

Jane Doe
Kiwanis Club President
Example Kiwanis Club
100 Florida Street
Jacksonville, FL 32233
info@FloridaKiwanisFoundation.org
(000)123-4567
October 7, 204

FKF Grants Chair
Florida Kiwanis Foundation
1001 Mayport Rd #331433
Atlantic Beach, FL 32233

Subject: Request for Funding to Support Hurricane Helene Relief Efforts

To Whom It May Concern,

Following Hurricane Helene, the greater area of Big Bend in the Tallahassee region was greatly impacted by flooding, roadway debris, massive power outages, and more. Our Example Kiwanis Club reached out to Florida High School, a partner with our Key Club, to assess the local needs. This high school has been serving as a local shelter for the community before, during, and after the storm.

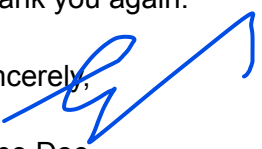
As of today, they have an immediate need for 8,000 bottles of water. Fortunately, we have a Kiwanis member with a truck and trailer, and we have coordinated the pickup and delivery of the water. We are requesting \$1,072 to purchase 200 cases of bottled water (40 bottles per case at a cost of \$5.36 per case).

We are applying for this funding on October 7, 2024, and if approved, we will arrange for pickup and delivery on Friday, October 11, 2024.

Thank you for your consideration. Please feel free to reach out with any questions.

Thank you again.

Sincerely,



Jane Doe
Kiwanis Club President
Example Kiwanis Club