

*EXHIBIT A TO MARANA RESOLUTION NO. 2023-XXX
Amendments to the Town of Marana Comprehensive Fee Schedule
Pursuant to Marana Ordinance No. 2023.xxx*

Instructions for changes to fee schedule:

- 1) Please put existing language in the current fee schedule in the grey rows. Copy and paste the language into the table in Arial 10 pt font under the correct subheading. The comprehensive fee schedule can be found at: <https://static1.squarespace.com/static/54cc191ce4b0f886f4762582/t/60dcfa6728a0bc210575da97/1625094760504/FY22+Comprehensive+Fee+Schedule+Master+Final+Version.pdf>
 - a. Add whether it is an elimination, modification, or addition in the Category/Change requested column in the grey row.
 - b. Make sure to put your items under the correct category and correct column.
 - c. Your reason for change should be listed in this row.
- 2) If you want to edit the fee or existing language, make edits in the red rows. If you are adding to the current language, include the current language and what you want to add indicated in double underlining. If you are deleting existing language indicate with ~~strikethrough~~. If it is elimination of a fee, then leave the green row blank and add ~~strike through~~ language to red row. If it is a new fee, then leave the grey row blank and add the new language double underlined in red row.
- 3) Please put the exact language you want to be in next year’s comprehensive fee schedule in the green rows. This is how it will look in the comprehensive fee schedule for next year.

CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
Modification/Elimination/Addition (Select appropriate option)	EXISTING LANGUAGE*				
	EDITS				
	FINAL CHANGES**				

* Do not insert anything in this row if it is a new fee.

** Do not insert anything in this row if is an elimination of a fee

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DEPARTMENT: Development Services					
Addition					Establish a fee to cover the cost of obtaining and review of updated insurance (\$150 for approx. 2 hours) plus an additional cost for use of Town's property (\$100).
	<u>License Agreement Annual Assessment; Commercial Use</u>	<u>\$250.00</u>	<u>Per Year, Per Agreement</u>	<u>Annual renewal fee assessed annually based on the original license agreement date. For commercial use zone. Agreements entered after 07/01/2023.</u>	
	License Agreement Annual Assessment; Commercial Use	\$250.00	Per Year, Per Agreement	Annual renewal fee assessed annually based on the original license agreement date. For commercial use zone. Agreements entered after 07/01/2023.	
Addition					Establish a fee to cover the review and processing time for this permit allowed per Town Code Chapter 11-5 (Noise), Section 11-5-4. (Construction noise). This type of activity is typically tied to commercial development projects

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					which have increased. Therefore, we have also seen an increase in requests for early work permits.
	<u>Construction Early Work Permit</u>	<u>\$150.00</u>	<u>Per application</u>	<u>Private development projects only</u>	
	Construction Early Work Permit	\$150.00	Per application	Private development projects only	
Elimination	Right of Way Abandonment – Legal Noticing	See Note	Per Notice	Fee is actual cost to applicant	This fee has been consolidated into the application fee line item named “Right of Way abandonment” by being added to the existing notes as an additional pass through cost.
	Right of Way Abandonment – Legal Noticing	See Note	Per Notice	Fee is actual cost to applicant	
Elimination	Release of Easement – Legal Notice	See Note	Per Notice	Fee is actual cost to applicant	This fee has been consolidated into the application fee line item named “Release of Easement” by being added to the existing notes as an

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					additional pass through cost.
	Release of Easement – Legal Notice	See Note	Per Notice	Fee is actual cost to applicant	
Elimination	Dedication of Right of way or easement by separate instrument title report and closing fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	This fee has been consolidated into the application fee line item named “New Easements and/or Dedications by separate instrument” by being added to the notes as a pass through cost.
	Dedication of Right of way or easement by separate instrument title report and closing fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	
Elimination	Dedication of Right of way or easement by separate instrument surveyor fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	This fee has been consolidated into the application fee line item named “New Easements and/or Dedications by separate instrument” by

