

SAHBA HOME & PATIO SHOW

**FOUR SHOW CONTRACT
FALL 2018 TO SPRING 2020**

SAHBA Home Show 2840 N. Country Club Road
Suite 101, Tucson, AZ 85716
Phone: 520-795-3025 ~ Fax: 1-888-692-5656
Website: www.sahbahomeshow.com

FOR MANAGEMENT USE ONLY

Time & Date Received _____

EXHIBITOR Account Number:

--	--	--	--	--	--	--	--	--	--

Exhibitor Information

COMPANY _____ **CONTACT** _____
(Print name as it should appear in all advertising)

ADDRESS _____ **CITY** _____ **STATE** _____ **ZIP** _____

PHONE _____ **FAX** _____ **CELL PHONE:** _____

EMAIL _____ **WEBSITE** _____

List ALL PRODUCTS: Exhibitors will be limited to listed products/services with prior approval by Management. Be Specific:

SHOW AND BOOTH SELECTIONS

☐ **FALL 2018 SHOW (Oct 5-7)**

10'x10' No. of Booths _____
No. of Corner Spaces _____

Specific booth requests. There are NO GUARANTEED PLACEMENT.

#1 _____ #2 _____ #3 _____

☐ **SPRING 2019 SHOW (April 12-14)**

10'x10' No. of Booths _____
No. of Corner Spaces _____

Specific booth requests. There are NO GUARANTEED PLACEMENT.

#1 _____ #2 _____ #3 _____

☐ **FALL 2019 SHOW (Oct 4-6)**

10'x10' No. of Booths _____
No. of Corner Spaces _____

Specific booth requests. There are NO GUARANTEED PLACEMENT.

#1 _____ #2 _____ #3 _____

☐ **SPRING 2020 SHOW (April 3-5)**

10'x10' No. of Booths _____
No. of Corner Spaces _____

Specific booth requests. There are NO GUARANTEED PLACEMENT.

#1 _____ #2 _____ #3 _____

Payment Information

CREDIT CARD _____ **CHECK #** _____

ACCOUNT # _____

EXPIRATION _____ **CODE** _____ **AMOUNT\$** _____

NAME ON CARD _____ **ZIP** _____

To receive Early Bird Discounts, minimum \$200 deposit must be paid when contracts are received (\$100 for artisans). Total payments due must be paid in full one month prior to the show dates indicated above. SAHBA Members receive priority placement if contract is turned in by **June 1, 2018**

If not paid in full by Month show(s) Show Management requires immediate payment in full or contract will be canceled and all monies will be retained by management. By signing this contract I agree to all conditions, rules and regulations. **By signing below I agree to pay the Invoice provided by SAHBA, the payment information provided, and understand that the balance due on the contract is subject to change. SAHBA reserves the right to keep all monies paid at the time of cancellation. Contract is non-transferable.**

Signature of Authorized Agent for Exhibitor

Date

Signature of SAHBA Home Show Director

Date

BOOTH PRICING-DISCOUNTS

EXHIBIT HALL

- ♦ 10' x 10' booth is \$1275 per booth

- ♦ Corner (s) additional \$250

Early Bird Discounts:

- ♦ Early Bird—Tier 1 (per booth) -\$200
- ♦ Early Bird—Tier 2 (per booth) -\$100
- ♦ Early Bird—Tier 3 (per booth) -\$50
- ♦ SAHBA MEMBER- (per booth) -\$100

BALLROOM BOOTHS—EXHIBITORS

- ♦ 10' x 10' booth is \$750 per booth

- ♦ Corner (s) additional \$100

Early Bird Discounts:

- ♦ Early Bird—Tier 1 (per booth) -\$100
- ♦ Early Bird—Tier 2 (per booth) -\$75
- ♦ Early Bird—Tier 3 (per booth) -\$50
- ♦ SAHBA MEMBER- (per booth) -\$100

BALLROOM BOOTHS—ARTISANS

- ♦ 10' x 10' booth is \$375 per booth

- ♦ Corner (s) additional \$100

Early Bird Discounts:

- ♦ Early Bird—Tier 1 (per booth) -\$100
- ♦ Early Bird—Tier 2 (per booth) -\$50
- ♦ Early Bird—Tier 3 (per booth) -\$25
- ♦ SAHBA MEMBER- (per booth) -\$100

Please sign and date

EXHIBITION RULES AND REGULATIONS

1. MANAGEMENT. The word "Management" as used herein shall mean Management as previously specified in the contract, or its officers or Committees or Agents or Employees acting for it in the management of the Exhibition.

