



### **QUICK STEPS TO A SAFER BOOKMOBILE SERVICE FOR EVERYONE**

- 1) FOR THE NEED OF SOCIAL DISTANCING AND EVERYONE'S SAFETY, NO MEMBER IS ALLOWED ON THE BUS UNTIL FURTHER NOTICE**
- 2) AT THE BACK OF THE BUS, PLEASE PLACE RETURNED MATERIALS IN A CRATE**
- 3) MOVE FORWARD (6 FEET AWAY FROM OTHERS), TO THE FRONT DOOR OF THE BOOKMOBILE TO PICK UP YOUR HOLDS**
- 4) PLEASE VERIFY FOR STAFF YOUR LAST NAME AND/OR YOUR LIBRARY CARD NUMBER SO THAT YOUR ITEMS MAY BE CHECKED OUT. PLEASE STAND AT THE DESIGNATED MARKER UNTIL STAFF HAS PLACED YOUR ITEMS IN A CRATE ON THE BOTTOM STEP**
- 5) YOU MAY ALSO REQUEST THAT STAFF PICK A BUNDLE OF MATERIALS FOR YOU. PLEASE BE MINDFUL OF OTHERS WHO MAY NEED ASSISTANCE**

- Hold requests can be made ahead of time by phone, written request form, emailing staff at [bookmobile@pbclibrary.org](mailto:bookmobile@pbclibrary.org), using the library app, or the library catalog at [www.pbclibrary.org](http://www.pbclibrary.org)

- If you would like to wait in your vehicle until it is optimal to approach the bus for service, you may call the bookmobile cell phone at (561) 268-4016. After verification, staff will check out your items and place them at the front step of the bus for pickup

