

# MARSHALL MEMORIAL UNITED CHURCH

## 2019 ANNUAL REPORT



**Walking in God's Way, Serving in God's World.**

**MARSHALL MEMORIAL UNITED CHURCH**

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# Marshall Memorial United Church

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## MINISTER

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I want to express my appreciation for the opportunity you have given to me to assume the role of Supply Minister for the second half of 2019. Your acceptance and support, coupled with your mutual participation, is a life-transforming experience for me. I am grateful for this opportunity.

Primarily, we desire that Rev. Étienne will regain his health and be able to fulfill his call to Christian ministry. We are conscious of Étienne's absence as we seek to meet the needs of our congregation. To be a supply minister is a distinct privilege and challenge because of the need to balance the issues of the long term congregational health with the reality that supply ministry can be of various durations in time. It is only with your grace and efforts that we can accomplish real ministry and you have invested in this time with such vigor that we perceive God's movement amongst us! Thank you.

As I review the binder that contains the record of our programming during these past six months I note that we have accomplished services centered on the Lectionary, we have celebrated Communion, we have worshiped within brilliant stain glass coloured sunlight and within the softness of candlelight, we have welcomed people via the September Corn Roast, we have enjoyed Thanksgiving, we have celebrated our church's learnings at Norwich, and we have celebrated the Christmas Season. We have included children's time within both services as a way to communicate through symbol what we speak through words and celebrate through song. Because we have been enjoying each other and, most importantly, the presence of Jesus within our congregational life these six months have moved by quickly.

Our Jesus centered focus has drawn us together, strengthened our community experience and is creating more articulate devotional lives. To be a little more enabled to express our relationship with Jesus in our everyday life is the motivation behind the guiding words "Walking in God's Way: Serving in God's World". I thank you for the opportunity to walk with you as we serve our Lord in the part of God's world called Ancaster!

Rev. Kevin

## CONGREGATIONAL BOARD

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Overall the year 2019 has been a positive and forward looking time for Marshall Memorial United Church's congregation and also for its Congregational Board. As the year began we continued to enjoy the spiritual guidance of our new ordained Minister, the Rev. Étienne Lesage. Unfortunately Rev. Étienne became ill early in April and has been on disability leave since that time. We pray that with the help and support of his doctors, he will be restored to health and able to return to Marshall. This situation presented some difficulties for us. We were fortunate to have Sunday service assistance provided by several lay liturgists in April, May and June. We are particularly grateful for the excellent services guided by our dear friend John Van Duzer. However we needed ongoing ministerial support during the week as well as on Sundays. We have been extremely fortunate to have Rev. Kevin Taylor bless us as our full-time supply minister. Rev. Kevin joined us as of July 1<sup>st</sup> and we are so grateful for his wise counsel and support, kind pastoral care, and thoughtful spiritual guidance. He and Judy have developed some excellent Bible study programmes over the past several months and many of us have enjoyed participating and growing in our faith journeys.

Henrietta Vandriel, Frank Pierce, Annette Haas, Heather Franca and Dave Wiens have continued to fulfill their roles with expertise and cheerful dedication, and we are thankful that our Christian Development Facilitator, Judy Van Duzer, is able to continue working with us, albeit with modified hours.

Throughout the year congregational committees have worked very hard to provide programmes, begin new initiatives, and give leadership in our Church activities. We would like to thank those who have served faithfully as members of the Board:

Minister: Rev. Étienne Lesage (to April)  
Supply Minister: Rev. Kevin Taylor  
Board Chair: Charlotte Stewart  
Vice-Chair: Jan Thompson  
Past Chair: David Putnam  
Treasurer: Barbara Mahaffy  
Secretary: Leslie Johnston  
Regional Council Representative: Vacant  
Nominations: David Putnam  
Stewardship and Finance: Beth Pearson  
Worship: Barbara Carey  
Christian Development: Richard Hamilton  
Property: Pat Radigan  
Plans and Communication: Kerry Radigan  
Outreach: Linda Craig  
Membership and Pastoral Care: Sue Lane and Patti Cheshire (co-chairs)  
Ministry and Personnel: David Putnam

As of January 1, 2019, we embarked on a new stage in the life of the United Church of Canada as we began to operate with a Three Council Model which eliminated Presbytery as a level of governance. This change has undergone some growing pains and it has been unclear how congregational reps will be required to serve. As a result it has been difficult to identify a member who is able to fill the position as Marshall's rep on council and keep our connection with the wider United Church.

During 2019 we paused in some of our cooperative activities with three other Ancaster United Churches (Bethesda, Ryerson and Jerseyville) due to the illness of Rev. Étienne and the arrival of a new minister called to Ryerson. However I want to acknowledge and thank Rev. Jeff Chalmers of Bethesda and Rev. Tim Graham of Ryerson for their kind support during the year in covering pastoral care emergencies during Rev. Étienne's illness. We hope that we can continue to support each other in our ministries and missions, and find some common ways to serve the Ancaster community.

The Board continues to receive written committee reports for information so that our meetings allow time to discuss major issues and do long range planning. We will continue to work on evaluating our programmes to align with our motivating vision and core values.

We are blessed as a congregation to have so many members who take leadership and committee roles as well as serving in various ways, both large and small. Our strength is clearly indicated in the overwhelming response to any call for donations of time, funds and/or items to support the Living Rock, Wesley Centre, Ancaster Community Services and events such as Journey to Bethlehem and the annual Guy's luncheon. We have reintroduced the pastoral care team so that our elderly members have a congregational contact, and the Seniors Social events on Mondays are very successful. We are grateful to all our members who give so faithfully and generously to support God's work among us and in the wider community.

Please keep the Board, the committees, the staff and the congregation in your thoughts and prayers as we continue to "walk in God's way and serve in God's world".

Charlotte Stewart  
Board Chair

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## THE BOARD OF TRUSTEES

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**Chairman:** Glen Mahaffy  
**Members:** Clare Aiken, Earl Norseworthy

The Board of Trustees is responsible for the temporal assets of the congregation, although much of the authority has been delegated to other committees. We would like to offer our sincere thanks to Pat Radigan, Chair of Property, and Barbara Mahaffy, Treasurer, for the many hours that they have given in the discharge of these offices.

Insurance coverage is the major focus of the Trustees so that the building and contents are secured in case of damage. The insurance programme of the United Church of Canada continues to provide very comprehensive coverage at a competitive cost.

I would like to thank the members of the committee for their service during 2019. Earl Norseworthy will be retiring as a member this year. We especially want to thank Earl for his service. We look forward to serving you in the year to come.

Respectfully submitted,

Glen Mahaffy  
Chairman, Board of Trustees

## CHANCEL CHOIR

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The choir is very grateful for the wonderful opportunities and experiences over the past year nurturing an interest and enthusiasm in church music. As a church we want our music to be sustained, to grow and to be inspirational. Here at Marshall we are indeed fortunate to have talented and dedicated people of faith proclaiming the word of God through singing.

The atmosphere created by the Good Friday music from "The Way of the Cross" was a reflection on the Passion of Jesus. The effective contrast between drama provided by Rev. Étienne LeSage and the musical textures of other challenging contemporary works by the choir helped the members of the congregation to meditate on the meaning of Our Lord's sacrifice.

The choir once again was asked to sing and lead the service at White Brick Church. The church is opened once a year celebrating the heritage and families of that church, and we are always excited to attend and take part in this service.

A successful "Hymn and Eggs" was held in May at 10:30. The choir did a presentation on hymns and served a delicious brunch between both our services.

Our summer Pot Luck Dinner was held in June and our yearly trophy was awarded to Susan Waters. If you think the choir appetizers at Christmas are amazing you should see what they cook up for this end of the year event.

One of the highlights in the spring was the outstanding photo of the choir on the front page of the Ancaster news with an exceptional article written by Mike Pearson. Almost instantly, "talk" within the community and the article itself promoted our church and made people aware of our music ministry here at Marshall. The article also featured the trip to England by nine of our choir members for the Royal School of Church Music International Summer School.

