

# FKO Full Time Group Leader - Work Schedule

- **Program Time (with children):** 1:00-5:30pm = 22.5 hours/week
- **Non-Program Time (without children):** 10:00am-12:30pm and 5:30-6:00pm = 15 hours/week

	Monday	Tuesday	Wednesday	Thursday	Friday
10-10:30am	Dedicated Coursework Time	Program Planning / Admin Support	Mentor Check In	Program Planning / Admin Support	Dedicated Coursework Time
10:30-11:00am					
11:00-11:30am					
11:30-12:00pm	Program Planning / Admin Support	Child Growth & Development Class	Program Planning / Admin Support	Community of Practice (North Shore Community College)	Program Planning / Admin Support
12:00-12:30pm		(North Shore Community College)		Program Planning / Admin Support	
12:30-1:00pm	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00-1:30pm	Transportation from Public Schools to FKO	Transportation from Public Schools to FKO	Transportation from Public Schools to FKO	Transportation from Public Schools to FKO	Transportation from Public Schools to FKO
1:30-2:00pm					
2:00-2:30pm	Afterschool Programming	Afterschool Programming	Afterschool Programming	Afterschool Programming	Afterschool Programming
2:30-3:00pm					
3:00-3:30pm					
3:30-4:00pm					
4:00-4:30pm					
4:30-5:00pm					
5:00-5:30pm					
5:30-6:00pm	Clean Up / Staff Meeting	Clean Up / Staff Meeting	Clean Up / Staff Meeting	Clean Up / Staff Meeting	Clean Up / Staff Meeting