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					being added to the notes as a pass through cost.
	Dedication of Right of way or easement by separate instrument surveyor fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	
Elimination	Dedication of Right of way or easement by separate instrument appraisal fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	This fee has been consolidated into the application fee line item named "New Easements and/or Dedications by separate instrument" by being added to the notes as a pass through cost.
	Dedication of Right of way or easement by separate instrument appraisal fees	See Note	Per ROW/Easement	Fee is actual cost to applicant	
Modification	Modification or Waiver of Rezoning Conditions	\$250.00	Per conditions or condition subsection		Fee increased to more accurately reflect the level of work involved with this request, including staff review, public noticing, and staff reports. Factored in cost of public hearing

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					advertising which is on average \$75 for each public hearing. Revised to be a flat fee, allowing for multiple changes presented under the same rezoning application.
		\$250.00 <u>750.00</u>	Per conditions or condition subsection application		
	Modification or Waiver of Rezoning Conditions	\$750.00	Per application		
Modification	Preliminary Plat Package	\$6,180 Base + \$70 per acre	Per Application	One-time fee includes review of preliminary plat, landscape plan, improvement plans, title, drainage, geotechnical, and traffic reports.	Correction of typo. The fee calculation was based on the preliminary plat fee which charges per lot. The original intention of this fee was to charge per lot as well, not per acre.
		\$6,180 Base + \$70 per lot acre			
	Preliminary Plat Package	\$6,180 Base + \$70 per lot	Per Application	One-time fee includes review of preliminary plat, landscape plan, improvement plans, title, drainage, geotechnical, and traffic reports.	

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CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
Modification	Residential Design Plan	\$1250.00	Per Submittal		Price changed to reflect the level of work associated with this review. Approx. 2 hours of review time and 2 hours of admin processing time.
		\$1250.00 <u>\$300.00</u>	Per submittal <u>Application</u>		
	Residential Design Plan	\$300.00	Per Application		
Modification	Water Plan Review	\$700.00	Per application	Revisions to accepted plans are 30% of original fee. For Marana Water service areas, additional Marana Water review fees apply.	Updating description to include sewer plans. At the request of the sewer providers (Marana & Pima County) a sewer plan will now be a stand-alone plan set like what was done for the water plan last year. The review and processing time is comparable between the water and sewer plans allowing the use of an existing established fee.
	<u>Water or Sewer Plan Review</u>			Revisions to accepted plans are 30% of original fee. For <u>water or sewer plans in</u> Marana Water service areas, additional	

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				Marana Water review fees apply.	
	Water or Sewer Plan Review	\$700.00	Per application	Revisions to accepted plans are 30% of original fee. For water or sewer plans in Marana Water service areas, additional Marana Water review fees apply.	
Modification	Right-of-Way Abandonment	\$2500.00	Per submittal	\$2500.00 + actual cost for appraisal, title, closing and/or survey fees	Modification of the notes to consolidate and clarify all potential pass through costs.
		\$2500.00 <u>See Note</u>		\$2500.00 + actual cost for appraisal, title, closing and/or survey fees <u>\$2500 and pass through cost for survey, appraisal, title/recording fees and legal noticing. Fee does not include compensation to the Town for the negotiated land value.</u>	
	Right-of-Way Abandonment	See Note	Per submittal	\$2500 and pass through cost for survey, appraisal, title/recording fees and legal noticing. Fee does not include compensation to the Town for the negotiated land value.	

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Modification	Release of Easement	\$655.00	Per submittal	\$655.00 + actual cost for appraisal, title, closing and/or survey fees.	Modification of the notes to consolidate and clarify all potential pass through costs.
		\$655.00 <u>See Note</u>	Per submittal	655.00 + actual cost for appraisal, title, closing and/or survey fees. <u>\$655 and pass through cost for survey, appraisal, title/recording fees and legal noticing. Fee does not include compensation to the Town for the negotiated land value.</u>	
	Release of Easement	See Note	Per submittal	\$655 and pass through cost for survey, appraisal, title/recording fees and legal noticing. Fee does not include compensation to the Town for the negotiated land value.	
Modification	New Easements and/or Dedications by separate instrument	See Note	Per easement or dedication	Fee is for dedications as a result of development and does not apply in cases where the Town requests ROW or easement absent of development. \$350.00 for one easement and/or dedication (includes title review). \$100.00 for each additional easement and/or dedication relating to the same property.	Modification of the notes to consolidate and clarify all potential pass through costs.