The trip was inspiring through intense musical study. The interaction with other members of choirs around the world, the variety of devotional services in awe inspiring century old angel roof churches, meaningful, and inspired workshops and seminars made for exhausting days. The success of this small group within our larger choir group proved to be valuable and inspirational for all. Rev. Kevin Taylor developed and structured a service in the fall around Norwich Music learned at the Summer School and an oral presentation of our week in Norwich were made.

The choir continues to grow and we are very excited and pleased to welcome Ross Routliffe to our tenor section and Paul Knechtel to our bass section bringing our choir total to 33 members. How fortunate we are!

In this fall the choir returned from the summer to their first rehearsal in September, and of course their pot luck dinner. After much thought and research on my part I chose "Have You Heard" by Joel Raney. This turned out to be a wonderfully compelling Celtic cantata with lively rhythm, stylistic music and orchestrations that provided a unique and joyous sound. Combined original music, familiar Christmas texts set to Irish and Scottish tunes and scripture based narration completed a surprisingly refreshing re telling of the Christmas Story. The choir worked diligently at choir rehearsals, at home and at double rehearsals for weeks prior to the concert.

With an amazing orchestra and energized choir an awesome concert was presented to a full house of 350 eager listeners. Many thanks to David Putnam, our resident narrator who brings everything together with precision, accuracy and with a voice that creates those special moments.

Following the concert, wine and hundreds of tasty appetizers were served to our grateful guests.

The following week we presented our Cantata to the congregation at Millgrove United Church. There was no orchestra, just me on the beautiful grand piano that was donated to the church by Beth Hendricks. We enjoyed a reception put on by the ladies of the church and Rev. Robin Wilkie.

Also thank you to Erin Bree Pierce our soloist in the concert, for creating and designing our poster and cards advertising our concert. We also appreciated as well the work of Henrietta in developing our program in preparation for printing. As well Henrietta designed and initiated our Christmas Eve Booklet for our Nine Lessons and Carols. There were numerous comments on how lovely it was to have a bulletin, thus adding to the authenticity and meaningful service of ancient lessons, inspiring carols and reflection over communion. The choir sang appropriate selections from their Christmas Cantata during the service.

After the concert the choir had their Christmas Party on River Road, and yes, the food was amazing. It also was a time to reflect upon the role we had played in our ministry of music throughout the year. A stunning and well-presented word of appreciation and the essence of our group was given by Janet Bowler.

Our choir could not function without the organization and dedication of our choirmaster, Kathy Patterson. She is the person behind the scenes who makes everything happen and keeps me “balanced” and on track.

The choir also over the year has appreciated the support of our ministers Rev. Étienne LeSage , John Vanduzer and other supply ministers. We have welcomed with open arms a permanent supply minister, Rev. Kevin Taylor. Kevin sets a fine example for all to follow. His energy, focus and direction that he gives have helped to unify not only our church family but to inspire and motivate our choir.

After this long epistle that I have written on the choir, there is one more thing that should be recognized: Complete dedication “every Sunday,” singing the praises of God with a faith filled heart and a vision to achieve wisdom, to enable praise and worship, proclaiming the Good News!

Respectfully submitted,  
Frank Pierce  
Director of Music.

## CHRISTIAN DEVELOPMENT

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Our Christian Development goal for the year has been to “Help you grow in your relationship with God”. Have we been able to help? Are there ways we could better assist you in 2020? Let us know. Below are some of the programs and resources that support Christian Development in the church and community.

### **Marshall's Men**

The Marshall Men's Group enjoyed another year of fellowship, service and personal growth. Currently there are 25 men who attend monthly functions as they are able, and on average there are at least 10 guys at each activity. The group has actively supported the Ancaster Food Drive and the Annual Church spring cleanup. Sports are high on the list of outings that are enjoyed, including Tigercat football, Bulldog hockey and golf. But it seems that the favourite gathering is one that involves food, sometimes at other United Churches for Saturday breakfast and occasionally at local restaurants for a meal. It is a great opportunity for the men of Marshall to meet, talk and get to know each other better. Those who haven't participated before are encouraged to join us.

Dave Putnam

### **Sunday School**

Hello all! Greetings from the Sunday School! 2019 was a fun year for us. After a calm January, we celebrated our Pocket Full of Sunshine party at my house in February to chase away the winter blahs and celebrate our friendships. We had fun with face painting, snacks, games and crafts with a Mardi Gras theme.

In April, we had fun with a Messy Church style evening and potluck for Maundy Thursday. We had over 20 children celebrate Easter with us on Easter Sunday morning! In May, the planning started in earnest for VBS and we had a blast going "Into the Wild" during the first week of July.

We once again had fun welcoming everyone back in September at the annual corn boil.

After months of preparation, our craft sale to raise money for our foster child in the Philippines was a huge success on December 6. The children worked very hard and were very excited to raise 530\$. Our units of study this year were Friendship, Self-Confidence and the Parables, as well as study around Christmas and Easter themes.

We are looking forward to our trip to Fallsview Indoor Waterpark on February 1, 2020, as well as starting our newest unit of study "Resting in God".

With God's help, 2020 will be our best year yet!

Heather Franca

### **Library**

Thirty new, purchased or donated, books have been added to the Marshall Library collection over 2019. Their subjects include Christianity, Outreach, Prayer and Scripture, as they relate to life today, along with some fiction, biography and children's books.

The bookshelf in The Gathering Place continues to be a practical location to highlight some of our new additions as well as books that would be of interest during the seasons of the Christian year.

Respectfully submitted,  
Patricia McKnight

## **Christian Development Facilitator**

First of all, I would once again like to express my thanks to God and to Marshall for the privilege of walking in ministry with all of you. I am so extremely grateful for being part of this amazing church!

2019 began with the continuation of our Wednesday afternoon small group. During January and February, we studied *The Jesus Creed*, a book/DVD study by Scot McKnight which examined spiritual formation from Jesus's perspective.

Our theme for Lent was Pilgrimage. During worship services, we distributed Prayer Stones which were consecrated to receive our burdens, with the intention that we would offer them to God at the cross on Good Friday. Additionally, we distributed a calendar of Scripture readings for Lent for Luke's Gospel. Each day, we posted reflections on the readings on our Facebook group, *Members and Friends of Marshall Memorial*.

Our Lenten study was the book *Invitation to a Journey: A Road Map for Spiritual Formation* by M. Robert Mulholland Jr. This book guided us through spiritual formation as "the process of being formed in the likeness of Christ for the sake of others." We offered discussion groups on Monday evenings (online), Tuesday evening, Wednesday afternoon, and Friday mornings. About 40 people participated in total. Our Lenten season culminated with a potluck supper on Maundy Thursday, with Messy Church style crafts for the kids and prayer stations for adults, in addition to our Good Friday service, during which we offered our prayer stones at the cross.

Following Lent, our Wednesday study group read the book *Encounters with God: Ephesians* by Henry Blackaby. We also distributed a calendar of daily readings for Ephesians to the congregation, with daily Facebook posts reflecting on those scriptures.

In June, we distributed daily readings for the Book of Acts – one chapter per day. Again, we had daily reflections on our Facebook group to encourage participation and reflection.

The fall began with Kevin offering a small group on Wednesday afternoons based on the scripture readings for the following Sunday. In October, we added a second group on Wednesday evenings, with myself returning to the afternoon group and Kevin leading the evenings. Our study was *30 Days to Understanding the Bible: Unlocking the Scriptures in 15 Minutes a Day* by Max Anders. There were about 25 people reading the book, with approximately 16 of those in the study groups. We posted daily reflections on this material on Facebook for those who were not able to attend a group or were not reading the book. Beginning January 15, 2020 we will be following up with Adam Hamilton's DVD study, *Making Sense of the Bible: Rediscovering the Power of Scripture Today*, which will help us understand some of the 'difficult' parts of the Bible.

Our Advent study resource was available both as a PDF download attached to the Newsletter and in print format for those who do not have computer access (or would prefer to use a paper copy). Approximately 20 people participated (including those people who attended the Wednesday afternoon and evening study groups) although it is difficult to know for certain since we do not know how many people accessed the material via the Newsletter.

We also provided a calendar of daily scripture readings for Advent. I began posting daily reflections on these readings, until the pain in my hands made it impossible for me to continue (my apologies!), but the postings we did averaged 40 views daily. As well, we offered Advent Candles and Daily Devotions to the congregation for use at home.

