

Happy New Year! This is an opportunity to look back on PTA accomplishments as we continue planning for programs and activities ahead. It is an opportunity to consider which FLPTA Awards are best suited for your PTA/PTSA and begin to gather needed information for applications.

Assuring that your PTA/PTSA is compliant in order to qualify for awards is an important step. Now is the time to confirm that the following requirements are met so you can take immediate action to follow up on any items that your unit may yet need to complete:

1. Current **officer information** must be on file with Florida PTA.
2. State and National portions of Membership dues must be paid monthly as memberships are sold. Memberships can be sold all year. **For awards eligibility, all dues payments for memberships sold must be received by Florida PTA by May 1.**
3. Copy of the completed current **audit** must be on file with the Florida PTA office.
4. Copy of the **IRS 990** must be on file with the Florida PTA office.
5. **Bylaws** must be current (reviewed and approved by Florida PTA within the past three years).
6. Please check with your **County Council for any additional compliance requirements** such as, but not limited to, County Council dues.

Awards applications, along with dues payments to date, are due no later than May 1. You can find all the available awards and the criteria for each at <https://floridapta.org/florida-pta-awards/>. Application forms for all awards are currently available and open online. There are also application forms available for Membership related recognitions. Honorary Awards are available to recognize those who are particularly supportive of your PTA/PTSA. Contact awards@floridapta.org with any questions that you may have.

We hope that you have had a great PTA/PTSA year so far and that the months ahead are equally rewarding! Share your achievement with FLPTA, apply for awards! We look forward to recognizing your PTA/PTSA this year!