1. **Goals of the Family Flex Fund**
   - To help family households enrolled in a housing program matched through the Chicago Coordinated Entry System (Permanent Supportive Housing or Rapid Re-housing) secure and maintain safe and affordable housing.
   - To set families up to be stable in their new home.
   - To decrease the amount of time family households spend in shelters or in places not meant for human habitation.
   - The assistance should directly alleviate financial barriers that prohibit participants from becoming or remaining housed.

2. **Eligibility Criteria:**
   - Current enrollment in Chicago housing program matched through the Chicago Coordinated Entry System (Permanent Supportive Housing or Rapid Re-housing); please note that this criterion does not stand in cases where HMIS is not used due to specific confidentiality concerns
   - Current or former homelessness (by any definition). This may be demonstrated by HMIS entry or CES matching email
   - Family (Household including parent(s)/guardian(s) and child(ren) under 18)
   - Requested funds will assist in obtaining or maintaining housing stability

3. **Types and amounts of assistance**
   The assistance should directly alleviate financial barriers that prohibit participants from becoming or remaining housed. The funds can be used for:
   - Security Deposit/Move-in fee, if not covered by current housing program
   - Utility bills: arrears to have service connected and/or help the participant get on a payment plan, if other funds unavailable
   - Moving expenses
   - Key deposits
   - Application/background/credit check fees
   - State Identification or Driver’s License costs or fees associated with any other documentation that will assist in obtaining housing
   - Furniture
   - Home items not covered under category of “furniture” such as microwave, fan, dishes, utensils, shower curtain, towels, bedding

   **This is meant to be a flexible fund. If there is a need that is not explicitly stated on this notice, it should be discussed on a case-by-case basis to determine eligibility.**

4. **Referral process**
   - Participating agencies will submit requests to Janiece Johnson, Program Associate at All Chicago (jjohnson@allchicago.org). These requests will be reviewed for eligibility.