Journey to the Bethlehem Marketplace occurred on December 14, and once again was a great success. Unfortunately, it was freezing rain and snowing all day, making the roads extremely slippery, and there were power outages in our neighbourhood as well. This resulted in lower attendance, with about 110 guests braving the storm. Still, the response was overwhelmingly positive. It was wonderful to see families talking about JESUS at Christmastime! We had about 45 volunteers working on the day of the event, as well as all the people who participated in distributing publicity, preparing the craft materials, setting up and tearing down, not to mention all the wonderful bakers who contributed treats for the café. Thanks again to everyone who helped make this event happen!!

Judy VanDuzer, Christian Development Facilitator

We look forward to continuing to support your faith journey in 2020.

Richard Hamilton  
Chair, Christian Development Committee

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## PRAYER PARTNERS

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Prayer Partners continue to play an active role in our church community. We consist of 12 members. 6 members meet weekly to pray together for our Marshall Family and friends as needed.

Most prayer requests come to us by word of mouth from Rev. Kevin Taylor, Pastoral Care and congregants. Prayer Request Forms are available in the pews.

While having some details of the prayer concern are helpful, we respect and strive to maintain one's privacy. We also endeavor to follow up with those for whom we pray. We have faith that God hears and answers our prayers, and in praying for people, we can offer them hope and support.

Our Team has organized a list for our congregational members to call or visit those in need or are feeling isolated.

Our Team meets on Tuesdays at 3:00 pm in the Gathering Room. Everyone Welcome

Patty Cheshire

## WORSHIP

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As Marshall walked in God's Way and served in God's 2019 World we faced many challenges. Challenges that brought us prayerfully and faithfully together to keep our church family strong and united. With Reverend Etienne's declining health a decision was made to have a combined 10 o'clock communion service the first Sunday of each month. Joyfully we come together as one congregation, one family, to celebrate the Lord's Supper, to pass the peace, to enjoy the energy of the young children and the music of our Chancel Choir and Band.

Sadly Reverend Etienne began his sick leave in April; our prayers are with him as he heals. We were blessed with John Vanduzer taking the leadership role during the holiest time of the year, Easter, with a service on Good Friday and two on Easter Sunday. John continued to lead services after Easter while Reverend Graham Tipple, with his strong voice, reverently presided over the Holy Sacraments.

In June, with John's recommendation, Reverend Kevin Taylor was called to take on the supply ministry at Marshall. Going into the summer Rev. Kevin led worship in July with Ryerson joining our services. In August services moved to Ryerson's sanctuary. Rev. Kevin led us into the fall gracing us with his energy, consistency and spiritual leadership.

In October we celebrated a milestone, Marshall's 65th Anniversary, with Rev. Joyce Pearce as our guest speaker. It was an enjoyable homecoming for her as she attended Marshall in her teens and was confirmed and married in the sanctuary.

The Christmas season is always a special time in the Christian year as we celebrated Advent, the Chancel Choir's joyous Concert and refreshments, the Journey to Bethlehem and the two Christmas Eve Services.

We look forward to God's Plans for our walking and serving in this new decade.

Barbara Carey  
Chair, Worship Committee

## PROPERTY COMMITTEE

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Chair: Pat Radigan

Vice Chair: Peter Marshall

Members: Past Chair, Kerry Radigan (Rental Liaison)

Charlie Stahn, Gil Caratin (Accessibility Officer), Roy Stevenson, Clare Aiken, (Ad Hoc members) Ralph Latta and Kevin Kelly

It gives me great pleasure to report on the committee's activities for 2019 and offer a 'Thank You' to all the committee members who provide meaningful contributions to the upkeep and maintenance of our church. I would also like to say thanks to our Caretaker Dave Wiens for his dedication and to our Office Manager Henrietta Vandriel who continues to do a great job in managing our rental customers. This task requires a lot of time, patience and skill as our 'year end' rental numbers continue to provide a good stable source of revenue for our church.

2019 was relatively quiet year: we took a year off our annual CPR (Clean, Paint and Repair) Saturday, we had ongoing fence repairs and a new security camera system installed at all of our doors that is proving to be very beneficial. Upcoming for 2020 will be a makeover of the Fellowship Hall with new paint and possibly a new floor.

Specified donations and various contributions from the congregation go into the 'CAPITAL DEVELOPMENT FUND', which has simplified and expedited the maintenance and upkeep of this church. If someone would like to contribute toward any of these 'PROIRITIES LIST' projects, please feel free to contact any one of the committee members to get the ball rolling.

In closing, the caring for and making improvements to our church property is one of the ways in which we follow through on our commitment of faith. We are committed to making our God space welcoming, accessible and safe for all who gather here.

Having served as the Chairman of this committee since 2009, the time has come to hand the reigns off to someone equally as capable, Mr. Garth Bagnall.

Respectfully Submitted  
Pat Radigan

## PLANNING & COMMUNICATION COMMITTEE

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Team Members, Kerry Radigan, Chair, Dave Cairney, Richard Hamilton, AdHoc members: Rick MacKenzie, Beth Pearson, Lisa Cole, Michelle Montgomery, Pat Radigan

Our merry group had an interesting year in 2019. We had to manage the AV without our techno-whiz, Richard Hamilton, for 6 months. This was no small feat as Richard has BIG shoes to fill when it comes to livestreaming our services weekly. Richard's camera work is exceptional and the intimidation factor was a hard one to overcome. I am pleased to say that we did it! Many thanks to Dave Cairney who did the majority of the filming and to Pat Radigan who, with arm twisted behind his back, came through when needed. Beth Pearson performed admirably when asked and will increase her training throughout the winter and spring of 2020 so she can be called on more regularly to fill in as camera-person when Richard next goes away.

We continued our "EVENT" card advertising for 2019 with 3 more versions released throughout the year: Easter/Summer, Fall and Christmas season. These cards allow for greater penetration into the community when handed out weekly and at special events with newcomers. Also, many congregants post them in their home for easy referral for service times. Many thanks to Rick MacKenzie for his assistance and talent in designing and producing these for Marshall.

The big project undertaken in 2019 was updating the phone system and internet throughout the building. We tendered the project and chose KSA Inc. as the company to do the upgrade. After consultation with our Administrator and Rev. Etienne prior to his leave, the scope of work was realized and executed in the fall. The results are fantastic! We now have full and unlimited WiFi throughout our building and new phones with unlimited North America dialing in 7 locations in the church. Our church administrator, Henrietta, is able to forward calls to all staff now and, when she is not available, an automated system allows callers to leave a message directly with the staff member of their choice. We have two internet portals; one for staff with a private password and one for all other users of the WiFi in the building. There is no password presently needed for public access. Just choose Marshall Memorial Guest when it shows up on your device.

In closing, keeping people informed both in and beyond Marshall's walls is an important task for our committee. We assist in evangelizing through our weekly public and private Facebook posts and our Twitter and livestream announcements. We can show our community through technology what Marshall can offer them spiritually. We are always wanting more members on our team. If you're interested in technology or just want to help participate with ideas and assistance at our 2-3 meetings a year, please contact me at [radigankerry@gmail.com](mailto:radigankerry@gmail.com).

It has been a pleasure to serve.

Warm Regards,  
Kerry

Kerry Radigan, Chair, Planning and Communications

## OUTREACH COMMITTEE

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Once again our committee remained very active in 2019.

Seniors Social has had a full year of meeting on Mondays at 1:00pm in the Gathering Place. In March Rev. Janzarins came to speak about programs for Seniors in the greater Hamilton community and the need for Seniors to continue to be socially active. In the fall Suzanne Gunby spoke about kidney health and her work as a kidney nurse and volunteering at a camp for those with kidney disease. Gloria Oakes presented a CD of her mother-in-law discussing life in early Ancaster and her job as a music teacher. This presentation was recorded many years ago when our church had a program called Time Out. Our last speaker was Christine Lovering who spoke to us about the importance of keeping our bodies in balance with nutrition and various exercises. All speakers have been enthusiastically appreciated.

