Dear [Chapter Name] families,

**As you are aware,** The Office for People With Developmental Disabilities (OPWDD) has implemented a t**emporary suspension of visitation to our residential programs in an effort to minimize the spread of COVID-19 (coronavirus),** [Chapter Name] is also requesting your cooperation in limiting community outings or taking your loved one out of the residence at this time**. While there are currently no formal restrictions on community visitation, we make this request in an effort to reduce the potential for transmission into our homes.**

**We remind you that the Office for People with Developmental Disabilities (OPWDD) is requiring providers to ask screening questions of all visitors to our programs, prior to permitting them into our programs. If you do decide to take your loved one out of the home for visitation, you will be asked the following questions upon your return:**

* **Have you traveled to a country within the last 14 days for which the CDC has issued a Level 2 or 3 travel designation?;**
* **To your knowledge, have you had contact with any Persons Under Investigation (PUIs) for COVID-19 within the last 14 days, OR with anyone known to have COVID-19?; and**
* **Do you have any symptoms of a respiratory infection (e.g., cough, sore throat, fever, or shortness of breath)?**

**If you would answer “yes” to any of these questions upon screening, we ask that you contact [Chapter contact]. We will need to determine if returning to the home can be permitted, so we can ensure the people we serve and the staff who serve them remain safe and healthy.**

In an effort to balance health and safety with social-emotional needs and prevent isolation, we are offering alternatives for you to connect with your loved ones. [Summary of Chapter plan to sustain family and community connections].

If you prefer to care for your loved one in your own home during this extraordinary time, please contact [Chapter Contact], so we can discuss options and supports that may be available to you.

We appreciate your support and cooperation as we work to sustain connections with loved ones and families, while prioritizing the health and safety of the people we support, our staff members and our community.

Sincerely,

[Chapter Exec]