2. ELIGIBLE EXHIBITS. Exhibits will be limited to those companies or other entities offering materials, products or services of specific interest to registrants. Management reserves the right to determine the eligibility of any product or display. Exhibiting manufacturers' representatives and/or distributors must list their participating principals as the exhibitor of their record. Only the sign of the Exhibitor whose name appears upon the face of this contract may be placed on the booth or in the printed list of the Exhibition. No exhibits or advertising will be allowed to extend beyond the space allotted to the Exhibitor, or above the back and side rails. This includes exhibitor personnel, whose selling space is limited to the booth boundaries as set forth. Exhibitors agree that their exhibit shall be admitted and shall remain from day to day solely on strict compliance with the rules herein laid down. Management reserves the right to reject, eject, or prohibit any exhibit in whole or in part or Exhibitor or Representatives upon the Management's good faith determination that the same is not in accordance with these Rules and Regulations. **I understand that I will not be placed in a booth unless I have paid a \$200 deposit and have submitted a signed contract. I understand that my Certificate of Liability Insurance must be a minimum \$1,000,000 policy listing SAHBA as an additional insured.**

3. LIMITATION OF LIABILITY. The Exhibitor agrees to indemnify and hold harmless the Management, the Sponsor, Owner, Exhibition Hall Facility, and City where this Exhibition is being held, and their Officers, Agents and Employees against all claims, losses, suits damages, judgments, expenses, costs and charges of every kind resulting from its occupancy of the space herein contracted for by reason of personal injuries, death, property damages or any other cause sustained by any persons or others. The Management shall not be responsible for loss or damage to displays or goods belonging to Exhibitors, whether resulting from fire, storms, acts of God, air conditioning or heating failure, theft pilferage, mysterious disappearance, bomb threats or other causes. All such items are brought to the Exhibition and displayed at Exhibitor's own risk, and should be safeguarded at all times. Management will provide the services of a reputable protective agency during the periods of installation, show and dismantling, and Exhibitor agrees that the provision of such services constitutes adequate discharge of all obligations of the Management to supervise and protect Exhibitor's property within the Exhibition. Exhibitors may furnish additional guards of their own cost and expense, only with prior approval by Management. The Exhibitor agrees that Management shall not be responsible in the event of any errors or omission in the listings in the Exhibitors Official Directory and in any promotional material. Exhibitor agrees to indemnify Management against and hold it harmless for any claims and for all damages, costs and expenses, including without limitation, attorneys' fees and amounts paid in settlement, incurred in connection with such claims arising out of the acts of negligence of Exhibitor, his agents, or Employees.

4. DEFAULT IN OCCUPANCY. If exhibition space is not occupied at the time set for completion of install of displays, Management may possess such space for purposes as it may see fit.

5. SUBLEASING. Exhibitor shall not sublet booth space or any part thereof, or the exhibition of anything not specified in the contract. Exhibitor may not exhibit, offer for sale, give as premium or advertise articles not manufactured or sold in own name, except where such articles are required for the proper demonstration or operation of exhibitors display, in which case identification of such articles shall be limited to the regular nameplate, imprint or other identification that in standard practice appears normally on them. Exhibitors may not permit in their booths non-exhibiting Company's Representatives. Rulings of the Management shall in all instances be final with regard to use of any exhibit space.

6. DAMAGE TO PROPERTY. Exhibitor is liable for any damage caused to building, floors, walls, or columns, to standard booth equipment, or to other Exhibitor's property. Exhibitor may not apply paint, lacquer, adhesives or other coating to building columns and floors or to standard booth equipment.