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CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
				Fee is for dedications as a result of development and does not apply in cases where the Town requests ROW or easement absent of development. \$350.00 for one easement and/or dedication (includes title review). \$100.00 for each additional easement and/or dedication relating to the same property. <u>Plus additional pass through cost for survey, appraisal, title/recording fees and legal noticing.</u>	
	New Easements and/or Dedications by separate instrument	See Note	Per easement or dedication	Fee is for dedications as a result of development and does not apply in cases where the Town requests ROW or easement absent of development. \$350.00 for one easement and/or dedication (includes title review). \$100.00 for each additional easement and/or dedication relating to the same property. Plus additional pass through cost for survey, appraisal, title/recording fees and legal noticing.	

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CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
Modification	License Agreement	\$1000.00	See Note	\$1000.00 + actual cost for appraisal and/or survey fees. Fee for new license agreements.	Modification of the notes to clarify all potential pass through costs, added legal noticing.
		\$1000.00 <u>See Note</u>	See Note <u>Per Submittal</u>	\$1000.00 + actual cost for appraisal and/or survey fees. Fee for new license agreements. \$1000.00 and <u>pass through cost for survey, appraisal, title/recording fees and legal noticing.</u>	
	License Agreement	See Note	Per Submittal	Fee for new license agreements. \$1000.00 and pass through cost for survey, appraisal, title/recording fees and legal noticing.	

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DEPARTMENT: Parks and Recreation					
Addition					Increase membership options for our Senior Programs.
	<u>Senior Program Daily Drop In Fee</u>	<u>\$ 2.00</u>	<u>Per Day</u>	<u>Access to the Senior Program for one day</u>	
	Senior Program Daily Drop In Fee	\$ 2.00	Per Day	Access to the Senior Program for one day	
Addition					Incorporating to the comp fee schedule from reservation agreement.
	<u>Reservations</u>	<u>See Notes</u>	<u>Per Rental</u>	<u>Any changes to a reservation must be submitted in writing or by email at least three (3) days before the first day of rental. A refund can be issued for cancellations made at least four (4) days prior to the reservation date.</u>	
	Reservations	See Notes	Per Rental	Any changes to a reservation must be submitted in writing or by email at least three (3) days before the first day of rental. A refund can be issued for cancellations made at least four (4) days prior to the reservation date.	

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Addition					Incorporating to the fee schedule under Park Rentals, from reservation agreement.
	<u>Facility Cancellation Fee for:</u> <u>Park Facility Rental:</u> <u>Multi-Purpose, Baseball, Softball Field, Basketball Court, Tennis Court or Volleyball Court, available turf areas; Standard Ramada Rental; Event Ramada Rental; Park Rental Bundle; Youth Non-Profit Contract User Groups; Park Facility Rental; Multi-Purpose, Baseball, Softball Field, Basketball Court, Tennis Court or Volleyball Court (Premium Hour Fee)</u>	10 % of Refund Amount	Per Reservation Cancellation	<u>Any cancellations to a reservation must be submitted in writing or by email at least three days before the reservation date. The Facility Cancellation Fee will apply to cancellations made less than three days before the reservation date.</u>	
	Facility Cancellation Fee for: Park Facility Rental: Multi-Purpose, Baseball, Softball Field,	10 % of Refund Amount	Per Reservation Cancellation	Any cancellations to a reservation must be submitted in writing or by email at least three days before the reservation date. The Facility Cancellation Fee will apply to	

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	Basketball Court, Tennis Court or Volleyball Court, available turf areas; Standard Ramada Rental; Event Ramada Rental; Park Rental Bundle; Youth Non-Profit Contract User Groups; Park Facility Rental; Multi-Purpose, Baseball, Softball Field, Basketball Court, Tennis Court or Volleyball Court (Premium Hour Fee)			cancellations made less than three days before the reservation date.	
Elimination	Signature Event Vendor Fee - Non Food Vendor- Double	\$300/Event	Per event	This fee is for a double booth.	Removing fee duplication as the existing single fee (\$150) can be charged twice as needed.
	Signature Event Vendor Fee - Non Food Vendor- Double	\$300/Event	Per event	This fee is for a double booth.	
Modification	Signature Event Food Vendor Fee - For Profit	\$125/Event	Per event	For food vendors 10'x10' - 10'x25' space.	Include notes to clarify the charge covers electricity & temporary business license fee