Fundraising efforts have enabled us to donate to Wesley Urban Ministries and the Living Rock and Ancaster Community Services and fund scholarships for two Ancaster High students that are chosen by the school staff for their hard work and often have special needs. We have held soup and chili Sundays, Shrove Tuesday pancake supper and bark sales. Pat Paul graciously donated two crocheted blankets that we sold tickets on and sold at a silent auction. We served around 150 people in need at Wesley Urban Ministries in May. We also served Turkey dinner to 96 clients and staff and about 30 volunteers at our annual Guys Christmas Luncheon.

On October 27<sup>th</sup>, Jessica from City Kids presented information at the 9 a.m. service on how CityKidz helps youth from 4-16 years old with programs on Saturdays and Wednesdays, camps in the summer and home visits each week to the family homes that are in selected city and mountain areas. Melanie Barlow from Ancaster Community Services came to our 10:30 service to inform us about all the services provided to Ancaster and surrounding areas, such as, a food bank, youth programs, and frozen meals for the elderly. As usual, our congregation makes all events possible with their generous offerings of time, talent, goodie bag and food items, socks, mitts, hats, and so many, many countless blessings they freely give to others. Our socks, food and mitts collections were amazing! THANK YOU MARSHALL!

My personal thanks is wholeheartedly extended to the wonderful members of the Outreach Committee. They are a group that can always be counted on and always surprise me with their talents and willingness to work together to Walk in God's Way and Serve in God's World.

Respectfully submitted by Linda Craig, Chair of Outreach

## UNITED CHURCH WOMEN

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I am saddened to announce that Marshall's UCW will no longer be operational. We closed our Unit in October 2018. We will no longer participate in Funerals, card parties luncheons or contributing to charitable organizations.

We made our final charity contributions to Ancaster Community Centre & Mission Services ( Willow Place for women) as well as our annual Wesley Centre dinner.

The remainder of our bank balance will be distributed as follows: \$800 per year to the Church until it is depleted. This will fund Coffee & Conversation supplies, Flowers, Christmas Decorations, Library, and Kitchen supplies as needed. This is outlined in the Financials- UCW Fund Statement.

The UCW Executive thanks all of our Marshall members who have been committed and worked for several years helping to make our UCW so successful and profitable.

Executive Members: Lynda Drennan, Marg Haycock, Marg Grahlman, Sue Lane, Marge McMullan, Landra Smith, Irene Langdon.

Thank you  
Sue Lane

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## MEMBERSHIP & PASTORAL CARE

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Our House Leaders & their teams work diligently to ensure duties for Sunday's services are covered. Our Coffee & Conversation is important within our Church, and one that continues to be a challenge. Many thanks to all our House Members & Maryanne Bulmer for their continued service. We also want to thank the 9:00 am Team who prepare coffee and treats for members attending the 9:00 am Contemporary Service.

**Pastoral Care:** Rev. Etienne LeSage and currently Rev. Kevin Taylor and members of our Prayer Group have been making phone calls and visiting our more isolated Members. Get Well, Sympathy, and well wishes Cards are sent out to members when needed. If you know anyone who may be in need of a card, please contact Sue Lane, Patty Cheshire or the church. We will be happy to send one out.

**Prayer Shawls:** are given out to our members who are in hospitals, other facilities or just need comforting. They have been a warm welcome by those who have had the opportunity of receiving one. Many Thanks to our knitters for their continued support. If you know of anyone in need of a prayer shawl, please contact Sue Lane or Patty Cheshire.

Thank You- Sue Lane -Chair  
Patty Cheshire – co-chair - Membership & Pastoral Care Committee

**MEMBERSHIP LIST**  
**JANUARY 1 2019 - DECEMBER 31 2019**

**Confirmed Membership as of December 31 2018:**

<i>Active</i>	<i>Non-Resident</i>	<i>Total</i>
211	57	268

**Changes from January 1, 2019 - December 31 2019**

Profession of Faith	
Transfers In	
Baptisms	2
Transfers Out	2
Transfer of Non-Resident	1
Inactive	15 (6 NR)
Deaths	5 (3- NR)

**Confirmed Membership as of December 30, 2019:**

<i>Active</i>	<i>Non-Resident</i>	<i>Total</i>
197	49	246

**BAPTISMS:**

Ryker Mills  
 Evelyn Robson

**TRANSFER OUT:**

Kim Kelly  
 Jeff Kelly

**DEATHS:**

Clenice Beach (12236)  
 Connie Kuntz (21021)  
 Joan Roscoe (29024)  
 Doris Reynolds (29018)  
 Donald Mahony (232023)

**FUNERALS:**

Gordon Riddell  
 Helen Porter  
 Doris Campbell  
 Gordon Longe  
 Clenice Beach  
 Constance Kuntz  
 Joan Roscoe

## MINISTRY & PERSONNEL

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M&P Committee Members in 2019: David Putnam (Chair), Anne Caratin, Bob Drennan, Barbara Harwood, John Mitchell, Louise Schweyer

2019 was a year of changes at Marshall.

- Our fulltime minister, Rev. Etienne LeSage, experienced a decline in his health in April and subsequently began a period of disability leave.
- John VanDuzer provided pulpit supply from Easter until June. We are grateful for his faithful support during this period.
- Rev. Kevin Taylor has served as a Supply Minister since July. He has provided encouragement, stability and wise ministry at Marshall in Rev. Etienne's absence, and we are thankful for his leadership in his capacity as Supply Minister.

And of course we have been blessed to have staff members who've served God at Marshall for many years.

- Frank Pierce, Music Director since August, 1995. Frank is in his **25<sup>th</sup> year** at Marshall, and over that time has made a significant contribution to the music, worship and spiritual life of the church.
- David Wiens, Custodian since February, 2013 (6+ years). David provides day-by-day care of our facilities and the many people who make use of it.
- Judy VanDuzer, Christian Education Facilitator since July, 2011 (8+ years). Judy is working reduced hours, but continues to provide tremendous leadership in many aspects of Christian Development at Marshall.
- Heather Franca, Children's Christian Education Leader since January, 2017 (3 years). Heather is loved by the children of Marshall for her caring relationship and imaginative teaching.
- Henrietta Vandriel, Office Manager since May, 2018 (1+ years). Henrietta has quickly learned the numerous and varied tasks associated with the smooth running of the church office. She is a key player at Marshall.
- Annette Haas is a talented musician and has served as contract Pianist/Vocalist with the Praise Band.

Marshall Memorial United Church is very fortunate to have such excellent ministry and staff personnel to lead us in achieving the vision and mission of this congregation.

The Ministry & Personnel Committee works closely with Marshall Church employees, to ensure that the church meets its obligations as an employer in a fair, consistent and professional manner. The committee meets formally with each person at least once a year, and informally on a regular basis to answer questions, address concerns and share information.

David Putnam

## NOMINATIONS COMMITTEE

---

*Stewardship* at Marshall refers to more than financial givings, as important as this is. The three T's of Stewardship are Talent, Time & Treasure. We are grateful for the God-given talents that are shared in this congregation and for the time that many people give to the work and ministry of this church. Thank you!

The following *Nominations Report* lists the various standing committees of the church, as well as the leaders and members of each committee. Please take note of the following changes:

**Board Chair** – Jan Thompson replaces Charlotte Stewart.

**Past Chair** – Charlotte Stewart replaces Dave Putnam.

**Regional Council Representative** – Charlotte Stewart and Richard Hamilton will join Leslie Johnston in this shared role.

