

## Community Outreach & Research Associates Wanted!



### AmeriCorps Community Outreach and Research Associates (ACORA)

Cleveland Metroparks Zoo, in collaboration with AmeriCorps and Antioch University, is looking for **THREE full-time Community Outreach & Research Associates** to assist with an exciting, hands on community-based research project starting in May 2021! Positions will help build upon the capacity of target Cleveland neighborhoods (Old Brooklyn, Brooklyn Centre, Clark Fulton, Ohio City, Tremont, Stockyards, Detroit Shoreway) by assisting Zoo staff with outreach, coordination and relationship building to co-create conservation programming with the community.

**Interviews to Begin:** March 22, 2021

**Position Start Date:** May 10, 2021

#### Duties & Responsibilities:

- In conjunction with Cleveland Metroparks Zoo staff...
  - Help co-coordinate methods that the Zoo will employ to engage residents in target Cleveland neighborhoods
  - Build relationships with community leaders, organizations, businesses and schools in target Cleveland neighborhoods
  - Disseminate project information and address related questions and concerns from the communities in target Cleveland neighborhoods
  - Coordinate logistics and planning of Zoo-led community meetings with community organizations and leaders
  - Assist with preparing presentations and informational documents for community outreach activities
  - Assist with information collection during virtual meetings including notes on community input, observations, etc.
  - Attend regular project meetings with Zoo staff

**Successful candidates must:**

- Have a passion for working with diverse teams of Zoo staff and target neighborhood residents
- Be proactive in speaking regularly with organizations and community leaders at meetings, through video conferencing, email, and phone
- Be proficient in MS Word, Powerpoint, and Excel for data collection and reporting purposes
- Have the ability to work remotely, independently, and as part of a small, cohesive team

**Desired experience:**

- Resident of one of the target Cleveland neighborhoods (Old Brooklyn, Brooklyn Centre, Clark Fulton, Ohio City, Tremont, Stockyards, Detroit Shoreway)
- Some experience with community engagement, community organizing, educational programming, communications, or facilitation
- Strong oral and written communication skills, including public speaking

**Work environment:**

- This position will be 30-35 hours per week, Monday-Friday with the ability to occasionally work weekends and evenings. Weekend meetings will be scheduled in advance
- The position will be majority remote until in-person gathering recommendations allow.
- Reliable internet access will be needed for this position. If you do not currently have access, accommodations can be discussed.

Preference will be given to those who are familiar with target neighborhoods in Cleveland. Position will extend 12 months from the start date with potential for renewal up to 3 years.

**Compensation:**

- Annual stipend provided as part of contract (bi-weekly payment)
- Plus Benefits:
  - <https://www.vistacampus.gov/members/benefits-of-service>
  - Healthcare reimbursement benefit available
  - End-of-service award available at the end of first year
  - Child care reimbursement benefit for qualifying applicants

**To learn more, please contact:** Nadya Bennett (Co-Design Fellow) at [nbennett@antioch.edu](mailto:nbennett@antioch.edu)

