

Continuing Education Credit - CEU Form

Use this form to submit Continuing Education Units (CEUs) for professional development (workshops, conferences, courses or webinars).

Instructions

REQUIRED step BEFORE completing this form - Upload your Certificate(s) of Completion from the same sponsoring agency in your My Info>My Information> My File Library. (Questions? Contact Judith Brandon)

Activity Details

Professional Development Format:

--- Click To Select ---



Title of Webinar, Workshop, Conference or Course

Professional Development Description: Please include brief description of activity



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Competency to be developed:



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How will this affect your personal growth?



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What area(s) are you licensed in?



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Sponsoring Agency

Please list only one sponsor per form

Sponsoring Agency Name (Only one Agency per Form)

--- Click To Select ---



If not on list, enter here

Name of the Presenter

Insert URL link to workshop/webinars here.

Meeting Dates

Start Date

End Date

Do you need a sub? Yes No

Purpose(s)

Purpose CEU (For Licensure Renewal)
 Other PD Hours

Costs

For Local School records only. Please enter your estimated costs for review. Please enter \$0 for no cost.

Registration:

Airfare:

Hotel/ Lodging:

Transportation:

Meals:

Total Estimated Cost: (please enter 0 if there are no costs)

Payment

Payment Type: 

NC DPI License Renewal Requirement

To view the NC DPI Renewal and Reinstatement Requirements navigate to My Info/My Information/My File Library, select Organization Files and click on the document to download it.

Total Contact Hours

Area of licensure you wish to assign the CEUs. If assigning credits to more than one area, please indicate the amount for each below. [One \(1\) contact hour is equivalent to 0.1 CEU. All CEU's are contingent upon the number of contact hours showed on the certificate of completion/attendance.](#)

Contact Hours **Do not enter CEUs**

Enter only CEUs below. One (1) contact hour is equivalent to 0.1 CEU (Contact Hour / 10).

Digital Literacy Competency CEUs:

Academic Area CEUs:

General CEUs:

Literacy CEUs:

Administrative CEUs:

0

Catechist Hours (will only appear in personal custom report):

0

Comments

Comments



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Finish