**Nominations Chair** – Charlotte Stewart replaces Dave Putnam.

**Stewardship & Finance** – Bob Drennan has joined this committee.

**Property Chair** – Garth Bagnall replaces Pat Radigan.

**Christian Development Committee** – Carol MacKenzie and Martha Forbes have joined this committee.

**Worship Committee** – Paul Templeton and Kim Kimura have joined this committee.

**Trustees** – Beth Pearson has joined this committee.

**House Leaders** – Clare Aiken has accepted responsibility for May coffee & conversation.

### Unfilled Vacancies:

- Vice Chair of Board
- Chair of Stewardship & Finance
- Vice Chair of Stewardship & Finance
- Vice Chair of Plans & Communication
- Vice Chair of Christian Development
- Vice Chair of Worship
- Vice Chair of Outreach
- Vice Chair of Ministry & Personnel

If you have a gift, talent, interest or passion for God's work at Marshall, please prayerfully consider how you might give of your time and talent as a leader or a member on one of the church's committees. *Your help is needed.*

## NOMINATIONS REPORT

COMMITTEE	ROLE	2019	Proposed for 2020
<b>The Board</b>	Chair	Charlotte Stewart	Jan Thompson
	Vice Chair	Jan Thompson	Vacant
	Past Chair	David Putnam	Charlotte Stewart
	Treasurer	Barbara Mahaffy	Barbara Mahaffy
	Secretary	Leslie Johnston	Leslie Johnston
	Regional Council	Leslie Johnston/Vacant	C Stewart/R Hamilton
<b>Nominations</b>	Chair	David Putnam	Charlotte Stewart
	Member	Leah Abbey	Leah Abbey
	Member	Kerry Radigan	Kerry Radigan
<b>Stewardship &amp; Finance</b>	Chair	Beth Pearson	Vacant
	Vice Chair	Vacant	Vacant
	Treasurer	Barbara Mahaffy	Barbara Mahaffy
	Member	Beth Hickerson	Bob Drennan
	Member	Barry Beavers	Barry Beavers
	Member	Irene Langdon	Irene Langdon
	Member	Janet Hockley	Janet Hockley
	Member	Wayne Joudrie	Wayne Joudrie
<b>Property</b>	Chair	Pat Radigan	Garth Bagnall
	Vice Chair	Peter Marshall	Peter Marshall
	Rental Liaison	Kerry Radigan	Kerry Radigan
	Member		Pat Radigan
	Member	Clare Aiken	Clare Aiken
	Member	Gil Caratin	Gil Caratin
	Member	Roy Stevenson	Roy Stevenson
	Member	Charlie Stahn	Charlie Stahn
	Member	Ralph Latta	Ralph Latta (ad hoc)
	Member	Kevin Kelly	Kevin Kelly (ad hoc)
<b>Library</b>	Chair	Pat McKnight	Pat McKnight
	Member	Patty Cheshire	Patty Cheshire
	Member	Barbara Carey	Barbara Carey

<b>Plans &amp; Communications</b>	Chair	Kerry Radigan	Kerry Radigan
	Vice Chair	Vacant	Vacant
	Member	Richard Hamilton	Richard Hamilton
	Member	David Cairney	David Cairney
	Member		Beth Pearson
	Member		Rick MacKenzie
	Member		M Montgomery (ad hoc)
<b>Christian Development</b>	Chair	Richard Hamilton	Richard Hamilton
	Vice Chair	Vacant	Vacant
	Member	Pat McKnight	Pat McKnight
	Member		Martha Forbes
	Member		Carol MacKenzie
	Ex-Officio	Judy VanDuzer	Judy VanDuzer
	Ex-Officio	Heather Franca	Heather Franca
<b>Worship</b>	Chair	Barbara Carey	Barbara Carey
	Vice Chair	Vacant	Vacant
	Member	Martha Forbes	Paul Templeton
	Member	Jan Thompson	Jan Thompson
	Member	John Mitchell	John Mitchell
	Member	Janet Bowler	Janet Bowler
	Member	Patty Cheshire	Kim Kimura
	Ex-Officio	Frank Pierce	Frank Pierce
	Ex-Officio	Rev. Etienne LeSage	Minister
<b>Contemporary Worship Sub Committee</b>	Co-Chair	David Cairney	David Cairney
	Co-Chair	Lynn Townsend	Lynn Townsend
	Member	John Mitchell	John Mitchell
	Member	Leslie Johnston	Leslie Johnston
<b>Trustees</b>	Chair	Glen Mahaffy	Glen Mahaffy
	Member	Vacant	Beth Pearson
	Member	Clare Aiken	Clare Aiken
	Ex-Officio	Rev. Etienne LeSage	Minister

<b>Outreach</b>	Chair or Co-Chair	Linda Craig	Linda Craig
	Vice or Co-Chair	Vacant	Vacant
	Member	Alecia Bagnall	Alecia Bagnall
	Member	Garth Bagnall	Garth Bagnall
	Member	Mary Anne Bulmer	Mary Anne Bulmer
	Member	Lynda Drennan	Lynda Drennan
	Member	Juliette Fielding	Juliette Fielding
	Member	Margaret Haycock	Margaret Haycock
	Member	Maureen Jaggard	Maureen Jaggard
	Member	Betty Kobayashi	Betty Kobayashi
	Member	Irene Langdon	Irene Langdon
	Member	Diane Paton	Diane Paton
	Member	Landra Smith	Landra Smith
	Member	Deb Stevenson	Deb Stevenson
	Member	Orma Walls	Orma Walls
	Member	Jean Kingston	
	Member	Paul Templeton	
<b>Ministry &amp; Personnel</b>	Chair	Dave Putnam	Dave Putnam
	Vice Chair	Vacant	Vacant
	Member	Louise Schweyer	Louise Schweyer
	Member	Anne Caratin	Anne Caratin
	Member	Bob Drennan	
	Member	John Mitchell	John Mitchell
	Member	Barbara Harwood	Barbara Harwood
<b>Membership &amp; Pastoral Care</b>	Co-Chair	Sue Lane	Sue Lane
	Co-Chair	Patty Cheshire	Patty Cheshire
	Roll Clerk	S Lane/H Vandriel	S Lane/H Vandriel
	Member	Carol Johnstone	Carol Johnstone
	Member	Mary Anne Bulmer	Mary Anne Bulmer
	Member	Anne Caratin	Anne Caratin
	Member	J Taylor-Mckinnon	J Taylor-Mckinnon
	Member	Diane Paton	Diane Paton

<b>Ministry Staff</b>	Minister	Rev. Etienne LeSage	Rev. Etienne LeSage
	Supply Minister		Rev. Kevin Taylor
	Office Manager	Henrietta Vandriel	Henrietta Vandriel
	Christian Dev Fac	Judy VanDuzer	Judy VanDuzer
	Music Director	Frank Pierce	Frank Pierce
	Custodian	Dave Wiens	Dave Wiens
	Children Educator	Heather Franca	Heather Franca
<b>Contract Agreement</b>	Cont Music	K Munshaw/A Haas	Annette Haas
<b>House Leaders</b>	Coordinator	Mary Anne Bulmer	Mary Anne Bulmer
	January	Debbie Reiner	Debbie Reiner
	February	David Putnam	David Putnam
	March	Richard Hamilton	Richard Hamilton
	April	Kerry & Pat Radigan	Kerry & Pat Radigan
	May	Vacant	Clare Aiken
	June	Maureen Jaggard	Maureen Jaggard
	July	Ad Hoc	Ad Hoc
	August	Ad Hoc	Ad Hoc
	September	Melda & Paul Templeton	Melda & Paul Templeton
	October	Linda Moore	Linda Moore
	November	Marg Haycock	Marg Haycock
	December	Nancy Pierce	Nancy Pierce

## FINANCE COMMITTEE

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**Chair:** Beth Pearson

**Treasurer:** Barbara Mahaffy

**Members:** Barry Beavers, Irene Langdon, Beth Hickerson (to October 2019), Janet Hockley, Wayne Joudrie

Marshall Memorial United Church closed the year with Cash and other Current Assets of \$182,005 and investments of \$300,000.00. There are no debts owing and the year-end Operating Fund Equity increased to \$103,765 and Total Equity is \$471,365. The Operating Fund for 2019 ended with a surplus of \$447. The operating fund initially had a shortfall of \$5,553, before allocation of the \$6,000 bequest in order to have a closing surplus.

Our 2019 Givings continue to decline and reflect the loss of members through death, relocation and otherwise being no longer able to support the work of Marshall Memorial. Givings were \$18,412 under budget and continue to decline each year. A Stewardship campaign was executed in May, and the net result was flat. We encourage members to let their faith follow through by offering financial support as they are able, to enable us to carry out the ministry and mission of our congregation.

Overall, before consideration of the Bequest Allocation, revenues were \$19,500 under budget. The shortfalls in Givings, Loose Offering and Special Projects were offset by Rentals over budget by \$1,300, Interest over budget by \$900 and an unplanned \$800 transfer from the UCW. Overall, expenses were \$28,700 under budget. Savings of \$15,000 were achieved in Salaries and Benefits due to the net effect of our Minister on sick leave and not fully replaced in the early months as well as the Christian Development Facilitator not able to work a full half-time. Additional savings were achieved in all other expense areas but most notably \$7,000 in Church Property and \$4,000 in Worship. We had budgeted a \$2,973 deficit for the year but ended with a surplus of \$447.

