within EPIC using the following order name:

AMB REF MIGS or **REF464431**

The screenshot shows the EPIC 'Order Search' window. The search term 'MIGS' is entered in the search bar. Below the search bar, there are tabs for 'Panels', 'Medications', and 'Procedures'. The 'Procedures' tab is selected, and it shows a table with one result: 'AMB REFERRAL TO TO MINIMALLY INVASIVE GYNECOLOGY SURGERY (aka MIGS)' with a 'Referral' type and 'REF464431' as the 'Px Code'.

Name	Type	Px Code	Resulting Agencies	Cost to
AMB REFERRAL TO TO MINIMALLY INVASIVE GYNECOLOGY SURGERY (aka MIGS)	Referral	REF464431		

→Accept and Open Order

- Ensure Performing Region is Set to: Washington University (All Locations) or “167”
- In the “To Provider” field Please indicate one of the following
 - **Biest, Scott Warren; Bardawil, Elise Cosette; Ross, Whitney Trotter or de Souza, Katherine**
- The comments box can be used to specify any other special instructions you would like us to know about.

WU/BJH Referral Order:

The screenshot shows the EPIC 'Ambulatory referral to Minimally Invasive Gynecology Surgery' form. The form includes fields for Status (Normal, Standing, Future), Expected Date (12/1/2020), Expires (11/17/2021), Please select the performing region (Washington University (All Locations)), To provider (BIEST, SCOTT WARREN), # of visits (1), and Comments. The form also has buttons for 'Accept' and 'Cancel' at the top and bottom.

Status: ☐ Normal ☐ Standing ☒ Future

Expected Date: 12/1/2020 ☒ Approx.

Expires: 11/17/2021

Please select the performing region: Washington University (All Locations)

To provider: BIEST, SCOTT WARREN

of visits: 1

Comments:

Show Additional Order Details

Next Required

External BJC/WU EPIC USERS:

Referral to **MINIMALLY INVASIVE GYNECOLOGIC SURGERY (aka MIGS)**

(Please note: All instances of EPIC look a little different from one another. The example included for you below is taken from our instance of EPIC. If you have trouble, please contact our office at 314-747-5470)

Please advise your patients that if they have not heard from us within a week, to call our office at 314-747-5470.

→ Place Ambulatory Referral Order within EPIC using your groups referral order build.

- For Example, “Ambulatory Referral to Minimally Invasive Gynecology Surgery”

→ Open Order

Ensure Performing Region is Set to: **External Order** as the order is leaving your facility

- Set Performing Location to Washington University or “167”
- In the “To Provider” field Please indicate one of the following
 - **Biest, Scott Warren; Bardawil, Elise Cosette; Ross, Whitney Trotter or de Souza, Katherine**
- The comments box can be used to specify any other special instructions you would like us to know about.

→ Please call our office when sending a first time referral through EPIC to confirm receipt.

Example of WU/BJH Referral Order

The screenshot shows an EPIC interface for creating an ambulatory referral. The title bar reads "Ambulatory referral to Minimally Invasive Gynecology Surgery" with "Accept" and "Cancel" buttons. The form includes several sections: "Status" with buttons for "Normal", "Standing", and "Future"; "Expected Date" with a date picker set to 12/1/2020 and a frequency dropdown set to "2 Weeks"; "Expires" with a date picker set to 11/17/2021 and a frequency dropdown set to "1 Year"; "Please select the performing region:" with a dropdown menu showing "Washington University (All Locations)"; "To provider:" with a dropdown menu showing "BIEST, SCOTT WARREN"; "# of visits:" with a dropdown menu set to "1"; and "Comments:" with a text area and a "Show Additional Order Details" link. The bottom of the form has a "Next Required" button and "Accept" and "Cancel" buttons.

Ambulatory referral to Minimally Invasive Gynecology Surgery ✓ Accept ✗ Cancel

Status: Normal Standing Future

Expected Date: 12/1/2020 Today Tomorrow 1 Week 2 Weeks 3 Weeks 4 Weeks 1 Month 3 Months 6 Months 1 Year ☒ Approx.

Expires: 11/17/2021 1 Month 2 Months 3 Months 4 Months 6 Months 1 Year 18 Months

Please select the performing region: Washington University (All Locations)

To provider: BIEST, SCOTT WARREN

of visits: 1

Comments: Insert SmartText

[Show Additional Order Details](#)

Next Required ✓ Accept ✗ Cancel