7. SPECIAL SERVICES. Electricity, gas, water and other utilities, as well as other special services needed by individual Exhibitors are provided only when the exhibitor orders and agrees to pay for them specially from persons authorized to supply such services in conformity with city, insurance, Fire Marshall and other requirements.

8. BOOTH REPRESENTATIVES. Booth Representatives shall be restricted to Exhibitor's Employees and their authorized Representatives. Booth Representatives shall wear badge identification furnished by Management at all times. Management may limit the number of Booth Representatives at any time. The Exhibitor must staff all booths during all open show hours.

9. ELECTRICAL SAFETY. All wiring on displays or display fixtures must conform to the applicable standards established by various Governmental Agencies and standard fire inspection ordinances. All display wiring must exhibit the seal and/or such other seals of official approving agencies as may be required at the site of the exhibition.

10. SAFETY AND FIRE LAWS. The Exhibitor must strictly observe all applicable fire and safety laws and regulations. Cloth decorations must be flameproof. Wiring must comply with local Fire Department and Underwriters Rules. Smoking in exhibits is forbidden. Crowding will be restricted. Exhibits must not block aisles and fire exits. No decorations or paper, pins, boughs, leafy decorations or tree branches are allowed. Acetate and most rayon drapes are not flameproof and may be prohibited. No storage behind exhibits is provided or permitted.

11. DECORATION. Management shall have full discretion and authority in the placing and arrangement and appearance of all items displayed by Exhibitor, and may require the replacing rearrangement, or redecorating of any item or of any booth, and no liability shall attach to Management for cost that may devolve upon Exhibitor thereby. An Exhibitor building special background or side dividers must make certain that the surfaces of such dividers are finished in such a manner as not to be unsightly to Exhibitor in adjoining booths (no logos, no graphics). If such surfaces remain unfinished at 3:00 p.m. of the day before opening day of the Exhibition, Management shall authorize the official decorator to effect the necessary finishing and Exhibitor must pay all charges involved thereby. In addition, the set-up of any display that has not started by 3:00 p.m. of the day before the opening day of the Exhibition, Management reserves the right to have such display installed at the Exhibitors expense. All exhibits should be ready for the opening hour of the exhibition. The Management will not allow any noise or moving of exhibits after this time. No exhibit may be built or erected to exceed the height limitations as set forth in the Exhibitors' Guidelines. Exhibitors whose booth exceeds the height limitation will be required, at their own expense, to alter the display in order to conform to these regulations.

12. SOUND LEVEL. Mechanical or electoral devices, that produce sound, must be operated so as not to prove disturbing to other exhibitors. Management reserves the right to determine the acceptable sound level in all such instances.

13. LOTTERIES/CONTESTS. The operation of games of chance or lottery devices, or the actual simulated pursuit of any recreational pastime is permitted only to the extent permitted by applicable law and on written approval from Management.

14. LOAD-IN/LOAD-OUT: I will NOT begin to load-in until I have turned in all necessary documents and have received my confirmation packet with my load-in/load-out passes. Passes must be provided to start load-in. Copies of passes are available from Show Management. I understand that there is NO load-in on Wednesday, April 4, 2018 and that all exhibitors must stay off of the Show floor. I must begin load-in before 5 PM on Thursday, April 5, 2018 for Fire Marshall inspection. I can work on my booth but must stay out of the aisles so the decorator can clean aisles. If I have not begun load-in by 5 PM Thursday I forfeit my booth and monies paid unless other arrangements are made with Home Show Management. There is absolutely no load-in or major set-up on Friday - April 6 2018. NO EXCEPTIONS. Adjustments and small item additions are permitted. Load-in is not permitted during the Show. Using the loading dock during the Show for additional product supplies must be pre-approved by Show Management prior to the opening of the Show in order to obtain load-in passes. I further understand that these passes do not grant permission to park in the loading dock. I will adhere to all booth regulations when assembling my booth and I will pay special attention to keeping the electrical boxes accessible. Silver boxes built into the Show floor cannot be covered by any materials as per fire code. (Please contact Show Management for further assistance.) I understand that moving out before the end of the Show at 5 PM on Sunday is dangerous for the consumers and other exhibitors and can jeopardize my participation in future SAHBA events. Please be cognizant that the ticket a consumer purchases allows them to stay until the Show closes at 5 PM. Even though you may be anxious to leave, keep the consumer in mind and wait to pack up until after the Show ends.