The committee is concerned about the long term viability of Marshall, due to the declining membership and revenue. Suggestions have been: more fundraising activities, spending less, increase attendance, invite friends, consolidate with other churches? There may be time allocated at the AGM to explore these and other options.

The Finance Committee has benefited from the time and expertise of all its members, particularly Barbara Mahaffy, our Treasurer. Beth Hickerson resigned from the Committee in October, and we thank her for her time and dedication. Thank you to each and everyone - I very much appreciate your time and commitment and dedication.

I have truly enjoyed serving on this committee, but now it's time to "pass the torch". Effective the February 2020 AGM, I have resigned, and look forward to a new individual to take up the reins. The committee would welcome and invite, any and all who may be interested in serving as members. They meet approximately five to six times per year, for about two hours each. Please contact the church office if you're interested.

Respectfully submitted,  
Beth Pearson

## FINANCIAL STATEMENTS & 2020 BUDGET

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**Marshall Memorial United Church**  
**Balance Sheet as at December 31, 2019**  
**(with comparative figures for December 31, 2018)**

	2019	2018
<b>ASSETS</b>		
<b>Current Assets</b>		
Petty Cash	300	600
Bank	171,674	174,579
Total Cash & Banking	<u>\$ 171,974</u>	<u>\$ 175,179</u>
<b>Other Current Assets</b>		
GST/HST Recoverable	3,476	12,364
Accounts Receivable	58	-
Prepaid Expenses	6,497	5,100
Total Other Current Assets	<u>\$ 10,031</u>	<u>\$ 17,464</u>
<b>Other Assets</b>		
Term Deposits, GICs	300,000	300,654
Total Other Assets	<u>\$ 300,000</u>	<u>\$ 300,654</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 482,005</u></u>	<u><u>\$ 493,297</u></u>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts Payable	6,841	5,015
Deferred Income	3,800	4,325
Total Current Liabilities	<u>\$ 10,641</u>	<u>\$ 9,340</u>
<b>TOTAL LIABILITIES</b>	<u>\$ 10,641</u>	<u>\$ 9,340</u>
<b>EQUITY</b>		
Operating Fund	103,765	103,318
Designated Trust Funds	293,783	302,059
Chancel Choir Fund.	8,554	7,318
UCW Fund	3,155	9,155
Restricted Housing Allowance Fund	62,107	62,107
<b>TOTAL EQUITY</b>	<u>\$ 471,364</u>	<u>\$ 483,957</u>
<b>LIABILITIES AND EQUITY</b>	<u><u>\$ 482,005</u></u>	<u><u>\$ 493,297</u></u>

**Marshall Memorial United Church**  
**Statement of Equity at December 31, 2019**

	Operating	Trust Funds	Chancel Choir	UCW	Externally Restricted	Total Equity
Opening Balance	\$ 103,318	\$ 302,059	\$ 7,318	\$ 9,155	\$ 62,107	\$ 483,957
Revenue	\$ 286,885	\$ 23,835	\$ 4,578	\$ 124		\$ 315,422
Disbursements	\$ 286,438	\$ 32,111	\$ 3,342	\$ 6,124		\$ 328,015
Net Income (Loss)	\$ 447	\$ (8,276)	\$ 1,236	\$ (6,000)	\$ -	\$ (12,593)
Closing Balance	\$ 103,765	\$ 293,783	\$ 8,554	\$ 3,155	\$ 62,107	\$ 471,364

**Marshall Memorial United Church**  
**Operating Fund Income Statement for the year ending December 31, 2019**  
**(with comparative figures for December 31, 2018)**

	2019	2018
<b>Revenue</b>		
Church Givings	\$ 231,588	\$ 244,566
Loose Collection	2,436	2,685
M&S Givings	1,800	1,800
Donations on line	35	405
Interest	1,435	462
Rental Income	41,316	40,367
Freedom Mobile	20,361	19,467
Special Projects	7,116	9,273
Other	798	1,610
Transfer from UCW Fund	800	0
Transfer from Memorial Fund	2,500	175
Bequest Allocation	6,000	0
Total Revenues - Non-Designated	<u>\$ 316,185</u>	<u>\$ 320,810</u>
Givings to United Church - M & S	<u>(29,300)</u>	<u>(26,800)</u>
<b>Net available for operations</b>	<u>\$ 286,885</u>	<u>\$ 294,010</u>
<b>Expenditures</b>		
Salaries, benefits and travel	\$ 197,303	\$ 191,964
Church Property	42,526	42,838
Worship	21,421	24,547
Christian Development	2,398	1,867
Membership & Pastoral Care	9,163	6,790
Office and Administration	6,470	6,114
Planning & Communication	4,647	4,192
Stewardship	100	-
Finance	1,519	1,489
Congregational Board	891	2,381
Allocation to Designated Funds	-	6,000
Total Operating Expenditures	<u>\$ 286,438</u>	<u>\$ 288,182</u>
<b>Operating Surplus (Deficit) for the year</b>	<u>\$ 447</u>	<u>\$ 5,828</u>

I have examined the Accounting records as prepared by the Treasurer for the year ending December 31, 2019 and have obtained all the information and explanations that were required. In my opinion, the records reflect fairly the financial position of Marshall Memorial United Church as of December 31, 2019.



Nicole McLean, MBA, CPA, CMA

**Marshall Memorial United Church**  
**Designated Trust Funds for the year ending December 31, 2019**

	Benevolent Fund	Capital Development Fund
Opening Balance	\$ 1,017	\$ 57,393
<u>Increase</u>		
Donations		1,355
Transfer from Memorial Fund		25
Bequest Transfer from Memorial Fund		2,500
Interest	14	776
S/Total	\$ 14	\$ 4,656
<u>Decrease</u>		
Funds Distributed		
Fundraising Expenses		
S/total	\$ -	\$ -
Closing Balance	\$ 1,031	\$ 62,049

	Memorial Fund	Outreach & World Mission	Pipe Organ Fund
Opening Balance	\$ 231,753	\$ 6,773	\$ 720
<u>Increase</u>			
Donations	600	643	
Bequest	5,519		
Donations for Living Rock		275	
Fundraising		2,942	
Interest	3,133	92	10
S/Total	\$ 9,252	\$ 3,952	\$ 10
<u>Decrease</u>			
Transfer to Capital Development Fund	2,525		
Special Lighting Project	1,721		
Communication Project	8,996		
Transfer to Operating Fund re M&S	2,500		
Transfer of Bequest Allocation	6,000		
Wesley Urban Ministries		1,000	
Liberty for Youth		1,000	
Ancaster Community Services		1,000	
High School Awards		500	
Living Rock Specified Donations		275	
Program Expenses		135	
Fundraising Expenses		437	
S/total	\$ 21,742	\$ 4,347	\$ -
Closing Balance	\$ 219,263	\$ 6,378	\$ 730

**Marshall Memorial United Church**  
**Designated Trust Funds for the year ending December 31, 2019**

( Cont'd )

	White Gift Fund	Youth Fund	Audio-Visual Fund	Total Designated Trust Funds
Opening Balance	\$ 1,036	\$ 1,770	\$ 1,596	\$ 302,058
<u>Increase</u>				
Donations	2,735	248	720	
Fundraising	1,463	726		
Interest	14	24	22	
S/Total	\$ 4,212	\$ 998	\$ 742	\$ 23,836
<u>Decrease</u>				
Wesley Urban Ministries	1,000			
Living Rock	1,000			
Ancaster Community Services	1,000			
Fundraising Expenses	400			
Journey to Bethlehem		2,106		
World Vision		468		
Audio-Visual Systems			48	
S/total	\$ 3,400	\$ 2,574	\$ 48	\$ 32,111
Closing Balance	\$ 1,848	\$ 194	\$ 2,290	\$ 293,783

