

TOWN OF SOUTHBOROUGH



OFFICE OF THE SELECT BOARD

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Building Commissioner/Zoning Enforcement Officer

The Town of Southborough is seeking qualified applicants for a FT Building Commissioner/Zoning Enforcement Officer to enforce the state building code and local zoning bylaws. Duties also include conducting plan reviews, issuing building permits, inspecting buildings under construction/renovation, enforcing the zoning ordinances and investigating complaints. Commissioner supervises part-time electrical, plumbing and building inspectors and administrative staff. Applicants should possess a Bachelor's degree in a technical field & minimum of five years' experience in supervision of building construction or an equivalency, as well as Massachusetts Building Supervisor's License. A Massachusetts Class D operator's license is mandatory. Supervisory skills and strong comprehension of computer office and permitting applications are preferred. Ability to obtain state certification as a building inspector in Massachusetts is required. Superb customer service and collaborative nature must be demonstrated. Mid-point of salary range is \$101,000. Town offers 75% contribution toward health insurance, half day Fridays year-round and a generous benefits program. Review of credentials will commence immediately; applications received by February 28, 2023 will receive preference. Letter of interest & resume should be addressed to Personnel, Town of Southborough, 17 Common Street, Southborough, MA 01772 or personnel@southboroughma.com. Further information posted at <https://www.southboroughtown.com/town-administrator/pages/job-opportunities>.

The Town of Southborough is an equal opportunity employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, genetic information, and other legally protected characteristics.