15. EXHIBITOR SHUTTLES: I understand that the FREE Shuttle to the TCC only stops at the West Entrance off Granada St. I agree NOT to park in TCC parking lots to allow parking for consumers during the Show. I understand parking in consumer parking may affect future booth placement.

16. PERSONNEL AND ATTIRE. Management reserves the right to determine whether the character and/or attire of Booth Personnel is acceptable and in keeping with the best interest of exhibitors and the Exhibition.

17. EXHIBITOR CONDUCT. Exhibitor must conduct the distribution of samples, souvenirs, publications, etc., or other sales or sales promotion activities within the booth. The distribution of any articles that interfere with the activities in or obstructs access to neighboring booths or that impedes aisles is prohibited. No article containing any product, other than the product or material made, or processed or used by Exhibitors in their products or services, may be distributed except by written permission of the Management. The Exhibitor shall conduct and operate its exhibit so as not to annoy, anger or interfere with the rights of other exhibitors and visitors. Exhibitors who discriminate against, annoy or place in danger any Home Show exhibitor, visitor, TCC or Home Show staff member may be immediately removed from the show and face possible future show sanctions. **I agree that my booth will remain staffed for the duration of the Show including 15 minutes before the Show opens until closing. (Reasonable breaks are acceptable.)**

18) RETURNS/REFUNDS If you do not offer refunds or accept returns of your products, you must notify your customers of the policy and display the policy prominently in your booth and on all written marketing documents.

Initial and date

19. OBSTRUCTION OF AISLES OR BOOTHS. Any demonstration or activity that results in obstruction of aisles or prevents ready access to nearby Exhibitors booths shall be suspended for any periods specified by Management.

20. ADMISSION. Admission is open to adults affiliated with the industry served by the Exhibition. Management shall have sole control over admission policies at all times. However, consumer (public) shows will have no age restrictions. **A ticket or a badge is required to enter the TCC during the Show. To enter before the Show opens at 10 AM, I understand ONLY those exhibitors with badges will be allowed. If I need to enter the Show and I do not have a ticket or a badge, I agree to purchase a badge for \$10 or a ticket for \$8. (Please plan accordingly. DO NOT leave badges in booth. Please leave badges at Will Call.)**

21. EMPLOYMENT EXHIBITS. Exhibits with the purpose of soliciting prospective employees and employee recruiting activity of any kind is strictly prohibited.

22. TERMINATION OF EXHIBITION. In the event that the premises where the Exhibition is or is to be conducted shall become in the sole discretion of Management unfit for occupancy or in the event the holding of the Exhibition or the performance of Management under the contract (that these Rules and Regulations are a part) are substantially or materially interfered with by virtue of any cause or causes not reasonably within the control of Management, said contract and/or the exhibition (or any part thereof), may be terminated by Management. Management shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of Management. If Management terminates said contract and/or the exhibition (or any part thereof) as aforesaid, then Management may retain such part of an Exhibitor's rental as shall be required to recompense it for expenses incurred up to the time such contingency shall have occurred, and there shall be no further liability on the part of either party. For purposes hereof, the phrase "cause or causes not reasonably within the control of Management" shall include but not by way of limitation: fire, casualty, flood, epidemic, earthquake, explosion or accident, blockade, embargo, inclement weather, governmental restraints, or orders of civil defense or military authorities; act of public enemy; riot or civil disturbance, strike, lockout boycott or other labor disturbance; inability to secure sufficient labor, technical or other personnel failure; impairment or lack of adequate transportation facilities; inability to obtain; condemnation; requisition or commandeering of necessary supplies or equipment; local, State or Federal laws, ordinances, rules, orders, decrees or regulations, whether legislative, executive or judicial and whether constitutional or unconstitutional; or Act of God.