**Marshall Memorial United Church**  
**Chancel Choir and UCW Funds for the year ending December 31, 2019**

	Chancel Choir Fund	UCW Fund
Opening Balance	\$ 7,318	\$ 9,155
<u>Increase</u>		
Donations	1,626	-
Fundraising	2,853	-
Interest	99	124
S/Total	\$ 4,578	\$ 124
<u>Decrease</u>		
Guest Musicians & Music	1,822	
Fundraising Expenses	753	-
Program Expenses	267	224
Transfer to Operating Fund		800
Living Rock Ministries		2,000
Mission Services		2,000
Wesley Urban Ministry Supplies		600
Ancaster Community Services	500	500
S/total	\$ 3,342	\$ 6,124
Closing Balance	\$ 8,554	\$ 3,155

**Marshall Memorial United Church**  
**Proposed Operating Budget**  
**For the Year Ending December 31, 2020**

	Actual 2019	Budget 2019	Proposed Budget 2020
<b>REVENUE</b>			
<b>Receipts</b>			
Church Givings	231,588	250,000	235,000
Loose Collection	2,436	3,000	3,000
Donations on Line	35	500	500
Interest	1,435	500	1,200
Rental Income	41,316	40,000	40,000
Freedom Mobile	20,361	20,157	20,762
Special Projects	7,116	10,000	10,000
Other	798	1,000	1,000
Transfer from UCW	800	-	1,300
Total Receipts	\$ 305,885	\$ 325,157	\$ 312,762
Givings to M & S			
United Church - Mission & Service	(25,000)	(25,000)	(25,000)
Total Givings to M & S	\$ (25,000)	\$ (25,000)	\$ (25,000)
<b>NET REVENUE</b>	<b>\$ 280,885</b>	<b>\$ 300,157</b>	<b>\$ 287,762</b>
<b>EXPENSE</b>			
<b>Salaries &amp; Benefits</b>			
Salaries	185,892	175,281	178,611
Benefits	11,927	11,065	11,213
Travel	2	3,000	3,000
Books, education, conferences	500	1,208	1,221
Pension & Health Benefits	18,924	19,575	19,950
Books, education - Minister	1,398	1,415	1,442
Short Term Disability Recovery	(24,570)	-	-
Purchased Services	3,230	1,000	1,000
Total Salaries & Benefits	\$ 197,303	\$ 212,544	\$ 216,437
<b>Church Property</b>			
Heating Expense	9,589	11,220	11,500
Hydro Expense	5,008	8,000	8,000
Water & sewer expense	1,485	2,000	1,600
Fire Inspection & Maintenance	2,656	1,200	2,500
HVAC	2,953	2,550	4,500
Rental Caretaker	-	500	500
Repairs & maintenance expense	7,494	9,000	9,000
Kitchen Supplies	62	-	200
Insurance expense	9,437	11,000	9,800
Telephone & Fax expense	1,266	1,900	1,500
Snow Removal/Salt	2,576	2,040	2,700
Total Church Property	\$ 42,526	\$ 49,410	\$ 51,800
<b>Worship</b>			
Supply Ministers & Organist	460	2,350	1,750
Guest musicians & soloists	3,000	3,000	3,000
Contemporary Services	14,778	15,000	15,000
Organ & piano maintenance	577	1,000	1,000
Sheet music	1,202	2,500	2,500
Worship Supplies	1,109	1,500	1,900
Flowers	295	-	800
Total Worship	\$ 21,421	\$ 25,350	\$ 25,950

**Marshall Memorial United Church  
Proposed Operating Budget  
For the Year Ending December 31, 2020**

Cont'd

	Actual 2019	Budget 2019	Proposed Budget 2020
<b>Christian Development</b>			
Sunday School Supplies	350	600	600
Library Expense	281	200	200
Leadership expense	1,075	1,200	1,200
Youth & Vacation Bible School	143	400	400
Supplies - Adults & Small Groups	549	1,000	800
Total Christian Development	\$ 2,398	\$ 3,400	\$ 3,200
<b>Membership &amp; Pastoral Care</b>			
United Church of Canada Assessment	8,826	8,826	8,826
Coffee & Conversation Supplies	241	300	500
Pastoral Care	96	300	300
Total Membership & Pastoral Care	\$ 9,163	\$ 9,426	\$ 9,626
<b>Office Administration</b>			
Office supplies	1,995	2,000	2,500
Other - office & administration	-	100	100
Copier - Service contract expense	1,158	700	700
Copier - Lease expense	1,550	1,600	1,600
Computer/Printer Equipment	1,767	2,000	1,500
Total Office Administration	\$ 6,470	\$ 6,400	\$ 6,400
<b>Planning &amp; Communications</b>			
Advertising	983	1,200	1,000
Internet	1,164	1,500	1,200
Licensing and Media	2,500	2,400	2,500
Total Planning & Communications	\$ 4,647	\$ 5,100	\$ 4,700
<b>Stewardship</b>			
Campaign	100	500	100
Total Stewardship	\$ 100	\$ 500	\$ 100
<b>Finance</b>			
Bank & Payroll Service charges	1,519	1,500	1,600
Total Finance	\$ 1,519	\$ 1,500	\$ 1,600
<b>Congregational Board</b>			
Board expenses	891	1,500	1,500
Total Congregational Board	\$ 891	\$ 1,500	\$ 1,500
<b>TOTAL EXPENSE</b>	<b>\$ 286,436</b>	<b>\$ 315,130</b>	<b>\$ 321,313</b>
<b>Net Income (Deficit) before Allocation</b>	<b>\$ (5,553)</b>	<b>\$ (14,973)</b>	<b>\$ (33,551)</b>
Bequest Allocation	\$ 6,000	\$ 12,000	\$ 12,000
<b>NET INCOME (DEFICIT)</b>	<b>\$ 447</b>	<b>\$ (2,973)</b>	<b>\$ (21,551)</b>

**Marshall Memorial United Church: 65<sup>th</sup> Annual General Meeting**  
**Sunday, February 3, 2019 (Fellowship Hall)**

**AGM Minutes**

Call to Order: Opening  
 Meeting called to order at 10:30AM

Charlotte Stewart

Meeting Preparation

- a. Motion to appoint Secretary – Leslie Johnston  
 Seconded: Barbara Harwood  
 Carried
- b. Motion to Permit Adherents to Vote  
 Seconded: Patty Grodecki  
 Carried
- c. Motion to Confirm Meeting Agenda  
 Seconded: Kerry Radigan  
 Carried

Jan Thompson

Jan Thompson

Jan Thompson

Motion to Approve the Minutes from 2018 AGM  
 Seconded: Beth Pearson  
 Carried

Leslie Johnston

In Memoriam

Rev. Étienne LeSage

Ellen Sawesky (30201)  
 Larry Webber (34173)  
 (Phyllis) Margaret Harper (18140)  
 Norman McMullan (24058)  
 Carl Mordeca (23145)  
 Brian Jenkins  
 Lloyd Oakes

In Appreciation

- a. To the Staff

Dave Putnam

We have much to be thankful for at Marshall Church. Particularly for our minister and staff who work so hard to make this church such a wonderful spiritual home for us all. On behalf of the Congregation I would like to thank: Minister, Rev. Étienne LeSage, - for his spiritual leadership, love, wisdom and patience that he has shown to us over the past 8 months. Office Manager, Henrietta Vandriel, our office manager for her dedicated attention to the day to day handling of all administrative functions, so important to the functioning of the church. Organist & Choir Director, Frank Pierce, for his musical talent and his passion for music in worship. Annette Haas, for her commitment and contribution to the contemporary music. Christian Development Facilitator, Judy VanDuzer, for her energy and imagination in this role at Marshall. Our Children's Christian Education Leader, Heather Franca for her enthusiasm and leadership of the children's activities. Custodian, David Wiens, for his commitment to the care of the facility and his support of the many activities that take place in this building.

We are truly blessed to have this team of people at Marshall, who are so dedicated to the work of God in this place.

## b. To Board &amp; Committees

Charlotte Stewart

I came onto the Board as chair last February 4<sup>th</sup> without having spent the previous two years as Vice Chair, which is the more usual route. Throughout 2018 I have been blessed with encouragement, support and wise advice from all the members of the Board, and thank them most sincerely for easing my initial year. My thanks go to whole board, and Reverend Étienne Lesage. I have learned so much from them and look forward to the coming year of working together. I would also like to thank so many members of our congregation that are willing to give their time and talents to our church's life and work. Thank you to all the members of committees and other groups.

