



Invite to Join our Reuse Initiatives!

Hello Stanford Building Managers,

Are you interested in promoting sustainability through reuse in your facilities? I'm a graduate student working with the Responsible Purchasing Program, and I'm here to help you implement reuse strategies in your buildings across five key domains of Stanford-owned property: Kitchen/Breakroom Dishes, Office Furniture, Office Supplies, Lab Supplies, and Stanford merch.

We are looking for five building managers who are eager to participate. By joining this initiative, you'll have the opportunity to test and implement one of the initiatives in your building. We will provide all necessary materials and support, including setup and signage (plus dishes if the kitchen pilot program).

Reuse pilot initiatives to choose from:

1. **Kitchen/Breakroom Dish Program**
2. **Office Supplies Reuse Shelf/Cabinet (i.e., lamps, binders)**
3. **Office Tech Swap (i.e., monitors, keyboards)**
4. **Lab Supplies Reuse Shelf/Cabinet (i.e., pipette tips, tubes)**
5. **Pop-up swap event (lab or office supplies)**
6. **Stanford merch 'clothes rack'**

If you are interested in one of these or have your own idea...

1. **Fill Out Our Google Form:** Provide us with details such as your name, contact information, building or quad number, and the approximate number of users.
2. **Meet and Plan:** Once we receive your information, we'll arrange a meeting at your facility to discuss implementation and your interests!
3. **Share and Implement:** Share the program details (I will provide) with building occupants and prepare to run the pilot program during the winter quarter.
4. **Collect Feedback:** At the end of the pilot, we'll ask participants to fill out a feedback form to help us refine and improve the program.

Thank you for considering this opportunity to lead the way in sustainable practices!

Anna Gomes (amgomes@stanford.edu)
Living Lab Fellow, Office of Sustainability