

Grace Episcopal Church

Application Guidelines for Outreach Grant Fall 2019

The grant application receipt deadline is Monday, October 14, 2019.

Applications that are incomplete or postmarked after October 14th will not be considered.

How must the grant application be submitted?

In writing to: Grace Episcopal Church
Outreach Grant Committee
315 Wayne Street
Sandusky, Ohio 44870

Who can apply for a Grace Outreach Grant?

Any individual or organization may apply for a grant.

What if an individual wants to apply for an entirely new venture, and there is no organizational structure in place (budget, board, etc.)?

Complete everything that is applicable. Make good use of the opportunities to tell your story. You may attach additional documentation as needed to share your vision.

What are the funding priorities?

Requests for funding that incorporate our values of learning, serving and sharing will be given preference.

What kinds of expenses are *not* funded?

- Salaries or other forms of compensation
- Contributions to lobbying groups or political action committees
- Ongoing annual projects
- Scholarships

What amount will be funded?

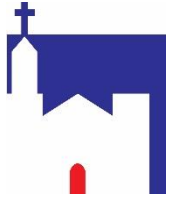
Grant requests should be in the range of \$200 -\$1000.

When will grants be distributed?

Checks will be distributed by December 31, 2019.

Are there other requirements?

- Projects funded by a Grace Outreach Grant must be completed by September 1, 2020.
- Written and pictorial documentation of the complete project shall be provided to Grace Outreach Grant Committee as part of our Grant Fair which will be held on a Sunday in September, 2020.
- In the narrative, the Applicant must acknowledge from whom other project funding was requested (i.e. Erie County Community Foundation) and if/when the request was approved or denied.



Grace Episcopal Church

315 Wayne Street ♦ Sandusky ♦ Ohio ♦ 44870

419.625.6919

Application for Outreach Grant Fall 2019

Mission Statement: Grace Episcopal Church is a welcoming community, inviting everyone to learn, serve, and share Christ's love. *Grace Outreach Grants* are offered to assist charitable and supportive services which reflect inclusive and humanitarian purposes.

Name of Organization _____ E-mail _____

Your Mission Statement: _____

Address: _____ Phone _____

Contact Person _____ Position _____

If you are awarded a grant, how should the check be made out? _____

Describe services to the community _____

Attach a list of the names and addresses of your Board of Directors and Current Form 990, if applicable.

What is the amount of money you are requesting from Grace Outreach \$ _____

Describe exactly how and when the money will be utilized _____

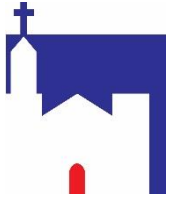
Number of people served by your Organization each month _____

Number of paid employees _____ Number of volunteers _____

Total Budget for calendar year 2018 \$ _____ attach copy

Total Budget for this calendar year 2019 \$ _____ attach copy

List the means of support you currently have for your budgeted money: _____



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Budget Form

Directions: Complete the Budget Form and submit any Project Narrative information.

Total Project Cost

Please list the entire cost of the project. The combined amounts of Column C and Column D will equal the total listed in Column B.

Grant Request

Please list only the funds requested from Grace Outreach in Column C.

Other Funding for Project

Please list in Column D any additional funds from other sources needed to complete this project.

Grant funds may not be used for salaries/benefits for organization employees.

Date project is to begin _____ ***Completion Date*** _____

A. Category	B. Total Project Cost	C. Grant Request	D. Other Funding for Project <i>List amount and items to be purchased</i>
Services			
Supplies			
Capital Improvements			
Other			
Total Project Cost [B = C + D]			