Motion to accept the Annual Report for 2018

Jan Thompson

Seconded: Carol MacKenzie

Carried

## Financial Matters

a. Motion to Accept the 2018 Financial Report

Barbara Mahaffy

The financial statements for Marshall Memorial United Church for the year ended December 31, 2018 are published in the 2018 Annual Report pages 30 to 34.

The Balance Sheet shows that current assets are held as \$175,179 in cash and \$17,464 in receivables and prepaid items. In addition, we have \$300,654 in GICs to secure fund balances and improve interest earned on available cash.

The Operating Income Statement on page 32 summarizes our year-end surplus position of \$5,828 after a transfer of \$6,000 to Designated Funds. Overall, revenues are down just over \$8,000 from the prior year. Church givings at \$244,566 were \$10,000 less than the previous year. Rental Income of \$40,367 continues to be a major source of revenue. Special Projects increased \$2,000 over last year with the Swing Dances being the sole project and bringing in \$9,273 for the Operating Fund and a matching amount for Outreach.

Our contribution to Mission and Services was \$26,800 including \$25,000 allocated from church givings and \$1,800 from specified contributions of church members.

Expenditures were about \$20,000 higher than the previous year. Under Salaries and Benefits we juggled the overlap and change of our interim and permanent ministers as well as the return of the Christian Development Facilitator to a part-time role at mid-year. The result was a \$17,600 increase over the prior year when the Christian Development Facilitator position was unfilled. With expenditure savings in other areas we had a surplus of just under \$12,000. For a number of years it had been our practice to transfer a portion of any surplus to the Capital Development Fund. This year we decided to transfer \$1,000 to the Benevolent Fund which had been nearly depleted and \$5,000 to the Capital Development Fund. Following the transfer of \$6,000, the operating surplus was \$5,828 which leaves the Equity balance for operations at \$103,318.

The Designated Fund Analysis on pages 33 and 34 gives detail on the sources of Fund revenues and distributions from the Funds. The major project in the Designated Funds was the completion of the Gathering Place. At the end of 2017, \$30,000 was transferred to Capital Development for that project and in 2018 a grant of \$10,000 was received from the Hamilton Presbytery Mission Council Fund. Expenditures for the project totaled \$35,300. The Outreach Fund raised \$9,000 from the Swing Dances and an additional \$1,700 from other fundraising activities. The White Gift Fund raised \$1,600 from fundraising activities. The Outreach Committee is responsible for the planning of these events as well as Guy's Lunch which had no net cost to the committee. Agencies receiving support included Micah House, Liberty for Youth, Wesley Urban Ministries, Living Rock, Ancaster High School Awards, and Ancaster Community Services. The Chancel Choir and UCW also donated to Ancaster Community Services and the UCW supported Mission Services.

A financial review was completed by Nicole McLean and she has signed off on the statements.

Motion – to approve the Financial Statements for Marshall Memorial United Church for the year ending December 31, 2018 as presented.

Seconded: Jan Thompson

Carried

b. Motion to Approve the 2019 Budget

Beth Pearson

The Board has prepared an Operating Fund Budget for your consideration as published on pages 35 and 36 of the Annual Report. At last year's AGM the congregation approved a deficit of (\$54,075) and we ended the year with a surplus of \$5,828. The difference was the direct result of expenditures under budget, primarily Salaries and Benefits which were \$57,000 under budget due to staff vacancies and benefit savings.

For 2019, the proposed Salaries and Benefits are \$20,500 more than the 2018 actuals and include the Christian Development Facilitator at half time offset by some savings in benefit costs. Salaries and Benefits reflect adherence to the United Church of Canada guideline of 1.6% salary increases.

With the exception of Salaries and Benefits there are only a few notable expense items. Presbytery Funds have been replaced with United Church of Canada Assessment which is \$2,700 higher than the previous fee. The new fee structure is being phased in so at \$8,826 we have some relief from our full fee which would be \$13,195. There is a \$2,000 increase to insurance to reflect current market trends. And, the expenses of the Transition & Search Committees have been removed for a savings of \$3,000. Overall, proposed budget expenditures are \$27,000 higher than 2018 actuals.

Revenues continue to present our largest challenge. Givings appear to have settled at about \$244,500 but we are targeting \$250,000 for 2019 based on some increase in membership and a successful stewardship program in late spring. We are continuing to support the United Church M&S Fund with an allocation of \$25,000 from offerings. With no other major changes to revenues we are only \$6,000 over our 2018 revenue total while our expenditures will increase by \$27,000. The resulting deficit would be (\$15,000). We have available up to \$12,000 from a bequest to mitigate the resulting deficit if needed and have added that to the proposal this year. The resulting projected deficit is (\$2,973).

Motion – to adopt the Proposed Operating Budget for Marshall Memorial United Church for the year 2019 as presented.

Seconded: Glen Mahaffy

Carried

c. Motion to appoint the Financial Examiner

Beth Pearson

Motion to appoint Nicole McLean to perform the Financial Review for the year 2019.

Seconded: Barbara Carey

Carried

## Nominating Committee

a. In Appreciation of Volunteers

Dave Putnam

Blessed at those who are washing feet at Marshall Church, including, thanks to all the volunteers that assist with the following tasks but aren't limited to just this:

- those who make coffee & tea, sandwiches & cookies, bark & Christmas cake, chili & soup
- those who prepare and serve meals for the handicapped
- those who visit the sick, make friendly phone calls, and send cards
- those who decorate the church, rake leaves, plant bulbs, shovel snow, and paint walls and ceilings
- Blessed are the choir and the praise team who bring music to our worship every Sunday
- those who dress up like shepherds & wise men, and even like Santa Claus to share the meaning of Christmas

- those who knit prayer shawls and those who pray together
- those who bring bags of food, and those who take them and deliver them to organizations in need
- and Blessed are the bulletin folders, and the church greeters, and the office helpers

Thank you to the many people at Marshall who show their love as they demonstrate the humility of a willing servant.

b. Nominations Update

Dave Putnam

Please refer to the docket in the annual report for vacancies and areas of need where congregants can give of your time and talents.

Additions to committees include:

Clare Aitken will be the house Leader of May House

Barbara Harwood is a new member to the Ministry and Personal Team

c. Motion to approve the Nominations for 2019 with the addition of these members

Dave Putnam

Seconded: Richard Hamilton

Carried

New Business

a. Report on the Focus group session held Saturday Jan 26<sup>th</sup>, 2019

Charlotte Stewart

We held a focus session on Saturday January 26<sup>th</sup> in the Gathering Place from 9:30 am to 1:30 pm led by Rev. Pegi Rideout. She presented the module "Planning and Executing Effective Ministry", from United Fresh Start, a program of the United Church. This module is designed to assist congregations who have worked on their vision and mission during interim ministry, and now, at the beginning of a new ministry, wish to prepare an action plan to move forward in executing the mission. I'm pleased that we had 5 members of the congregation who joined with the Board, Judy Van Duzer, and Pegi that morning.

Pegi asked us to consider who we are, who is our neighbour, and what God is calling us to do and to be. She reminded us that Marshall will have a unique, particular call to walk in God's way and serve in his world by ..... We need to be careful not to get distracted from our goals while still being open to new possibilities. We cannot do everything no matter how worthy the cause.

As a congregation we have already identified three groups that we would like to serve: seniors, youth and people with challenges. Pegi had us do some planning exercises as groups of 3 or 4 around these 3 groups.

In the course of that exercise we recognized that:

-there will have to be wide understanding and support among the members on real projects to support. People will support projects that they help to create.

-we will need to work with the local community to identify clear needs,

-we need to help our members to discover the unique and particular gifts they can offer to a project or projects ie an asset map of the skills and talents among our members and their ties to groups in the community.

- We need to focus on going out into the community, not trying to get people inside our doors. Our true goal is serving Christ.

The Board will be continuing with these discussions and there will be lots of opportunities for you to participate and give your input as we seek to identify specific projects, short and long term, over the coming months. We look forward to your input.

Adjournment of AGM

Charlotte Stewart

Meeting adjourned at 11:05