

Crafter/Vendor Application



DATE: Saturday, October 15, 2016 from 9:00am – 5:00pm

PLACE: Veterans & Pocket Parks – Downtown Square: 100 W. Walworth Street, Elkhorn, WI 53121

SET UP: Setup 6:30am to 8:30am the morning of the show OR on Friday, October 14th after 4pm. **Due to a County ordinance, vehicles are NOT permitted on the grounds of the park. Unloading is permitted from the street along the square and vendors are required to move their vehicles immediately after unloading. Not doing so, will result in your vehicle being ticketed or immediate dismissal from the park. It is highly recommended to be prepared with a cart or dolly to unload and load your vehicle. Vendor parking is NOT permitted directly along the square. Street and lot parking is available in the surrounding area.**

EVENT: Oktoberfest is sponsored by the Elkhorn Area Chamber of Commerce & Tourism Center. Live music, food, Arts & Crafts Show, car show, chili cook-off, wine and beer tasting, and family activities are ongoing throughout the day. Check out the Elkhorn Chamber website at www.elkhornchamber.com for more information on activities.

FEE: A **NON-REFUNDABLE** fee of \$45.00 is charged per 12 X 12 foot space. Make checks payable to the Elkhorn Chamber. Double spaces are available. ABSOLUTELY NO resale or rummage items are allowed. No refunds for inclement weather due to advance advertising. Inclement weather teardown is at your discretion. The Elkhorn Chamber reserves the right to ask you to leave if items do not represent your photos or wording on your entry form. Spaces will be filled on a first come, first placed basis. Returning vendors who wish to have their same spot must return their vendor application by August 15, 2016. Electricity is limited and not guaranteed.

PRIOR TO September 1, 2016

\$45 for a 12' x 12' space (single)

\$90 for a 12' x 24' space (double)

AFTER September 1, 2016

\$55 for a 12' x 12' space (single)

\$100 for a 12' x 24' space (double)

Electricity Fee

\$20

NEW ENTRIES MUST include 2 photos of your work and 1 photo of your setup/display. **THOSE WHO HAVE DISPLAYED IN PAST SHOWS DO NOT NEED TO SEND PHOTOS**, if you still have the same type of work. If you wish to have your photos returned, please enclose a self-addressed, stamped envelope.

POLICIES: Each vendor must provide all his/her own tables, chairs and tents for set up. Please be prepared with a cart or dolly to unload and load your vehicle. Trash containers will be set up throughout the park. Please pick up your space – all packaging, extra boxes and food wrapping - prior to your departure from the show. A confirmation email will be sent upon receipt of your registration. Another will be sent prior to the event with your booth number and map. Vendors will be responsible for their seller's permit. Each vendor will have to determine if a permit is needed. Only 1 direct sales consultant per company such as; Pampered Chef, Tastefully Simple, Thirty-One, Paparazzi, Avon, etc. will be allowed.

Payment & sign-up form must be received by the Chamber no later than September 1, 2016
Elkhorn Area Chamber of Commerce & Tourism Center, Inc., P.O. Box 41, Elkhorn, WI 53121
Toll Free: (888) 215-0157 Phone: (262) 723-5788 Fax: (262) 723-5784

PLEASE PRINT: (ALL FIELDS ARE REQUIRED)

NAME: _____ **EMAIL:** _____

ADDRESS: _____ **CITY:** _____

STATE: _____ **ZIP CODE:** _____ **PHONE:** _____

AUTO MAKE: _____ **AUTO LICENSE #** _____

BOOTH INFO: Same Spot as Last Year _____ (Due by 8/15/16) **ELECTRICITY:** YES (\$20) _____ NO _____ Generator _____
Single (12x12) \$45 _____ If YES, How many AMPS: _____ Outlets: _____
Double (12x24) \$90 _____ Unsure of AMPS, list items needing electricity: _____
Add \$10 if paid after 9/1/16 _____

TYPES OF ITEMS TO BE SOLD: _____

AMOUNT PAID (DUE PRIOR TO EVENT): _____ **PHOTOS ENCLOSED:** 2 of Items _____ 1 of Display _____

REQUIRED – PLEASE SIGN AND DATE: The undersigned agrees to abide by the rules outlined and assumes full responsibility for this entry and hereby releases the Elkhorn Area Chamber of Commerce & Tourism Center, Inc. from all claims resulting from loss, damage, or injury.

SIGNATURE: _____ **DATE:** _____