

PROJECT MEETING

MINUTES

Date:	October 7, 2025	Project No.:	3840-05-00
Project Title:	WIS 11, Church Street to Cobb Road		
Meeting:	Local Officials Meeting		

Meeting Date:	October 7, 2025	Location:	Microsoft Teams
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Agency	Representative	Role	Email
City of Elkhorn	Joel Christensen	Police Chief	info@elkhornpd.org
City of Elkhorn	Nathan Steffen	Water Superintendent	nsteffen@cityofelkhorn.org
City of Elkhorn	Matthew Lindstrom	Public Works Manager	mlindstrom@cityofelkhorn.org
Walworth County Sheriff	Daniel Nichols	Captain	dnichols@co.walworth.wi.us
Walworth County	Richard Hough	Director of Public Works	rrough@co.walworth.wi.us
Walworth County	Larry Gaffey (<i>AI transcription disconnected from meeting</i>)	Fairground Manager	larry@walworthcountyfair.com
Elkhorn Chamber of Commerce	Christine Clapper	Executive Director	chris@elkhornchamber.com
Elkhorn Area School District	Jason Tadlock	District Administrator	tadlja@elkhorn.k12.wi.us
Wisconsin DOT	Benedict Eruchalu	PDS Supervisor	benedict.eruchalu@dot.wi.gov
Wisconsin DOT	Bob Bellin	Project Manager	robert.bellin@dot.wi.gov
Lakeside Engineers	Chris Quesnell	Consultant Project Manager	chris.quesnell@lakesideengineers.com
Lakeside Engineers	Tony Bublitz	Project Designer	tony.bublitz@lakesideengineers.com
Lakeside Engineers	Sarah Malik	Public Involvement Lead	sarah.malik@lakesideengineers.com

1. Introductions
 - a. Bob Bellin facilitated introductions for all participants.
2. Meeting Overview
 - a. Chris Quesnell discussed the meeting purpose and agenda.
 - b. Public involvement meeting (PIM) will be held October 29, 2025, from 5:00 – 7:00 at the Elkhorn Area Middle School.
3. Project Overview
 - a. Chris Quesnell presented an overview of the project and the scope of work.
 - i. Question: Matt Lindstrom sought clarification on whether just sections of sidewalks will be replaced, not whole sidewalks.
Response: Chris Quesnell confirmed just sections of sidewalk at the curb ramps will be replaced.
 - ii. Question: Matt Lindstrom inquired on the duration of the all way stop conditions at Court/Wisconsin and Walworth/Wisconsin intersections during construction staging.
Response: Chris Quesnell responded that the duration is not yet fully known. There are factors, including lead time for traffic signal equipment, that will determine duration, but it could be a few months.

1. Follow up: Chris Quesnell asked how the all way stops at Lincoln and Court currently operate?
Response: Matt Lindstrom responded that they operate fine, and the traffic volumes show that they should be fine with stop control.
2. Follow up: Joel Christensen noted that the signalized intersections will operate differently though since they have dedicated turn lanes.
Chris Quesnell noted that the design team will be working on strategies to improve functionality during the temporary stop control, such as closing turn lanes to simplify operations.
- iii. Comment: Matt Lindstrom shared that the Elkhorn Area High School uses the WIS 11 corridor for their homecoming parade in early to mid-October timeframe. The City of Elkhorn typically sets up rolling closures for it.
- iv. Question: Matt Lindstrom noted that he communicated with Cynthia Flower (WisDOT) regarding the pedestrian ramp project in Elkhorn from West to Church that has now changed to a full resurfacing project. He asked for an update on the project and whether it would be tracked with the other adjacent projects.
Response: Bob Bellin found that project's construction year to be 2032 with an advanceable of 2031. The Project Team will add that project to the "Adjacent Projects" exhibit for the PIM.
- v. Comment: Bob Bellin noted that the plat will be recorded, and real estate acquired by the City of Elkhorn, but WisDOT will reimburse for those expenses.
- vi. Question: Joel Christensen noted that the two crosswalks at the WIS 11 curve at Jackson present a challenge for the crossing guard for the school to the south – is there a need for both crosswalks? The majority of kids come from the north, so it makes the most sense to keep the northern one.
Response: Chris Quesnell noted that the project team can look into it, as they were just replacing what was already out there. Bob Bellin noted that both sides would be considered a legal crossing, and they are supposed to be provided but there are exceptions. The project team will bring the issue to WisDOT multimodal staff for review.
- vii. Question: Matt Lindstrom noted that he would like to have a terrace on the west side of WIS 11 at Jackson Street, like there currently is today, for snow storage. The current design was to minimize right of way impacts and standards required the paved terrace at that width. Elkhorn is willing to acquire more right of way to put sidewalk in to meet standards for terrace size. Additionally, the city will be performing sidewalk work in the area which may remove the southern/western crosswalk across WIS 11.
- viii. Question: Matt Lindstrom asked why there were no stop bars at Lincoln.
Response: Chris Quesnell noted that it was an oversight, and they will be added to the exhibit.
- ix. Question: Matt Lindstrom asked if there will be a flashing beacon at Court Street.
Response: Chris Quesnell noted that a few options for a beacon will be proposed.
- x. Comment: Joel Christensen noted that there is a Memorial Day parade that may be affected by the project that ends in front of the courthouse.
Response: Chris Quesnell responded that the event will be added to the event list.

- xi. Comment: Bob Bellin noted that the City of Elkhorn wanted the ladder markings at crosswalks around the square but traditional at other locations. He added that crosswalks at unsignalized intersections get maintained by the locals.
 - 1. Follow-up: Chris Quesnell noted that since this is a Connecting Highway there is already a maintenance agreement in place for pavement marking maintenance.
- xii. Question: Chris Quesnell asked if the City of Elkhorn had a Safe Routes to School Plan.
Response: Matt Lindstrom noted that he was unaware of such a plan.
- xiii. Question: Matt Lindstrom asked if the new traffic signals would be black and have emergency vehicle preemption (EVP).
Response: Chris Quesnell noted that the signals will be black and EVP included. The city's signal preferences will be incorporated when the signal design details are finalized.
- xiv. Comment: Bob Bellin shared that the PIM invites should be mailed by October 10, 2025, with the PIM upcoming on the 29th of October at the Elkhorn Area Middle School. The public will have 30 days to provide comments.
 - 1. Follow-up: Matt Lindstrom shared that the PIM for the WIS 67 project north of this project is on October 22, 2025, at Elkhorn City Hall. Both PIM mailers will be shared on the City of Elkhorn website and in Chamber of Commerce communications.