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				For food vendors 10'x10' - 10'x25' space. Includes <u>electricity and waives cost for temporary business license</u>	
	Signature Event Food Vendor Fee - For Profit	\$125/Event	Per event	For food vendors 10'x10' - 10'x25' space. Includes electricity and waives cost for temporary business license	
Modification	Signature Event Food Vendor Fee - For Profit - Large Space	\$150/Event	Per event	For food vendors 10'x30' and larger.	Include notes to clarify the charge covers electricity & temporary business license fee
				For food vendors 10'x30' and larger. <u>Includes electricity and waives cost for temporary business license</u>	
	Signature Event Food Vendor Fee - For Profit - Large Space	\$150/Event	Per event	For food vendors 10'x30' and larger. Includes electricity and waives cost for temporary business license	
Modification	Signature Event Vendor Fee - Non Food Vendor- Single	\$125/Event	Per event	This fee is for a single booth.	Include notes to clarify the charge covers electricity & temporary business license fee
				This fee is for a single booth. <u>Includes electricity upon request and waives cost for temporary business license</u>	

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	Signature Event Vendor Fee - Non Food Vendor- Single	\$125\Event	Per Event	This fee is for a single booth. Includes electricity upon request and waives cost for temporary business license	
Modification	Signature Event Vendor Fee - Nonprofit	\$50.00	Per event	Includes vendor space and electricity.	Matching note for non-food vendor.
				Includes vendor space and electricity <u>upon request</u>	
	Signature Event Vendor Fee - Nonprofit	\$50.00	Per event	Includes vendor space and electricity <u>upon request</u>	
Modification	Parks & Recreation Activity Registration or Facility Cancellation or Refund Administration Fee	10% of Refund Amount	Per cancellation or refund	Charged only when cancellation is due to fault of client prior to program start. If refunds are required & no fault of client - charge is waived.	Incorporating notes to the fee schedule from reservation agreement for consistency.
	Parks & Recreation Activity Registration or Facility Cancellation or Refund Administration Fee	10% of Refund Amount	Per cancellation or refund	Charged only when cancellation is due to fault of client prior to program start. If refunds are required & no fault of client - charge is waived. <u>All refunds, unless refund not due to the fault of the customer, are subject to a 10% Administrative Fee, and online processing (convenience) fees are non-refundable. Refund requests must be emailed to marana.parks@maranaAZ.gov.</u>	

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CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
	Parks & Recreation Activity Registration or Refund Administration Fee	10% of Refund Amount	Per cancellation or refund	All refunds, unless refund not due to the fault of the customer, are subject to a 10% Administrative Fee, and online processing (convenience) fees are non-refundable. Refund requests must be emailed to marana.parks@maranaAZ.gov .	

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DEPARTMENT: Police					
Modification	Extra-duty Police Services; Lieutenant; Hourly Holiday Rate	\$ 82.50	Per hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Adjusting holiday rate to align with changes made to the extra duty rates July 2022. This increase would be an added incentive and it would ensure we are still able to provide Extra Duty Services without drawing from operational resources (officers on patrol).
		\$ 82.50 \$ 97.50			

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	Extra-duty Police Services; Lieutenant; Hourly Holiday Rate	\$ 97.50	Per Hour	Applies to the following dates: New Year’s Eve, New Year’s Day, Civil Rights Day, President’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	
Modification	Extra-duty Police Services; Sergeant; Hourly Holiday Rate	\$ 75.00	Per Hour	Applies to the following dates: New Year’s Eve, New Year’s Day, Civil Rights Day, President’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Adjusting holiday rate to align with changes made to the extra duty rates July 2022. This increase would be an added incentive and it would ensure we are still able to provide Extra Duty Services without drawing from operational resources (officers on patrol).
		\$ 75.00 \$ 90.00			

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	Extra-duty Police Services; Sergeant; Hourly Holiday Rate	\$ 90.00	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	
Modification	Extra-duty Police Services; Officer; Hourly Holiday Rate	\$ 67.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates	Adjusting holiday rate to align with changes made to the extra duty rates July 2022. This increase would be an added incentive and it would ensure we are still able to provide Extra Duty Services without drawing from operational resources (officers on patrol).

