



Franciscan Federation

of the Sisters and Brothers of the Third Order Regular
in the United States

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Dear Friends and Members of the Franciscan Family,

Peace and all good!

Below, please find the specific technological goods we will need from you to provide for the smooth running of our Virtual Conference. We are in good hands with Nix Conference and Meeting Planners for this venture together! Thank you for your essential part in this process!

Presenters / Facilitators / Speakers must provide:

- Logos or Photographs: .png or .jpg Formats
(*the larger the image, the better*)
- Videos within Sessions: Mp4 Format

Vendors / Informational Contacts in Virtual 'Booths' must provide:

- Logo and Info about Company / Service: .png or .jpg Format (*including sample images of available items*)
- Nix will provide text and/or video chat online connection
- Personal/Commercial link to vendor's own e-commerce site to sell items
- Link to vendor's business website to be accessible from 'Booth' for customers

Sponsors who have offered Financial Support must provide:

- Logos or Photographs of Congregation / Order / Business / Organization / School: .png or .jpg Formats
(*the larger the image, the better*)
- Video Clips to Feature Donors: YouTube OR Vimeo
(*These items will be placed either on the Registration Site or the Conference Schedule, according to the donor's designation of the purpose of the funds.*)

Thank you! Sister Carol and Sister Lilia