

Submit your interest to clerk@northpresbyterian.net

North Presbyterian Church (Manhattan)
525 West 155th Street
New York, NY 1032
(212) 926-5162

Title: Part Time Temporary Pastor 15 hours per week.

Purpose: Provide Spiritual Shepherding, Ministry direction and Oversight to the Congregation and Staff of North Presbyterian Church to meet the Vision of the Session for a Growing and Emerging Church to appeal to and attract enthusiastic believers in the community and beyond, creating a Comfortable, Joyful and Welcoming Atmosphere for Worship.

Responsibilities:

Session will support Pastor in carrying out the following duties:

- **3 Hours**
Sunday Preaching the Word and Administer the Sacraments.
- **2 Hours**
Providing Pastoral Care, Periodic Visitation to Home/Hospital or Phone Calls.
- **5 Hours Administrative Duties** (This Schedule can be Flexible)
Supervise staff of 2 (Administrative Assistant and Sexton).
Moderate at least 4 Session Meetings a year.
Participate responsibly in the larger Church, including:
 - a) Attending Presbytery Meetings.
 - b) Attending Vital Congregations Initiative monthly cohort meetings (for a period of two years).
(North Presbyterian Church (Manhattan) is participating in Vital Congregations Initiative)
- **3 Hours**
Preparation for the Sunday Sermon.
- **2 Hours**
Flexible With Duties Above
- **Total 15 Hours (All times noted above can be flexible to conform to the weekly schedule)**

Experience, Education and Skills:

- Graduate from accredited Theological Seminary and ordained by PCUSA or transferable ordination.
- Preaching, Worship and Administrative Leadership.
- Open to New Ideas and Cultures.
- Good Listening, Bridge Building, Leadership and effective Communication Skills.
- Willingness to Help in Growing a Congregation, Spiritually and Numerically.
- Motivator, Pleasant Personality.

Compensation would be within the minimum guidelines as set forth by the Presbytery of New York City.

As of March 10, 2019, the Session approved a total of 15 hours weekly and yearly salary of \$52,293.

This revised Job Description will be sent to COM for final approval.

North Presbyterian Church (Manhattan)
525 West 155th Street
New York, NY 1032
(212) 926-5162

Compensation:

Salary, Housing & Utilities:

Cash Salary	\$19,959
Housing & Utilities:	\$12,857
Total Cash Salary, Housing Utilities:	\$32,816

Social Security Offset:

Social Security	\$ 2,035
Medicare	\$ 477
Total Social Security/Medicare Offset:	\$ 2,512

Board of Pensions Dues:

Medical	\$11,000
Pension	\$ 3,610
Death & Disability	\$ 328
Total Board of Pensions Dues:	\$14,938

Transportation: \$ 1,027

Vacation: 1 Month

Study Leave (2 weeks plus expenses): \$ 1,000

Total 2019 Minimum Compensation: \$52,293

Submit your interest to clerk@northpresbyterian.net