**Template letter/website post**

Dear [Chapter Name] families,

**In an effort to minimize the spread of COVID-19 (coronavirus),** The Office for People With Developmental Disabilities (OPWDD) is requiring a t**emporary suspension of visitation to our residential programs, effective immediately.**

We fully recognize the emotional impact of these restrictions on our families, but it is a necessary precaution as we work to minimize transmission of COVID-19 in our community and risk to our staff and the people we serve. In an effort to balance health and safety with social-emotional needs and prevent isolation, we are offering [summary of Chapter plan to sustain family and community connections].

The health and safety of the entire [Chapter Name] community remains our highest priority, especially in these extraordinary times. There are currently no confirmed cases of COVID-19 in any of our programs.[Please confirm your status and remove this sentence if not accurate] We continue to monitor all guidance from local, state and federal agencies, and will stay in close communication with you about our response as the situation develops.

Community is essential in times of crisis, and we appreciate your support and understanding as we work to sustain our connections in creative ways.

Sincerely,

[Chapter Exec]

**Sample Social Media Post**

**In an effort to minimize the spread of COVID-19 (coronavirus),** The Office for People With Developmental Disabilities (OPWDD) is requiring a t**emporary suspension of visitation to our residential programs, effective immediately.** Community is essential in times of crisis, and we appreciate your support and understanding as we work to sustain our connections in creative ways. Please check our website for more information. [link to website posting]