



Dear Parents/Guardians,

**FSA is looking for Room Parents for the 2025-2026 school year.** A room parent's duties include

1. Collecting money from parents to fund room parties. A portion of the money collected will be sent to FSA to help fund the teacher luncheons.
2. Organizing classroom parents to help run the holiday parties and end of the year picnic. FSA will provide a customizable letter/form to send to parents to coordinate volunteers.
3. Planning the classroom holiday parties.
  - PreK - KG Parties: Halloween, Advent/Christmas, Valentine's Day, and Easter
  - 1st - 8th Parties: Halloween, Advent/Christmas, and Valentine's Day
    - **7th Grade Room Parents**: Organize reception for 8th Grade Recognition Night and Graduation
4. Emailing classroom parents regarding various FSA sponsored events.

Please consider helping in your child's classroom! Room parent duties can be shared among two or more volunteers. All volunteers must be Virtus trained. FSA will share the names of all classroom volunteers so you can easily contact one another to coordinate events. If you are interested in becoming a room parent and check the box on the form below, FSA School Services Coordinator, Cynthia, will contact you with more information.

**Please return this form to Cynthia Herrera c/o Frankie 1-16 by September 5th.**

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Yes, I am interested in being a Room Parent for my child's classroom.

Name: \_\_\_\_\_

Child's Grade and Room Number/Teacher: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_