

Catechist Sub Request Form

Name _____

Today's Date _____

Date of Class Absence _____

Class Day/Time _____

Grade _____

Is there another Catechist you have in mind to sub? If so, who?

Other substitute recommendations (*keep in mind, subs have to have completed the Protecting God's Children course within the last 5 years*) _____

Reason for Absence (optional)

Is there anything the sub should know about your class specifically?

Please turn this into Stephanie as soon as you know you will be absent for a class. If you have any questions, please email her at stephanie.snyder@ourladyofmtcarmel.org or call/text her at (630) 210-2939.

Thanks for all you do, your students will miss you while you're gone!!