



## Petra's Christmas Boutique

Saturday, December 9<sup>th</sup>, 9am-2pm  
Application Form – due by 11/10/2017

Please check one: Handmade crafter \_\_\_\_\_ Direct Sales Vendor \_\_\_\_\_ Other \_\_\_\_\_

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Website: \_\_\_\_\_

Do you have a tax ID #: \_\_\_\_\_ Email: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work/Cell: \_\_\_\_\_

Address: \_\_\_\_\_

Description of crafts/work/items to be sold: \_\_\_\_\_

Electric outlet needed? Yes No \*please note electrical outlets are not guaranteed but we will do our best to place you near one.

Do you require the use of a church table? Yes No (tables are limited)

Number of spaces requested: \_\_\_\_\_ \$20 per a space, approximately 8x10 space

\*minimum \$10 door prize item donation required, space fee due when you have been invited to participate in the boutique

Special Requests: \_\_\_\_\_

Petra's Christmas Boutique will be held at 565 Airport Rd, New Holland PA 17557  
Applications can be mailed to the above address or emailed to: joanneg@petra.church  
\*\*Direct Sales individuals will be accepted on a first come first serve basis.

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Crafter Acknowledgement: Submission of this application does not guarantee acceptance or a space at Petra's Christmas Boutique. I understand that my space fee is non-refundable and shall not be refunded if I leave, am asked to leave for any reason, or if I do not attend for any reason. I certify that I will not hold Petra Church and/or any of its employees and volunteers liable for any injury, loss, or damage to all or any part of my exhibit, personal property, my agents, or my person. I hereby certify that I agree to the terms and rules outlined for the 2017 Petra's Christmas Boutique.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For Petra personal only, date received: \_\_\_\_\_ date reviewed: \_\_\_\_\_

# Petra's Christmas Boutique

## Guidelines and Information

Saturday, December 9<sup>th</sup>, 9am-2pm

**Location:** Petra Church, 565 Airport Road, New Holland, PA 17557

**Eligibility:** Applications must be received by November 10, 2017. You will be notified of acceptance no later than one week after the application deadline. Email applications along with 2-3 images (handmade crafters) of your product to: joanneg@petra.church

**Spaces & Displays:** All spaces are approximately 8 feet x 10 feet. Limited tables are available for use, please see application. All displays must be kept inside the space that you "rent" and must not spill over into another person's space or the walkway. You are responsible for assembling and managing your own display.

**Fee:** \$20 includes an 8 feet deep by 10 feet wide space. A \$10 minimum door prize donation is required in addition to the space fee.

\*Do not send payment with the application. Payment is due within 1 week of acceptance into the boutique in order to reserve your space.

**Set Up:** Setup is available the day before on Friday, December 8<sup>th</sup> from 6-8pm. Setup is also available starting at 7:30am on Saturday, December 9<sup>th</sup>. All spaces must be setup and ready by 9am.

**Tear-down:** Teardown begins at 2pm. Please do not start to pack things away before this time. If you teardown before this time it may affect you receiving an invitation back to next year's boutique.