Request for Proposal
2026 Frankfort Fall Festival Sanitation

The Company awarded the contract for sanitation facilities will be responsible for the installation, reconfiguration (if deemed necessary by the Frankfort Chamber of Commerce), maintenance, service and removal of all sanitation facilities. A map for placement and servicing routes will be provided. With this responsibility, the Company will supply all manpower, service, maintenance, supplies and equipment needed in the installation, servicing and removal of the sanitation facilities for the Frankfort Fall Festival.

It is required that the following facilities be provided under this bid:

Installation of facilities to be completed **no later than 9:00 a.m. on**:

- Wednesday, September 2, 2026 (see attached "SANITATION DETAILS" sheet for placement)
    - 22 total units (19 regular, 3 ADA/Handicap compliant units)
    - 4 portable foam sani-stands
- Friday, September 4, 2026 (see attached "SANITATION DETAILS" sheet for placement)
    - 43 total additional units (39 regular, 4 ADA/Handicap compliant units)
    - 8 portable foam sani-stands
- Sunday, September 6, 2026 (see attached "SANITATION DETAILS" sheet for placement)
    - 4 total regular units

Removal of all facilities to be completed **no later than 5:00 p.m. on**:

- Tuesday, September 8, 2026

All installed toilets and portable foam sani-stands stations must be serviced **after 11:00 p.m. but before 6:00 a.m. on**:

- Thursday, September 3, 2026
- Friday, September 4, 2026
- Saturday, September 5, 2026
- Sunday, September 6, 2026
- Monday, September 7, 2026

In addition:

- Midday service is required on Saturday, September 5, 2026, and Sunday, September 6, 2026. Midday service is defined as servicing said toilets and portable foam sani-stands and should start each day by 1:00 p.m.
- Grey water pumped every morning service as need
- The Frankfort Chamber of Commerce requires a company representative be available during the festival's hours of operation. The service representative may be called upon to handle any problems encountered with the facilities.
- A Certificate of Insurance which provides proof of general business liability insurance in the minimal amount of $2,000,000 is required by bidder selected. The COI must list both the Frankfort Chamber of Commerce and Village of Frankfort as additional insured.

2026 Festival hours of operation
Saturday 10 am to 6 pm
Sunday 10 am to 6 pm
Monday 10 am to 4 pm

SANITATION

Item	Quantity	Unit Cost/Day	Service Cost/Day	Total
Portable Toilets	62	$_____	$_____	$_____
ADA/Handicapped Toilets	7	$_____	$_____	$_____
Foam Sani-Stands	12	$_____	$_____	$_____
Mid-Day Cleaning Cost			$_____	$_____
			Total Cost of Package	**$_____**

_____ _____
Name of Contractor Phone

_____ _____
Service Representative Cell Phone of Service Representative

I hereby state that I understand and agree to the requirements as stated in the attached specifications.

_____ _____
Signature/Title *Date*

Should you have any questions or need additional information other than what is enclosed, please contact Pauline Modjeski at pauline@frankfortchamber.com or 815-469-3356.

SANITATION BID PROPOSAL
FRANKFORT CHAMBER OF COMMERCE/
FRANKFORT FALL FESTIVAL SPECIFICATIONS

GENERAL CONDITIONS

Bids are due on or before June 26, 2026. Bids received after this date will not be considered.

The bidder shall at all times observe and conform to all laws, ordinances, regulations and accepted trade standards and safety laws of the Federal, State, Local and Village governments, which may in any manner affect the preparation of the bid or performance of the contract.

It is expected that a company submitting a proposal will obtain information concerning the conditions at locations that may affect its work. The company shall make its own determination as to conditions and shall assume all risk and responsibility and shall complete the work in and under the conditions it may encounter or create, with no extra cost to the Chamber.

In the event of non-performance of any of the covenants, conditions and agreements contained in this Request for Proposal, the bidding company risks being invited to bid services for the following year.

The Chamber reserves the right to reject any or all proposals and to disregard any informality on the bids and bidding when, in its opinion, the best interest of the Chamber will be served by such action.

No bid will be accepted from or award to any person, firm or corporation that is in arrears or is in default to the Frankfort Chamber of Commerce upon any debt or contract, or that is a defaulter, as a surety or otherwise, upon any obligation to said Chamber, or had failed to perform faithfully any previous contract with the Chamber.

Upon completion and acceptance of said services by the Chamber, it is understood that payment for the project(s) will be made or, as otherwise specified herein, in full by the Chamber no later than 30 days after receipt of invoice.

I hereby agree to indemnify and hold harmless the Village of Frankfort and the Frankfort Chamber of Commerce, and all agents, assigns and employees with regards to any damages and/or causes of action resulting from the negligence and/or willful conduct of the bidder or its agents, assigns, or employees, or as the result of the use of the bidder's products or equipment.

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Signature

2026 Sanitation Details

Location/Street	Delivery Date	Regular Porta-Potty	ADA/Handicap Compliant Porta-Potty	Sani-Stands (Foam)	Comments
Bike Path	Wednesday, Sept 2, 2026 (Early A.M. Delivery)	16	2	4	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Trolley Barn Parking Lot	Wednesday, Sept 2, 2026 (Early A.M. Delivery)	3	1	0	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Elwood & White	Friday, Sept 4, 2026 (Early A.M. Delivery)	10	1	2	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Fra-Milco Elwood & Oak	Friday, Sept 4, 2026 (Early A.M. Delivery)	6	0	2	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Aurelio's Oak & Nebraska	Friday, Sept 4, 2026 (Early A.M. Delivery)	10	1	2	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Chamber Office West Kansas	Friday, Sept 4, 2026 (Early A.M. Delivery)	10	1	2	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Boy Scouts Parking Lot LaGrange & Nebraska	Friday, Sept 4, 2026 (Early A.M. Delivery)	3	1	0	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
Main Park Locust & Oregon	Sunday, September 6, 2026 (Early A.M. Delivery)	4	0	0	Hand Sanitizer Gel in Each Unit Unit Placement Specified On Provided Map
TOTALS		**62**	**7**	**12**	