23. RESOLUTION OF DISPUTES. In the event of a dispute or disagreement between: Exhibitor and an Official Contractor, or between Exhibitor and a Labor Union or Labor Union Representative, or between two or more Exhibitors, all interpretation of the rules governing the Exhibition, actions or decisions concerning this dispute or disagreement by Management intended to resolve the dispute or disagreement shall be binding on Exhibitor.

24. RECEIPT OF GOODS AND EXHIBITS. All arriving goods and exhibits will be received at receiving areas designated by management. All incoming freight and exhibits must be plainly marked and all charges prepaid.

25. CARE AND REMOVAL OF EXHIBITS. The Management will maintain the cleanliness of all aisles. Exhibitor must, at own expense, keep exhibits clean and in good order. All exhibits must remain fully intact until the Exhibition has officially ended. Disturbing or tearing down an exhibit prior to the official closing hour of the Exhibition can result in a refusal by Management to accept or process exhibit space applications for subsequent exhibitions. Exhibits must be removed from the building by the time specified in the Exhibitor's Guidelines. In the event Exhibitors fail to remove their exhibits in the allotted time, the Management reserves the right, at the Exhibitor's expense to ship the exhibit through a carrier of management choosing or to place the same in a storage warehouse subject to the Exhibitor's disposition or make such other disposition of this property as it may deem desirable without any liability to the Management.

26. PHOTOGRAPHY. The photographic rights for the Exhibition are reserved to Management and photography in the Exhibition required by exhibitors can be CARRIED OUT AT MODERATE CHARGE BY THE Official Photographer (as designated by Management), if desired. Exhibitors wishing to make their own arrangement for the photographing of their exhibit must apply to the Management, whose permission shall not be unreasonably withheld.

27. INSURANCE. Exhibitors are advised to see that their regular company insurance includes extraterritorial coverage and that they have theirs on theft, public liability and property damage insurance.

Initial and date

28. LOSSES. Management shall bear no responsibility for damage to Exhibitor's property or lost shipments either coming in or going out, nor moving costs. Damage to inadequately packed property is Exhibitor's own responsibility. If exhibit fails to arrive, Exhibitor is nevertheless responsible for exhibit space cost. Exhibitors are advised to insure against these risks.

29. AMENDMENT TO RULES. Any matters not specifically covered by the preceding rules shall be subject solely to the decision of Management. The Management shall have full power in the matter of interpretation, amendment and enforcement of all said rules and regulations and that any such amendments when made and brought to the notice of the said Exhibitor shall be and become part hereof as though duly incorporated herein and subject to each and every one of the terms and conditions herein set forth.

30. DEFAULT. If the exhibitor defaults in any of its obligations or covenants under this contract, including without limitation any Exhibition Rule and Regulation promulgated pursuant to this contract, the Management may, without notice, terminate this agreement, and retain all monies received on account as liquidated damages. The Management may thereupon direct Exhibitor forthwith to remove its Employees, Agents or Servants, and all of its articles of merchandise and other personal property from the space contracted for and from the Exhibition Hall.

31. CANCELLATION OF CONTRACT BY MANAGEMENT. If not paid in full by early discount date, Show Management reserves the right to request immediate payment in full or cancel contract and withhold monies received.

32. CANCELLATION BY EXHIBITOR for any reason will result in a minimum \$200 non-refundable fee per canceled booth. **Booth fee is not refundable within one month prior to each show.**

33. AGREEMENT TO RULES. Exhibitor, for themselves and their Employees and Representatives agrees to abide by the foregoing rules and any amendments that may be put into effect by Management.

34. To receive the Membership Discount, exhibitor must be a member of SAHBA at the time the Show takes place.

By my signature I agree to abide by all Exhibition Rules & Regulations

Signature & Date