



# SAINT BERNADETTE SCHOOL

## 2017/2018 PTU VOLUNTEER OPPORTUNITIES

**Please return completed form to the school office by Sept. 8th, 2017**

YES, I would like to help with the following committee(s)

**NAME:** \_\_\_\_\_ **CONTACT #** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ @ \_\_\_\_\_

- ADOPT-A-FAMILY** - Chairperson: Becky Gibel, Molly Chambers & Mary Kay Hendershot - "Adopt-A-Family" is a special service project that is a tradition at Saint Bernadette School. Each classroom "adopts" a family in need to help them celebrate Christmas. This committee will coordinate shoppers, wrappers and delivery of the gifts to the prospective churches.
- HEART AND HARVEST FESTIVAL - BACK-TO-SCHOOL NIGHT** - Chairpersons: Natalie Stolp & Laurie Clovesco - A gathering at the beginning of the school year to meet new & fellow Saint Bernadette families! The PTU will be hosting all the children's activities for the festival as well as hosting a "Back to School" night during the festival. Volunteers will help setup, tear down and run games and activities throughout the week-end in the PAC.
- BASKET RAFFLE** - Chairperson: Needed - The basket raffle is an annual fundraiser for PTU. The baskets are raffled off at the Athletics 'Night at the Races' event. Volunteers will help acquire donations for baskets, put baskets together and sell tickets during the event.
- BOOK FAIR and LIBRARY COMMITTEE** - Chairperson: Natalie Stolp & Nikki Capper - The book Fair is held in October and all proceeds benefit our school's library. Volunteers will help with set-up and take down of the sale and help with sales of the books at the time of Parent/Teacher Conferences and during school hours. The library committee will work with the librarian to help keep our library up to date. They will also help facilitate the Birthday Books program.
- BOX TOPS AND EDUCATIONAL REWARDS** - Chairperson: Sara Latkowski - This program is a great way to earn money for our school. Volunteers are needed to help organize and count student Box Tops submissions that are done monthly. Educational Rewards: **Heinen's Tasteful Rewards, Giant Eagle Apples for Students, My Coke Rewards**, Volunteers would be in charge of coordinating, organizing, managing these programs and help families sign-up for one or all of them. Chairperson and volunteers would also create an easy classroom/student reward program and also keep track of monies earned for Saint Bernadette School on a yearly basis.
- BUZZ BOOK** - Chairpersons: Jen Niehaus, Eileen Klein and Lisa Erdos - Help coordinate and put together the annual buzz book for the school community. This includes: 8<sup>th</sup> grade cover contest, find companies that would like to advertise within the book and update all family information.
- HOLIDAY CARNIVALS** - Chairperson: Lara Morris - The Holiday Carnivals are a great way for the students in each class to celebrate the season. The chairperson will work with room moms and volunteers to create theme appropriate games and activities for the students. Also, they can help setup/tear down.
- OPEN HOUSE** - Chairpersons: Ellen McElvany & Cara Foutty - Open House is a great opportunity for current families and prospective families to see all that St. Bernadette has to offer. Help organize our annual Open House to showcase our students and school.
- FAMILY EVENTS** - Chairpersons: Natalie Rini, Megan Koch & Lauren DeFazio - Donuts with Dads, Muffins with Moms, and Grandparent's Day..... These events are to keep the "Saint Bernadette Family" alive! Volunteers will help coordinate the events, order food, decorations and set up/clean up.

- HOLIDAY MART** – **Chairpersons: Kathy Hill & Natalie Stolp** - The Holiday Mart is an annual event held the first Saturday in November which features local artisans and boutiques selling their one of a kind items just in time for the holidays! It also features food trucks, raffles and live entertainment. All the proceeds from this event will directly support the St. Bernadette PTU. There are so many opportunities to help for this fun, exciting event! Volunteers are needed to help facilitate the following: social media/marketing, raffle, food, music, artists and set up and help the day of the event.
- HOLIDAY SHOPPE** – **Chairpersons: Kate O'Leary, Kristen Conway & Kelley Vlosich** - Students in grades K– 8 may purchase small items to give as gifts at Christmas. Volunteers will coordinate the sales, create a fun holiday shopping experience and help students with their purchases for this 2-day event in December.
- HOSPITALITY** – **Chairpersons: Bridget DeMonica** - How do we keep our Saint Bernadette teachers happy? By treating them to Teacher Luncheons, "First Day Back to School" muffins and teacher appreciation gifts! Five (5) times a year, this committee will create themes and host luncheons for our Saint Bernadette faculty and staff to show our appreciation for their dedication to our students. Volunteers will assist in baking or providing items for these luncheons along with set up/clean up.
- HOST FAMILY**- **Chairperson: Terry Schoenberger & Meighan Ottiger** - Host families provide helpful tips, a friendly voice of experience and a more personalized welcome to newly enrolled families to Saint Bernadette School. Volunteers will make a phone call to new families and answer any questions the new family may have. Host families will encourage the new family to come to an event at school, and through such introductions join a wider circle of friends.
- KINDERGARTEN EVENTS** – **Chairpersons: Lara Morris & Erin Kelley** - Saint Bernadette School knows that starting kindergarten can be very stressful for children, so we try to ease the transition to kindergarten with a meet-n-greet, play dates and pizza day in our cafeteria! Volunteers will help with welcoming new kindergarteners and coordinating the various events.
- SCHOOL SUPPLY KITS** – **Chairperson: Laura Lett** - Saint Bernadette families have the option of pre-ordering back-to-school supplies from SchoolKidz which provides quality school supplies at a competitive cost without the hassle of shopping. Volunteers will promote and coordinate the School Supply Kits' sales and on-line orders, distribute order forms and fliers, facilitate delivery and coordinate kit separation in the month of August before school starts.
- SOCIAL EVENTS:** **Chairperson: Bridget DeMonica** - This committee helps create and plan 4-5 social events per school year that brings the school community together. Past events include: Trunk or Treat, ice skating, Father/Daughter dance, Mother/Son bowling, night at Lake Erie Crushers.
- UNIFORM RESALE:** **Chairperson: Olivia Kostecke** - We collect gently used school uniforms and give someone else the opportunity to purchase them at a discounted price! Volunteers will organize and sell the items three (3) times throughout the school year.
- WALKATHON:** **Event Chair: Anne Grady and Lunch Chair: Open** - Walkathon is our biggest school fundraiser of the year! Volunteers will help facilitate the walk. Create special obstacles throughout the course for the children. Volunteers can also help with the PTU sponsored lunch.

**If you have any questions in regards to any of the committees, please feel free to contact one of the members of the PTU board.**

**Or find us on Facebook at: Saint Bernadette PTU**

