



Your agency has been identified as operating programs in one or more of the Top 20 Hotspot zip codes noted in the 9/30/2020 release:

**GOVERNOR CUOMO UPDATES NEW YORKERS ON STATE'S PROGRESS  
DURING COVID-19 PANDEMIC**

This news release can be found at <https://www.governor.ny.gov/news/governor-cuomo-updates-new-workers-states-progress-during-covid-19-pandemic-39>. The Office for People With Developmental Disabilities (OPWDD) wants to support your efforts to implement COVID-19 responses and prevent the spread of COVID-19/Coronavirus. This communication provides tools to assist your agency with internal activities such as self-assessment of certified settings and daily monitoring to identify and/or prevent COVID-19.

OPWDD encourages you to implement a self-assessment of each site using the appropriate portions of the checklist for the program. The Division of Quality Improvement (DQI) has been using the *COVID-19 Prevention and Control Review for OPWDD Certified Residences* Checklists during off-site and on-site oversight activities. The tool, adapted for provider use, is attached. OPWDD encourages its use, or a similar tool. Please note that it is designed for residential settings, but many of the areas of review can be applied to day service settings as well.

OPWDD also encourages proactive daily monitoring of individuals' health status and the implementation of infection control practices within sites you operate. Two daily checklists are also attached: the *COVID-19 Individual Monitoring Tool* and *Daily Infection Control Checklist*. If your agency does not already implement and document the monitoring addressed on the attached tools, please consider modifying them for your use and instructing your staff to use them in your day and residential setting.

**Please respond to this email to acknowledge the information has been received.**

Thank you for your efforts to facilitate the health of individuals receiving services and the employees that support them.