Unity Spiritual Center Spokane (USCS)

Job Description: Music Director

Unity Spiritual Center is situated on a 2+ acre beautifully landscaped campus on Spokane's South Hill. We stream our services online along with in-person attendance using high quality audio and video equipment on a professionally lit stage.

We are looking for an enthusiastic and dedicated music director to provide musical guidance and direction to our choir plus take the lead in managing our overall music program.

Qualifications: The music director should be creative, assertive, and passionate about music and have some familiarity with Unity style music and performers. Skilled with various styles of music and can show demonstrated exceptional communication, leadership, and organizational capabilities. A Bachelor's degree in music is preferred.

Pre-pandemic, our choir numbered 35-40 voices with well-balanced sections. The choir typically performs a wide variety of music on a semi-professional level. The choir does not normally sing out of a hymnal but rather uses music from a variety of composers and styles as is appropriate to our Sunday and special services.

Employment Status:

The Music Director shall be an employee of Unity Spiritual Center Spokane.

Employment Terms:

- Compensation: Hourly employee, $25/ hour, up to 10 hours per week
- Time off: 5th Sundays (4/year), other Sundays off to be negotiated. No choir rehearsals or performances from the 4th Sunday in June through the end of August or between Christmas and New Year's Day.
- Additional compensation is available for directing Musical Fundraisers.

Responsibilities:

- Has overall responsibility for maintaining a high quality USCS music program.
- Serves as Choir Director including rehearsals, music selection, coordination with accompanist, etc, to include a performance of 1-2 songs on one-two Sundays/month at 10:00 service and on Christmas Eve, Easter and other special services as negotiated.
- Coordinates all music offerings for Sundays, to include:
    - Personally providing special music as needed
    - Serving as, or designating someone else, to be the song leader each week.
    - Arranging music providers for Sunday services for which he/she is not present and/or not providing the music (vocal, instrumental, digital).
- Ensures that the piano is tuned on a regular basis, as needed.
- Attends weekly staff meetings and/or works closely with the Senior Minister/ Sunday Service team to ensure that the music and spoken message enhance one another.

Application Requirements:

Please complete/submit the following (preferably electronically):

1. *Completed application (Submit online application or download pdf version. Email amckenzie@unityspokane.org for pdf application).*
2. *Your music-related resume or CV*
3. *A short video of a choral performance you conducted*
4. *A short video featuring your skills as a musician*
5. *A statement (2-3 paragraphs) outlining how your experience, education, skills, spiritual perspectives, and personal traits will contribute to your success in this position.*

***Email all materials to**: Employment@unityspokane.org **or** Mail to: USCS, 2900 S. Bernard St., Spokane, WA 99203 **or** drop in the USCS mail slot at our physical location by **August 31, 2021**.*