

Schmittty & Sons

EMPLOYEE-OWNED AND OPERATED

Bus Evacuation Drill Procedure

DRIVERS PLEASE DOUBLE CHECK THAT THE PARKING BRAKE IS ON, BUS IS SECURE, AND CHILD CHECK ALARM IS OFF BEFORE YOU BEGIN THE DRILL!

Below are the instructions that are to be read to your students before the drill begins. Read these instructions at the school prior to releasing students in the morning.

Today we will be doing a school bus evacuation drill. The drill today will require that everyone on the bus go out the rear door. Before we do the drill, there is some emergency equipment on the bus you need to be aware of:

- This bus has four types of emergency exits. *(Point out the roof hatches, side windows, front, and rear door)*
- The fire extinguisher is located here *(point it out)*
- The first aid kit is located here *(point it out)*
- The bus is also equipped with a two-way radio that can be used to contact the bus company *(point it out)*

Assign two students sitting in the back seats to make sure when students are exiting the bus they don't hit their heads.

In a real emergency, you would go to a designated meeting place about 100 feet from the bus and they would leave your belongings on the bus. You can leave your belongings on the bus and come back and get them after you have completed the emergency door evacuation.

For this drill if they don't have any belongings they don't need to get back on the bus.