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				would be billed at the holiday rate.	
		\$ 67.50 <u>\$ 82.50</u>			
	Extra-duty Police Services; Officer; Hourly Holiday Rate	\$ 82.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	
Modification	Extra-duty Police Services; Dispatcher; Hourly Holiday Rate	\$ 52.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or	Adjusting holiday rate to align with changes made to the extra duty rates July 2022. This increase would be an added incentive and it would ensure we are still able to provide Extra Duty Services without drawing from operational

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				ending on one of these dates would be billed at the holiday rate.	resources (officers on patrol).
		\$ 52.50 \$ 67.50			
	Extra-duty Police Services; Dispatcher; Hourly Holiday Rate	\$ 67.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	

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DEPARTMENT: Water					
Elimination	Standpipe Card Replacement Fee	\$10.00	Per standpipe		Standpipe cards are no longer issued. Customers are now assigned an account number.
	Standpipe Card Replacement Fee	\$10.00	Per standpipe		
Modification	Water Use Charge; Standpipe/Hydrant Meters (Billed Monthly)	\$ 5.12 ¹³	Per 1,000 Gallons		Add “and irrigation uses” to agree with existing rate study.
	Water Use Charge; Standpipe/Hydrant Meters <u>and Irrigation Uses</u> (Billed Monthly)				
	Water Use Charge; Standpipe/Hydrant Meters and Irrigation Uses (Billed Monthly)	\$ 5.12 ¹³	Per 1,000 Gallons		
Modification	Water Use Charge; Multi-family, Commercial, Industrial, Government and Irrigation Uses (Billed Monthly)	\$ 4.65 ¹⁴	Per 1,000 Gallons		Remove “and irrigation uses” to agree with existing rate study.
	Water Use Charge; Multi-family, Commercial, Industrial, Government and				

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	Irrigation Uses (Billed Monthly)				
	Water Use Charge; Multi-family, Commercial, Industrial, Government (Billed Monthly)	\$ 4.65 ¹⁴	Per 1,000 Gallons		

¹³Increases to \$5.12 effective January 1, 2023; and to \$5.27 effective January 1, 2024

¹⁴Increases to \$4.65 effective January 1, 2023; and to \$4.79 effective January 1, 2024

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DEPARTMENT: Court					
Modification	Administrative Warrant Fee	\$30.00	Per warrant	Town Magistrate may waive fee based on defendant's financial report or in the interests of justice	Warrant fee is assessed once per case regardless of how many warrants are issued on the case over a period of time.
			<u>Per warrant</u> <u>Per case</u>		
	Administrative Warrant Fee	\$30.00	Per case	Town Magistrate may waive fee based on defendant's financial report or in the interests of justice	
Modification	Court Improvement Fee	\$35.00	Per citation	Town Magistrate may waive fee based on defendant's financial report or in the interests of justice	Increase in fee to cover additional surcharges imposed by the state. The last increase in this fee was 10/2007.
		\$35 <u>\$40.00</u>			
	Court Improvement Fee	\$40.00	Per citation	Town Magistrate may waive fee based on defendant's financial report or in the interests of justice	

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 Pursuant to Marana Ordinance No. 2023.xxx*

CATEGORY/CHANGE REQUESTED	Fee/Description	Amount	Unit of Measure	Notes	Reason for Change
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DEPARTMENT: Finance					
Modification	Business License; Full Year; Initial Fee	\$ 50.00	Per License	\$40.00 Refundable if license application is denied	Increase will put us in line with neighboring jurisdictions but still within a reasonable amount to continue to encourage businesses within the Town. Cost comparison to Tucson, Oro Valley, & Sahaurita. Refundable fee will remain the same to cover administrative costs upon denial of license. Update to verbiage to create clarity for applicants on applicable business type.
		\$ 50.00 \$ 60.00		\$40.00 Refundable if license application is denied. <u>Applies to standard, mobile food vendor, and peddler.</u>	
	Business License; Full Year; Initial Fee	\$ 60.00	Per License	\$40.00 Refundable if license application is denied. Applies to standard, mobile food vendor, and peddler.	