

## Minutes

Calvary Episcopal Church

June 19, 2024

1. Call to Order by Senior Warden and Opening Prayer by Sr. Warden

2. Declaration of quorum

Quorum present:

Cathy Watson, Michael Freeman, Patricia Messer, Julie Robbins, Jane Martin, Chris Perrin, Tony Nickel

Absent: Liberty Lan and Irene Rible

3. Approval of Agenda and May meeting minutes:

Motion to accept Agenda was made by Jane Martin and 2<sup>nd</sup> Patricia Messer; motion passed.

Motion to approve today's agenda was made by Cathy Watson and 2<sup>nd</sup> by Tony Nickle; Motion passed.

4. Rector's Report: Rector is out sick, so no report was given.

5. Update on Rector/Priest-in-Charge Search Progress:

- a. Interviewing is in process, and the search committee may send candidates' files to Vestry as early as end of July.
- b. The next steps would be a Zoom interview with Vestry in August, In person interview and visit in September. Supply priests will be needed.
- c. Accommodations were discussed: Babbling Brook, Stagnaros and Zachary's; Drivers will be needed from Vestry members.

6. Treasurer's Report:

- a. Doing well with updated checks from development; 40,000 surplus but may be more. We will need to be careful as we hire a full time Rector.

A motion was made by Jane Martin, 2<sup>nd</sup> by Chris Perrin to accept treasurer report; motion passed

- b. Treasurer and Buildings and Grounds committee recommend moving \$20,000 from Capital outlay account to Landscaping project. Motion made by Jane Martin and 2<sup>nd</sup> by Julie Robbins to do this; Motion passed.

- c. Contracts with Terra Nova need to be signed; one for 21.000 and the other for 100,000 for the project completion. Motion was made by Jane Martin, and 2nd by Julie Robbins to approve the signing of these Terra Nova

contracts, with church funds backing it up as needed until fund raising is complete for the full amount. Motion passed.

## 7. Wardens' Reports

### -- Senior Warden

- a. Potential subcontractor for monitoring of the parking lots was deemed to be more admin than we needed for this. There is a potential for the City to co-sponsor lot space with us and this option will be pursued further.
- b. There is a need to repair/improve the urinal in the Men's bathroom in the Parish Hall. We need a recommendation and will ask AI to look into it.

-- Junior Warden. A private contractor looked into the Lead problem and took samples. Jr. Warden will get bids to repair, for up to \$1500 total cost and then it will be inspected again.

## 8. Consent Agenda -- reception of written reports of Committees.

## 9. Old Business.

- a. Rector housing task force met with Architect; privacy is one issue, but we are looking at the office space for this project.
- b. Apse task force will be gathering information to look into the reconfiguring of the Altar/Apse area in order to create a plan going forward.

c. Scott Trust is in process; there are two properties being sold and the revenues will be split among 10 beneficiaries.; we are 1 of 10, which could be a sizable addition to our funds, to help with housing and landscape projects.

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10. New Business. none

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11. Oral Communications. None

12. Motion to Adjourn and Closing Prayer : Julie Robbins moved and Jane Martin 2<sup>nd</sup> a motion to adjourn. Motion passed.