



OUR LADY *of* MOUNT CARMEL
CATHOLIC SCHOOL

Dear Full Day Kindergarten Parents,

Welcome to our OLMC School Family! We feel honored to be able to partner with you as we assist you as the primary educators of your child. Looking forward to next year, we are grateful that we will be able to serve your child in the classroom. We are looking forward to starting the school year in August 2020. It is going to be a great year!

Partnership

Practically speaking, what does this partnership look like? OLMC specifically asks parents to attend Mass regularly, to donate their time for the good of the school, to support the school in disciplinary matters, and to meet all financial obligations to the school. These are just some of the requests OLMC makes to parents in order to forge a positive and effective educational partnership between the parents and the school.

Fulfilling a family's financial responsibilities (paying tuition and cafeteria fees) is necessary in order to provide the school with the resources it needs to be a thriving academic institution.

Tuition

Full-day kindergarten tuition is \$4,500.00. Included in this \$4,500 amount is the \$50 family registration fee as well as the \$200 non-refundable deposit that you already paid when you applied for kindergarten. Therefore, parents with rising full-day kindergarten students do not have to pay the \$50 registration fee again when registering your older students at OLMC. All families with full-day kindergarten students will have to pay the remaining \$4,250 amount of tuition.

This remaining tuition payment can be done in two ways:

- 1) You may pay the full \$4,250.00 by check. **This payment would be due in full on July 15, 2020.**
- 2) You may make 10 equal monthly payments via direct debit from your checking/savings account and pay \$425/month. If you elect to make monthly payments, you must complete the enclosed Direct Debit Authorization Agreement) and return it to the business office by **July 15, 2020**. You can either fill out that form on the Microsoft Word document and email it to our Business Manager, Glen Ritchey, at ritcheyg@olmc1.org or mail it to the OLMC Business Office at 14598 Oak Ridge Rd. Carmel, IN 46032

If for any reason, you cannot fulfill such obligations, we kindly expect parents to reach out to Mr. Ritchey, so that alternative payment arrangements can be established. You can call Mr. Ritchey at

317.663.4011 or email him. Some families qualify for scholarships to eligible families through our SGO with the Institute for Quality Education. The criteria list for eligibility is included in the letter in this packet which is entitled "Scholarship Granting Organization—SGO".

The school's desire remains to educate your child regardless of your financial situation and to work together through an amended payment plan.

Timely Payments

As parents make timely payments of their tuition or book bill fees, they are exercising the virtue of justice—giving to others what is due them. Our policy for making timely payments stands whether you pay the full fee or make payments via the direct debit agreement. If your payment is not received by this date and no communication of hardship has been expressed to the school administration or Business Manager, then your child/ren will not be able to start school in August 2020.

Lunch Program

Parents can view information about the OLMC lunch program on the school website under Parent Resources/ Lunchroom-Dining: <https://school.olmc1.org/lunchroom>. The, parent lunch server schedule and directions for setting up a child's lunch account can all be found on this page.

Important Dates for Kindergarten: *(Please note that these dates are tentative as OLMC School will be following the directives of the governor, the Indiana Health Department, and the diocesan Office of Catholic Schools.)*

Here are a few summer dates and events I would like to share:

May 1: Online Registration. You will be receiving an email with directions on how to officially register your child/ren for the 2020-21 academic year.

August 1: All of your child's health forms are due to the school office by this date. Please make sure you get these forms in before or on this date so your child can attend the first day of school.

August 9, 6:30-8:00 p.m. Parish Hall: Raider Round Up and Newcomer Tours. This is a PTO community-building event in which school children can enjoy some ice cream together and get to know other students in their class.

August 10, 6:15-7:00 p.m. Parish Hall: Kindergarten Orientation and Newcomers Parent Meeting. The kindergarten teachers will give a little presentation about kindergarten and will answer any questions you have. Please plan to attend this meeting so that all of the questions you have can be addressed. This meeting is for parents only, and you will be signing up for your child's annual Parent/Teacher conference in the fall at this meeting.

Uniform Information

OLMC School's primary uniform provider is Lands' End. All Lands' End purchases are online, and the school sends out notices on sales throughout the spring and summer. Our preferred school code is #900134263. Shoes are purchased separately. As a helpful tip, velcro shoes and sneakers work the best for kindergarteners and keep them safe on the playground and in P.E. class. Mary Janes also work well for girls, but ballerina and other slip on shoes are not safe options for

kindergarteners. Additional information about uniforms can be found on our school website under Parent Resources <https://school.olmc1.org/uniform-info>.

Class Assignment

Your child's classroom teacher assignment with class list will be communicated in August.

Safe Environment Training

Throughout the school year, there will be plenty of volunteer opportunities in your child's classroom. All parents must complete the online "Protecting God's Children in the 21st Century" protocol in order to volunteer, attend class parties, go on field trips, and serve their required lunch duty in the cafeteria. You may access this link to start the process: <https://dol-in.org/online-safe-environment-training>. I ask that both parents are protocol trained before the first day of school. Thank you for your support as we take such measures to keep our children safe.

I truly want to express my gratitude to you for the great privilege I have received in serving OLMC as principal for the last four years. Your parent participation and dedication to your child's spiritual formation are both remarkable and inspirational!

Gratefully in Christ,

Sister Maria Benedicta, O.P.